

Academic Senate

Agenda for the Meeting of
Tuesday, December 6, 2011

MCO 210, 10:00 – 11:50 a.m.

1. Call to Order and Roll Call
2. Approval of Minutes
 - A. November 1 and November 17, 2011
3. Open Forum
4. Reports
 - A. Senate President – Douglas Haneline
 1. Moving the Senate Office
 - B. Senate Vice President – Michael Berghoef
 - C. Senate Secretary – Melinda Isler
5. Committee Reports
 - A. University Curriculum Committee – Sandy Alspach
 - B. General Education Task Force – Don Flickinger
 - C. Student Government – Danielle Balmer
6. New Business
 - A. Delete Coding & Reimbursement Specialist Certificate Program – Sandy Alspach
 - B. APR 2010-2011, Written Response from Deans and Provost
 - C. Blackboard “Check-up” Concern
8. Old Business
 - A. University Curriculum Manual – Dr. Sandy Alspach, Chair, UCC
9. Announcements
 - A. FSU President - David Eisler
 - B. Provost – Fritz Erickson
 - C. Senate President – Douglas Haneline
10. Open Forum
11. Adjournment

DRAFT

**Ferris State University
Academic Senate Executive Senate Meeting**

November 1, 2011

Members in Attendance: Abbasabadi, Alspach, Baker, Brandly, Ciaramitaro, Cook, Dakkuri, Daugherty, Drake, Box, Gillespie, Haneline, Isler, Jewett, Joyce, Klatt, Liszewski, Lovsted, Luplow, Marion, McLean, McNulty, Nagel, Nash, Prakasam, Reynolds, Sanderson, Stone, Sun, Thapa, Morcom
Members absent with cause: Berghoef, Boncher, Griffin, Dixon,
Members absent: Maike, Nystrom
Ex Officio and Guests: Burcham, Cron, Erickson, Flickinger, Green, Johnson, Nicol, Teahen, Balmer, Strasser, Mehl, Busch, Gray

1.	President Doug Haneline convened the meeting at 10:01 a.m. and opened the floor for comments.
2.	Approval of Minutes. Senator Jewett moved to approve the September 6, 2011 minutes as written. Senator Marion seconded. Motion carried.
3.	Open Forum A. Senator Thapa commented that he did not like the classroom format of where the Senate was meeting. It was not flexible enough to let Senators face each other and he encouraged the Senate to move back to either the West Campus Community Center or the Founders Room. President Haneline took an informal poll about preferences of the Senator which was split in their preferences. He noted that they were tied into this location through the semester. Senator Nash commented that there were other rooms where the tables could be adjusted. B. Leonard Johnson, Chair of SPARC noted their next meeting will be November 7, 2011 from 3-5 p.m. in the West Campus Community Center. He encouraged senators to consider attending. C. Senator Alspach noted the finals for the speech contest were on November 1, 2011 and she thanked those who had been judges. D. Senator Jewett noted his students had placed well in the international IEE 5 th annual competition. Over 1000 participants were competing from all over the world.
4.	Officer Reports A. President Haneline had no report. B. Vice-President Berghoef was excused and had no report. C. Secretary Isler had no report.
5.	Committee Reports A. Senator Alspach noted that the UCC has three proposals on the agenda for the meeting. B. Associate Vice-Provost Don Flickinger said that the task force continues to work on individual rubrics based on the models presented to the Senate in August. At this point they are still not tied to a structure/specific course. Rubrics may be returning to the Senate for discussion in February.
6.	American Studies Minor Closure. Senator Alspach moved to close the minor. Seconded by Senator Jewett. Senator Alspach noted this program had one student who had graduated. Professor Gray (from the Humanities Department) added that there were no faculty currently available who were qualified to teach the core and they wished to focus on other minors. Motion passed with 1 abstention..
7.	E-Commerce Marketing minor. Senator Alspach moved to accept this minor. Seconded by Senator Nagel. Professor Jones from the College of Business talked about the need for this minor- which gave students some experience in handling applications of social media and website maintenance. Senator Baker asked how this supported off campus students. Professor

