



## April 18, 2012 FLITE Advisory Council Meeting Minutes

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**Chairperson:** Leah Monger

**Present:** Lyle Mourer, Leah Monger, Josie VanAvery, Randall Schroeder, Rick Bearden, Kristy Motz.

### Topics

**Mission/Values statements—Hold for future meeting after Scott’s arrival**

**Continued discussion of suggestion to abolish most fines/late fees for circulating books—Hold for next meeting**

With the expectation of notifying the Academic Senate, this has been placed on hold.

**Revised circulation policy for Media Distribution videos to permit checkout and in-FLITE viewing—Hold for next meeting**

### **Confiscation of FLITE computer**

Randall reported on a situation involving the confiscation of a FLITE computer by campus safety. Officer Jacobs indicated he spoke with Lyle and pursued action to confiscate the computer. Lyle confirmed that he was contacted by Officer Jacobs and assumed the proper procedures within the law were followed.

### **Self-renewal issue**

Rick noted that when students know there are students waiting for study rooms and they need more time, they are renewing their keys themselves online.

Rick suggested to set-up a new set of rules for study room reservations and that we also need to create a different method for renewal.

Kristy suggested that the renewal method be changed to just a repeat check out when the student wants to renew which could eliminate unauthorized renewals.

Lyle noted that this was an idea that might solve this problem. Rick concurred that it might be a good solution.

There was a suggestion to change one of the vacant offices into a study room.

### **All-FLITE meeting agenda**

Leah noted what is currently on the agenda: Staff News to include service awards, JCM update on the cancellation of the documentaries and addressing the photographs that will be placed on the ends of the compact shelving.

Lyle suggested the library privacy policies should be addressed but it was decided to wait until FLITE can set-up training.

**Other business/roundtable**

Leah mentioned that the Ikon contract expires this year and there is a preliminary meeting scheduled for next Monday, April 30, 2012.  
Randall inquired about the status of the funding for FLITE's technical employees for the next fiscal year.

Meeting adjourned at 3:15.

**Next Meeting**

**May 16, 2011, 2:00-3:00 p.m.**

Submitted by Josie VanAvery