



May 16, 2012 FLITE Advisory Council Meeting Minutes

Chairperson: Scott Garrison

Present: Lyle Mourer, Leah Monger, Josie VanAvery, Randall Schroeder, Rick Bearden, Kristy Motz, David Scott, Scott Garrison.

Topics

FLITE Mission and Values Statements

Scott noted he would like to review the faculty and staff individual reflections acquired through the touch base meetings and bring that data to the June meeting before any decisions are made. In addition, he needs much more information about Ferris' mission, values, and strategic plan so that FLITE may be aligned with Ferris.

Continued discussion of suggestion to abolish most fines/late fees for circulating books

Randall noted that this should be decided soon and Rick noted decisions should be made this summer so changes can be in effect this fall. Discussion continued on some of the changes concerning the fines and restrictions of services.

Scott inquired as to whether FLITE should pursue a graduated change to the policies on books, rooms, laptops. One suggestion was to give users a one free pass for an overdue laptop or room key, and then assess the appropriate fine on successive overdues. At this point, it was decided that the changes were reasonable and FLITE should move forward with the revised changes. One additional suggestion was to ease the policy in and judge each situation as it happens.

Scott noted that he would like to form a Student Advisory Committee.

These changes will eliminate the fines on books. Randall noted that the faculty should realize a more generous relaxed policy.

Action: FLITE will go ahead with the policy as written effective directly after summer semester around August 8, 2012. If there are any defiant circumstances, FLITE will review situations case by case offering one free pass. FLITE will also apprise students of the new policy and advise the Student Senate of the changes. Scott G. will pursue the formation of a Student Advisory Committee.

Update on suggestion to revise circulation policy for Media Distribution videos to permit checkout and in-FLITE viewing?

Due to the underutilized collection of videos and DVDs, it is suggested to move the restricted collection into the circulating collection in the catalog. Rick noted that the

revision would allow for the move of the electronic records so it would be more widely utilized by patrons. These items may be checked out to use within the library.

Action: Scott would like to move forward on this revision as well as inform the Academic Senate and faculty of the change.

Other business/roundtable

Kristy discussed the opportunity to increase Broad Band to more citizens of the Michigan rural communities from connectmichigan.org. She also noted she is a contact for FLITE to initiate assistance with making this a reality within Mecosta County.

Scott thanked everyone for their initiated assistance with the transition to his new role as Dean of FLITE.

Scott asked for agenda items for tomorrow's All-FLITE meeting. Current agenda points include the following: Mention student advisory board, mention touchbases, updates on fines and Media Distribution collection changes, updates from MLA AL, stack update from Dave, mobile apps from Emily and Rick, and Dan Burcham's presentation.

Scott noted that Fritz challenged him to find a place in FLITE for a coffee location. It was suggested to contact Terry about suggestions on the woodwork. Discussion continued regarding the possible opportunity of Seattle's Best to be housed at FLITE.

Scott noted Fran's support in acquiring an analysis on the low circulating collection items to determine which Michigan academic libraries should retain them. A partnership would then be initiated with other libraries and the analysis will depict which academic university will hold the collectively held items. David noted that he is still in the process of weeding out books so it was suggested to wait until the R's are done before running the analysis. December is a possible timeframe. Scott suggested addressing this issue at the All-FLITE meeting.

Action: Scott would like to contact and introduce himself to the Big Rapids Public Library Interim Director, Miriam Andrus.

Submitted by Josie VanAvery

Next Meeting
June 20, 2012, 2:00-3:00 p.m.