	Jones noted this program is fully online. Motion passed.
8.	<p>Advertising/Integrated Marketing Communications. Senator Alspach moved to accept the minor. Seconded by Senator Brandly. Professor and coordinator Tom Mehl spoke about how this was a minor driven by the demands of the students. It was necessary for business students to have some promotional background. Senator Thapa asked if they had a bachelors degree in this subject. Mehl responded yes. Motion passed.</p>
9.	<p>Globalization in the Classroom. Senator Prakasam gave a presentation on the International Office. He described the evolving structure of the office and the opportunities that international students could provide for the university. The Intensive English Program has lead to an increase in students as well. Last year, the office had 235 students which was a significant increase. Senator Marion asked if all were degree seeking students or just in courses for Intensive English? Senator Prakasam said that they had 6-10 students per year on J visas who were here for a limited time period on exchange who would graduate from home universities but most were degree seeking. Senator Hanna asked if this office was taking over independent studies? Senator Prakasam said only for courses that were interdisciplinary in nature that did not have a natural departmental home. Senator Hanna also asked about what immigration services were provided? Senator Prakasam said that those were mostly for visiting scholars. Senator Luplow asked what was the minimum English competency? Senator Prakasam said that the minimum was 500 but they might raise it. Senator Nagel asked about those students who are still unable to communicate in classes, and in writing? Senator Prakasam noted that TOEFL scores sometimes do not indicate that and as part of IEP they were considering adding a writing course. Senator Nagel also asked how long it takes to go through the program if you start in level one? It could take up to 4 semesters.</p> <p>Professor Busch came to discuss the video project “Globalization in the Classroom” where she interviewed several faculty about their experiences. The audio did not work for the presentation but all Senators were given a dvd with the full presentation. Senator Ciaramitaro asked how to make this available for her classes. Professor Busch suggested contacting Steve Cox in Media Production.</p>
10.	Senator Alspach brought up the revisions to the University Curriculum manual. She moved to remove it from the table. Seconded by Senator Ciaramitaro.
	A. Section 3.1 Senator Alspach moved to accept changes. Seconded by Senator Baker. Senator Lovested asked why under the section on doctoral program it didn’t refer to the resident college instead of the graduate and professional council. Senator Hanna made a friendly amendment to add “or resident college” to the text, which was accepted. Senator Lovested also asked why there could not be a Section 3.1.5 about professional programs. Senator Nagel said that he thought that would diminish the programs. Motion passed with 1 opposed.
	B. Section 3.2. Senator Alspach moved to accept changes. Seconded by Senator Ciaramitaro. Senator Nagel commented that with APRC it is hard to define the appropriate department for a minor. Motion passed.
	C. Section 3.3. Senator Alspach moved to accept changes. Seconded by Senator Ciaramitaro . Senator Nagel commented that it is hard to define measurable outcomes in a qualitative way. Senator Alspach disagreed and said that a different part of the manual will provide examples. Motion passed.
	D. Section 3.4. Senator Alspach moved to accept changes. Seconded by Senator Baker. Senator Alspach noted that the statement about crosslisting was removed because it was dependent on Banner. Associate Vice-Provost Teahan noted that non-students are permitted to enroll in educational doctorate classes with permission of the director for a limited period. Senator Jewett asked why enrollment management issues were being included in a curriculum manual. Senator Dakkuri noted that the use of doctoral term was confusing and not consistent. Senator Alspach responded that the degree was named by what was actually granted. President Haneline suggested sending this section back to the UCC to clear up. Senator Dakkuri moved to table. Seconded by Senator Jewett.
	E. Section 3.5. Senator Alspach moved to accept changes. Seconded by Senator Ciaramitaro. Senator Hanna

