



March 21, 2012 FLITE Advisory Council Meeting Minutes

Chairperson: Leah Monger

Present: Lyle Mourer, Leah Monger, Josie VanAvery, Randall Schroeder, Emily Mitchell, Kristy Motz.

Topics

Continued discussion of draft FLITE Mission and Values Statements

Leah noted the email comments that were sent to her concerning the content of the Mission and Values Statements and this was discussed by the members. There was a consensus to wait until the new dean arrives before a definite decision is made.

Continued discussion of suggestion to abolish most fines/late fees for circulating books

Randall discussed the new proposed schedule of fees and highlighted some key areas of change. The group reviewed the proposed changes, made some adjustments and it will be presented at the All-FLITE meeting on March 22, 2012.

All concurred with the right to revisit the schedule if needed.

The proposed revised schedule of fees is attached to these meeting minutes.

Budget FYIs

Leah noted that Fritz Erickson asked that all deans review their carry forward funds. He has requested that the carry forward does not exceed 10% of the normal budget. Josie discussed the amounts of carry forward and areas of concern within the budget.

Emergency preparedness

Lyle noted that he requested the current members of the FLITE emergency team to look over the emergency list and emergency policies prior to the FLITE Safety Committee meeting.

Lyle stated he will initiate a tornado drill on April 2, 2012 at 3:15 pm.

FLITE Calendar Schedule

There was discussion as to what the schedule should be during the July 4th holiday weekend for the 2012/2013 fiscal year. It was decided for the time being that the holiday schedule will remain the same as for other holiday weekends within the year.

JCM update

Leah showed a sample flyer of the advertisement that the Jim Crow Museum displayed with the times and rooms of documentary presentations. Also noted was the schedule of performances and presentations that will be part of the Grand Opening of the JCM.

Update on suggestion to revise circulation policy for Media Distribution videos to permit checkout and in-FLITE viewing?

No Discussion

All-FLITE meeting programming

Leah noted that Bill Potter will be our featured presenter for the March All-FLITE meeting with a presentation on "Student Retention & Student Success /The Re-organization of University College".

Leah also noted the upcoming presentations.

Don Green will present at the April 19th meeting the "Ferris First" presentation.

Dan Burcham will present at the May 17th meeting the "Rankin Center Renovation". presentation.

Other business/roundtable

No discussion

Meeting adjourned at 3:20 pm

Next Meeting

April 18, 2011, 2:00-3:00 p.m.

Attachment

Submitted by Josie

Proposed changes to fine/fee structure (Changes in Red)

Circulating books

Patron Class	Loan Period	Grace period	Penalty
Undergraduates	21 days + 3 renewals	1 week	\$0.25/day after 7 day grace period. Block if not returned. At end of semester \$75 or cost of book
Graduate Students	56 days + 3 renewals	1 week	\$0.25/day after 7 day grace period Block if not returned. At end of semester \$75 or cost of book
Faculty/Staff	180 days + 3 renewals	1 week	\$0.25/day after 7 day grace period Block or nothing
Michicard Users	21 days + 3 renewals	1 week	Align with BRCL*

Study Rooms

Patron Class	Loan Period	Grace Period	Penalty
Undergraduates	4 hours	30 minutes	\$1.25 per hour 10 minute grace \$15 per hour
Graduates	4 hours	30 minutes	\$1.25 per hour 10 minute grace \$15 per hour
Faculty/Staff	4 hours	N/A	\$1.25/day 10 minute grace N/A
Michicard Users	N/A	N/A	N/A

Laptops/Keys to study and seminar rooms (laptops allowed to leave building)

Patron Class	Loan Period	Grace Period	Penalty
Undergraduates	4 hours	30 minutes	\$10 per hour \$15 per hour
Graduates	4 hours	30 minutes	\$10 per hour \$15 per hour
Faculty/Staff	4 hours	N/A	\$10 per hour N/A
Michicard Users	N/A	N/A	N/A

Mel Cat Loans Proposed change in fines for Mel Loans

Patron Class	Loan Period	Grace Period	Penalty
Undergraduates	21 days + 1 renewal	7 days	\$0.25/day 7 day grace \$1.00/day 3 day grace
Graduates	21 days + 1 renewal	7 days	\$0.25/day 7 day grace \$1.00/day 3 day grace
Faculty/Staff	21 days + 1 renewal	7 days	\$0.25/day 7 day grace \$1.00/day 3 day grace
Michicard Users	N/A	N/A	N/A

*Update at least annually

Reserves—no changes in fine structure.