	<p>asked if the language had been changed to “with consultation of the instructor” from “with consent of the instructor.” Senator Alspach said this had occurred, as the previous language was not acceptable to the Academic Affairs office. Senator Cook asked if new form F’s would need to be filled out for existing classes? Senator Dakkuri suggested that sections be removed out of parentheses and the line be written to read “Sections cannot exceed the recommended course cap without consulting the instructor.” Provost Erickson said that had done a comprehensive analysis of the course cap issue which had been shared with the previous Senate. Senator Cook moved to table. Seconded by Senator Stone.</p>
11.	<p>Announcements</p> <p>A. Student Government President Danielle Balmer gave a brief report that they continue to work on a number of activities. At the Western Michigan University hockey game they will be raising money for a scholarship. The RAA (rules for funding allocation) are being rewritten and there is still money, although less than in the past.</p> <p>B. Provost Erickson said that the Senate would be receiving the revised report on the course caps issue. He also gave updates on searches in progress. The 3 finalists for the Pharmacy Dean position have been named and will be on campus shortly. Grants director candidates are also on campus in the next few weeks..</p>
13.	<p>Open Forum</p>
14.	<p>Senator Brandly moved for adjournment at 11:45 a.m. Senator Joyce seconded. Motion passed.</p>

Respectfully submitted,
Melinda Isler
Secretary

DRAFT

**Ferris State University
Academic Senate Executive Senate Meeting**

November 17, 2011

Members in Attendance: Berghoef, Cook, Dakkuri, Dixon, Drake, Fox, Gillespie, Griffin, Hanna, Isler, Jewett, Joyce, Klatt, Liszewski, Lovsted, Luplow, Maike, Marion, McLean, Moore, Nagel, Nash, Sun, Morcom
Members absent with cause: Alspach, Baker, Boncher, Haneline, Nystrom, Stone, Thapa
Members absent: Abbasabadi, Brandy, Daugherty, McNulty, Prakasam, Reynolds, Sanderson
Ex Officio and Guests: Laura Dix, Janice Weaver, Jim Rumpf, Andy Karafa, Dan Burcham, David Nicol, Andrew Suhy, Ron McKean, Roberta Teahen, Don Flickinger, Gary Huey, Mark Rusco, Michelle Johnston, Bill Potter, Diane Fleming, Brendan Callahan, Mike Cooper, Greg Zimmerman, Julie Coon, Karen Strasser, Mike Cron, Dean Krager, Larry Schult, Joe Sampson, Greg Gogolin, Steve Jakubowski, Dan deRegnier, Sandy Cook, Gary Todd, Gary Ovans, Ali Konieczny, Paul Blake, Matt Wagenheim

1.	Vice-President Mike Berghoef began the meeting at 6:07 p.m. He noted that an attendance sheet was going around the room for Senators and guests.
2.	Approval of APRC general recommendations. Senator Nagel moved to approve the general recommendations. Senator Jewett seconded. Matt Wagenheim, Chair of the APRC, made comments regarding the recommendations. The first, fourth and ninth recommendations are similar to last years, with a slight change in wording. The second recommendation is based on the programs who would like to allow students to identify with the program earlier. The 5 th recommendation suggests a graduate database will assist the programs in carrying out graduate surveys. It like the recommendation to create a committee to oversee minors is to allow for more efficient oversight. Motion carried.
3.	Approval of Program Recommendations (presented in order of colleges) College of Allied Health Sciences. A. B.S. in Medical Technology/ A.A.S in Medical Technology recommendations moved for approval by Senator Nagel. Seconded by Senator Jewett. Motion carried.
4.	Approval of Program Recommendations College of Arts and Sciences. A. Minor in African-American Studies recommendation moved for approval by Senator Nagel. Seconded by Senator Griffin. A friendly amendment was made to change the wording under Program value to “paramount in an increasingly interdependent global economy” by Senator Maike. Motion carried. B. B.A./Minor in History recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Senator Joyce asked if any enrollment numbers were available for the minor- Chair Wagenheim noted there were not in part because of a system that allows students to declare late in their course of study. Motion carried. C. Minor in Multicultural Relations in the U.S. recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Motion carried. D. B.S. in Psychology recommendations moved for approval by Senator Nagel. Seconded by Senator Dixon. Senator Marion made a friendly amendment in the final bullet to change the wording to “seek from University administration the addition of a tenure track faculty member.” Senator Hanna said that the original major was focused on industrial and career psychology and asked if the report addressed this issue. Chair Wagenheim said not that he remembered but he had not looked specifically for it. Motion carried with an abstention. E. Minor in Women and Gender Studies recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Senator Cook made a friendly amendment in the final bullet to change the working to “offer WGST 105 on a more consistent basis.” Motion carried.
5.	Approval of Program Recommendations

	<p>College of Business</p> <p>A. B.S. in Accountancy and Accountancy/CIS recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Senator Jewett questioned the wording in the final bullet asking the program to consider required internships as soon as economic conditions warrant. Program champion Stephen Jakubowski commented that this was a recommendation from the advisory board, and also related to the lack of mechanism to connect with companies, and the makeup of the student body. Senator Maike asked if the program was going online if they had students who were working. Mr. Jakubowski said that they were not. Senator Cook added that tax season is during Ferris's spring semester which added to the complexity of an internship requirement. Motion carried.</p> <p>B. B.S./A.A.S. in Computer Information Systems recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Motion carried.</p> <p>C. B.S./Minor in Human Resource Management recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Motion carried.</p> <p>D. M.S. in Information Systems Management recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Chair Wagenheim commented that this program is dealing with a shifting market and has had a decrease in international students from 141 to 41. If the program plans to continue to enroll international students they need to work with the office of International Education and they have been asked to report. Motion carried.</p> <p>E. B.S. in Marketing recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Motion carried.</p>
6.	<p>Approval of Program Recommendations College of Education and Human Services</p> <p>A. B.S./A.A.S. in Early Childhood Education recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Program chair noted that information on the early education minor was not included in the degrees listed. Chair Wagenheim said that it was too late to be added but the review calendar will be fixed. Motion carried.</p> <p>B. B.S. in Elementary Education recommendations moved for approval by Senator Nagel. Seconded by Senator Griffin. Motion carried.</p>
7.	<p>Approval of Program Recommendations College of Engineering Technology</p> <p>A. B.S. in Construction Management/A.A.S. in Building Construction Technology/ A.A.S. in Civil Engineering Technology recommendations moved for approval by Senator Nagel. Seconded by Senator Jewett. Senator Hanna made a friendly amendment to change the wording under the first bullet in section V. to "should explore the proposed masters program." Also, in the second bullet, strike the word sustainability. These word choices do not reflect conversations with the program faculty. Motion carried.</p> <p>B. B.S. in Facility Management/A.A.S. in Architectural Technology recommendations moved for approval by Senator Nagel. Seconded by Senator Jewett. Senator Sun asked why the program has difficulties in retaining students. Chair Joe Sampson commented that many students enter the program but do not realize what architecture involves- both in details and presentations. Senator Dakkuri asked why only this program in CET lists the lack of a permanent Dean as a recommendation. Senator Hanna suggested that this recommendation be added to all CET programs reviewed. Senator Nagel noted it should be in all of them or none- and that the previously reviewed program would have to be reopened. Senator Nash asked why this recommendation could not apply to all colleges with interim deans. Chair Wagenheim agreed to add to the general recommendations after finishing the review of the programs. Motion carried.</p> <p>C. A.A.S. in Manufacturing Engineering Technology recommendations moved for approval by Senator Nagel. Seconded by Senator Jewett. Program faculty Gary Ovans noted the memo was sent to Doug Chase, who had retired. Chair Wagenheim acknowledged the error and it will be corrected. Senator Dakkuri asked why the section about ABET accreditation did not have a number. Chair Wagenheim said that this was just a recommendation and not something that needed to be in the report. Motion carried.</p> <p>D. B.S. in Manufacturing Engineering Technology recommendations moved for approval by Senator Nagel. Seconded by Senator Jewett. Faculty member Gary Ovans asked that the wording be changed to Manufacturing Engineering Technology. Chair Wagenheim noted that the program has been asked to report on the projections into the future. Senator Hanna asked if the faculty agreed with the idea of seeking ABET accreditation. Chair Wagenheim referred to page 49 of the report where faculty said that they plan to seek accreditation within 3-5 years. Motion carried.</p>

	<p>E. B.S. in Quality Engineering Technology closure recommendation moved for approval by Senator Nagel. Seconded by Senator Jewett. Senator Sun asked how many students were in the program and what would happen to them. Coordinator Mark Rusco responded about 25. Provost Erickson said that all students would be allowed to finish and Vice-Provost Flickinger added that the usual process is to close the program for new enrollment. Senator Hanna asked if this was setting a precedent for closing a program for not turning in the report. Chair Wagenheim said yes. Senator Hanna added that this type of the response was atypical given the way that other programs such as printing management had been dealt with in the past. Senator Nagel noted that the program had been given multiple opportunities to work with the APRC in giving them the needed information this year. Senator Maike said was not comfortable voting to close the program without more information. Senator Dakkuri asked if a program representative was present. Coordinator Mark Rusco was and spoke about how this was a program offered only in GIR and he does have not the resources there to focus on providing the type of data needed for the report and the committee meeting times (Tuesday/Thursday nights) conflicted with his teaching schedule. Chair Wagenheim noted that meeting times were a problem for the first year but this year was not as there was just a lack of response. Chair Rusco said he did not submit a new report because he had no new information to add to last year's report. Senator Marion asked if programs had examples of other reports as resources. Chair Wagenheim said it is part of the manual and he meets in the fall to review questions with all programs being reviewed. Senator Joyce asked if Rusco had not been involved with a previous APR coming out of Grand Rapids. Rusco replied that he was listed but was not involved with any of the meeting. Senator Hanna said that his sympathies lay with the APRC but he felt part of the problem was the problematic administrative structure in the College of Engineering Technology and he noted no administrators have spoken on this issue. Provost Erickson commented that he felt that this process was better than those of most schools and he was more supportive of faculty that take it seriously and find a way to get what they need. Chair Wagenheim noted the successful review of the digital animation and game design program (also in Grand Rapids) in the 2010 review process. The motion passed with one no vote and one abstention.</p>
8.	<p>Approval of Program Recommendations Michigan College of Optometry.</p> <p>A. O.D. in Optometry recommendations moved for approval by Senator Nagel. Seconded by Senator Jewett. Senator Dakkuri asked for clarification on the issues with the library liaison. Senator Isler made a friendly amendment in the second bullet on part V to read "regular contact with a formal library liaison." Motion carried.</p>
9.	<p>General Recommendations</p> <p>The general recommendations were reopened. Senator Griffin made an amendment to add a bullet #10 to read "Administrative structure within colleges with interim deans must be stabilized in the form of a permanent dean." Seconded by Senator Nagel. Amendment approved to the general recommendations</p>
14.	<p>Senator Jewett moved for departure at 7:50 p.m. Senator Griffin seconded. Motion passed.</p>

Respectfully submitted,
Melinda Isler
Secretary

Revised 05/08/2009

PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Delete Coding and Reimbursement Specialist Certificate program

Initiating Unit or Individual: Health Information Management Faculty

Contact Person's Name: Paula Hagstrom e-mail: hagstrop@ferris.edu phone: x2316

Date or Term of Proposal Implementation: Spring 2012

- Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program Faculty	<i>Paula Hagstrom</i>	11/1/11	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Faculty			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Head	<i>[Signature]</i>	11/7/11	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Curriculum Committee	<i>[Signature]</i>	10/20/11	7 Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Faculty	<i>Julie A. Coon</i>	10/25/11	39 Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Dean	<i>Julie A. Coon</i>	11/7/11	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
University Curriculum Committee			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Senate			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Academic Affairs			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

1. Proposal Summary

(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights. Additional rationale may be attached.)

The Health Information Management (HIM), Health Information Technology (HIT), and Coding and Reimbursement Specialist Certificate programs currently require the International Classification of Diseases, Ninth Edition, Clinical Modification (ICD-9-CM). However, in October, 2013, the International Classification of Diseases, Tenth Revision, Clinical Modification (ICD-10-CM) and Procedure Coding System (ICD-10-PCS) will be implemented in the United States.

Since the current system of ICD-9-CM is being completely replaced by the new systems, Ferris must be ready to offer student's the new and updated education for the ICD-10-CM and ICD-10-PCS systems starting in the Fall semester of 2012.

Both the HIM and HIT programs are also accredited by an outside organization known as the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) and moving from ICD-9-CM to ICD-10-CM and ICD-10-PCS is a mandatory accreditation requirement.

The Coding and Reimbursement Specialist program was created at the request of hospitals. The intent was to provide a certificate program for employees that were currently working within their facilities. Many of these graduates worked in the outpatient coding/billing area. However, with the implementation of the more detailed ICD-10-CM and ICD-10-PCS coding system, employers will be hiring only credentialed staff for these coding positions. Thus, coding certificate graduates would have a difficult time finding a coding job.

2. Summary of All Course Action Required*

a. **Newly Created Courses to FSU:**
Prefix Number Title

b. **Courses to be Deleted From FSU Catalog:**
Prefix Number Title

MRIS 291 Professional Practice

c. **Existing Course(s) to be Modified:**
Prefix Number Title

d. Addition of existing FSU courses to program
Prefix Number Title

e. Removal of existing FSU courses from program
Prefix Number Title

3. Summary of All Consultations

Form Sent (B or C)	Date Sent	Responding Dept.	Date Received & by Whom
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4. Will External Accreditation be Sought? (For new programs or certificates only)

_____ Yes _____ No

If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.

DELETE COURSE
Course Data Entry Form

FORM F

Delete Course
Rev. 7/23/07

I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Year See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix

b. Number

c. Enter Contact Hours per week in boxes.

LECTure LAB INDEpendent Study – Check (x)

Practicum: Seminar:

d. Full Course Title:

UCC Chair Signature/Date:

_____ / /

Academic Affairs Approval Signature/Date:

_____ / /

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __

President (Date Approved)

Board of Trustees (Date Approved)

President's Council (Date Approved)

I propose that the College of Allied Health Sciences eliminate the step of voting as a college for proposed curriculum changes except when the proposed change falls within the definition of a Group I proposal.

Group I: Proposals for new curricular offering or major redirection of a current offering

- New degree or major not currently offered by the University
- Major redirection or shift in emphasis in an existing program, major, or minor. This type of change could involve multiple course changes/additions/deletions and three or more new courses.
- New academic or teaching minor
- New concentrations not currently offered by the University
- Elimination of degrees, majors, minors, or concentrations.

To: Academic Affairs Deans
From: Don Flickinger
Date: 10/19/11
Subject: Written Dean Responses to Academic Program Review Recommendations with Provost Response

Please respond to each program in your college.

APR RECOMMENDATIONS 2010-2011
 Dean/Provost Response

Program Specific Recommendations:

Academic Affairs

GENERAL RECOMMENDATIONS

APR General Recommendation	VPAA Response (Don Flickinger)	VPAA's Follow-up Response (Don Flickinger)	Provost Response
<p>In accordance with the mission of Ferris State University, and in order to produce consistent, quality instruction the University needs to ensure an adequate number of faculty for effective program operation. A pattern of not replacing lost tenure track faculty lines due to transfer or retirement has negatively impacted faculty forced to carry the remaining load (typically in the form of overloads). Faculty are stretched to the point where they are having a difficult time maintaining academic integrity, program stability, program promotion, advising, research and publishing, and other university obligations (including quality committee representation). In addition to supporting tenure track faculty lines, the university must ensure adequate funding for adjunct and/or temporary positions.</p> <p>The University needs to develop comprehensive and</p>	<p>Tenure track faculty positions are replaced and new positions added each year. The University does not require faculty to take overloads. This is a faculty choice. Each college has a budget for supplemental instruction. If classes need to be offered and there are not tenure track faculty members available, the college should seek and secure adjunct faculty.</p>	<p>The replacement of tenure track faculty and the hiring of new tenure track positions is reviewed regularly at Deans' Council. Positions are added or replaced as budget allows.</p>	<p>Support Associate Provost's Response</p>
	<p>The office of the Provost continues to distribute division base dollars to the</p>	<p>The previous review is still the</p>	<p>Support Associate</p>

<p>ongoing equipment replacement and maintenance schedules on behalf of the many academic programs that rely on equipment for instructional purposes. It is true that many programs are successful at securing equipment donations, but these donations do not always occur when they are needed. And a program that relies on equipment for instruction should not be penalized because donations are not available. Any approach should be pro-active and take into account the multiple sources of equipment, including Perkins funds and industry institution partnerships.</p>	<p>colleges in the amount of \$215,000 annually. One-time dollars are also distributed yearly based on a formula including the number of lecture and lab credit hours produced by the individual college courses. This office distributed one-time equipment dollars for FY08 of \$575,135; FY09 - \$408,678 and hopefully \$800,000 for FY10.</p> <p>This office would suggest that program cost might possibly be considered as a part of APR. There may very well be programs that are not viable in today's economy.</p>	<p>position of the Associate Provost</p>	<p>Provost's Response</p>
<p>An effort needs to be made to assure that institutional data is of a more uniform quality. In a number of instances in this review cycle, disparities existed between the data provided by the program and the data provided by Institutional Research and Testing. The source of institutional data presented in the programs' report must be accurate, and consistent in quality as reported to all university units.</p>	<p>Institutional Research and Testing will provide the same data for each APR report. Individual program report may vary due to services provided students not "officially" recorded in the University registration system. Both perspectives bring value to the evaluation.</p>	<p>This request continues to be a challenge. Some students graduate from programs without the paperwork to change programs ever having been completed. For the near future I believe both data sets will need to be included in the APR reports. Every effort should be made to understand and correct why the data sets do not match.</p>	<p>Support Associate Provost' Response</p>

APR Suggestions for Process Improvements

APR Recommendation	VPAA Response (Don Flickinger)	VPAA's Follow-up Response	Provost Response
<p>As stated in the "Academic Program Review: A Guide for Participants" (which is the guiding document for the APR process), "The organization's ongoing evaluation and assessment process (will) provide reliable evidence of institutional effectiveness that clearly informs strategies for continuous improvement." (p2)</p> <p>In addition, the document states that the APR process is, "an opportunity for faculty and administration to evaluate the goals and effectiveness of the program and make appropriate changes that will lead to improvement" (p4) To this end, programs (on a six year cycle) have been required to submit a program review report as outlined in the Guide. In many instances, programs under external accreditation have been forced to produce an accreditation report and a program review report (oftentimes, in the same calendar year). It is the opinion of this council that programs who have produced an accreditation report within the twelve months prior to the August APR report submission deadline be allowed to reference that accreditation report in response to Guideline questions. All sections outlined in the Guide must be addressed.</p> <p>One part of the Ferris mission is to serve a, "rapidly changing global economy and society." One of those changes is a move to a paperless workplace. The academic program review process has been using the same report requirements since its inception. Program review panels are required to submit a binder with printed pages outlining the results of their program</p>	<p>This recommendation is supported.</p>	<p>This recommendation continues to be supported.</p>	<p>Support Associate Provost's Response</p>
<p>One part of the Ferris mission is to serve a, "rapidly changing global economy and society." One of those changes is a move to a paperless workplace. The academic program review process has been using the same report requirements since its inception. Program review panels are required to submit a binder with printed pages outlining the results of their program</p>	<p>This recommendation will be supported as soon as it can be determined that using an electronic device will not add to the review burden for the committee members.</p>	<p>IPADs have been purchased and distributed to the members of the APRC committee. PDF expert application has been purchased and provided for each IPAD. All APRC reports will be reviewed electronically this academic year. APRC budgets were built on a</p>	<p>Support Associate Provost's Response</p>

evaluations. One copy is required for each of the council members, one copy is required for the library, and one copy is required for the Senate office. In total, program review panels are required to submit approximately fourteen hard copies of reports. The submission and review of paper copies is labor intensive and inefficient for the program, the council members, and the university. It is the recommendation of this council that the APR process move to electronic submissions and review. The challenge lies in the sheer volume within each report multiplied by the number of reports council members are required to review each cycle. It is the consensus of council members that submission of reports to a central web location for reading on a desktop or laptop computer is insufficient. In the 2009/2010 APR cycle the Council piloted a fully electronic submission to Ferris Connect. Council members attempted to read the volume of material required for effective review on a computer screen and it is too much in terms of ease and effectiveness of review (related to seating position and eye strain). In addition, in order to provide an effective review, it is necessary that council members have access to their individual reports during the face-to-face review sessions. It is the recommendation of this council that program review panels be required to submit their final report in PDF format. Each council member should be supplied with a 9" Kindle e-reader. Consensus is that the Kindle e-reader will allow the council members to adequately complete their responsibilities while saving money for the university. At present, it costs the university approximately \$300.00 per program report for copy costs, binders, and flash drives. Each APR cycle reviews approximately 18 programs (18 x \$300.00) costing the university approximately \$5,400 per review cycle for a

hardcopy model for 2011-2012. This year's budgets were not reduced to reflect the reduction in cost for paper copies. The 2012-2013 APRC budgets will reflect cost saving for the next cycle.

<p>total cost of \$16,200 over a three year cycle. The costs associated with a fully electronic review process would be purchase of 11 - 9" Kindle e-readers (at a cost of approximately \$450.00 each) on a three year cycle for a total cost (every three years) of \$4,950. A fully electronic submission process will save the university more than \$11,000 every three years.</p>			
<p>An important part of the academic program review process is the review of preprograms, minors and other non-degree programs (Honors or General Education as an example). However, minors, pre-programs, and non-degree programs do not require the same level of review as degree programs. In most instances, minors, preprograms, and non-degree programs do not have the same access to information required of degree programs (employer surveys, as an example). It is the recommendation of this council that pre-programs, minors, and non-degree programs be allowed to submit a condensed version of the materials required in the Guide. A new Guide designed specifically for pre-programs, minors, and non-degree programs should be developed.</p>	<p>This recommendation continues to be supported.</p>	<p>This recommendation is supported.</p>	<p>Support Associate Provost's Response</p>
<p>In order to better satisfy its mandate regarding program review, the APRC should be kept abreast of past recommendations (both general and specific). It is the recommendation of this council that no later than October 1 of the academic year, the Academic Senate president receive and post a progress report from the Provost's office regarding disposition of recommendations made during the previous APR cycle.</p>	<p>The response as presented is still current.</p>	<p>All previous reports since my coming to this office in May of 2007 have been posted on the Academic Senate website.</p>	<p>Support Associate Provost's Response</p>
<p>The quality of many of the reports received this cycle has been poor, with many submissions submitted late. This has created a challenge for the council to conduct its business in an effective and timely manner. It is the recommendation of this council that</p>	<p>The Provost office is supportive of actions needed to continue the quality program review process APRC has and continues to provide.</p>	<p>This office is supportive of the recommendation and will provide assistance to ensure quality written reports following the established guidelines.</p>	<p>Support Associate Provost's Response</p>

the Academic Senate in cooperation with the office of the Provost devise a way to ensure quality written reports submitted according to established deadlines.

College of Arts and Sciences

Art History Minor

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The Art History minor should develop a more substantial assessment plan and begin to collect data for more useful program evaluation.</p> <p>The Art History minor should develop a formal program of promotion.</p>	<p>Area Coordinator will work with all Humanities areas on assessment – Fall 2011</p> <p>Initial conversations with Admissions about participation in Dawg Days – will continue promotion discussion with Humanities Planning Committee – Fall 2011</p>	<p>This recommendation continues to be supported</p> <p>Department Heads have been encouraged to develop their plans for Dawg Days participation. The newly hired CAS embedded recruiter will meet with Department heads to establish communication and areas of need in mid September.</p>	<p>Support Deans' Response</p> <p>Support Deans' Response</p>
<p>The Art History minor should work toward increasing collaboration across departments.</p>	<p>New major proposal, Art History/ Museum Management requires courses from COB & International Programs - Fall 2011</p>	<p>PCAF for the new program is in progress.</p>	<p>Support Deans' Response</p>
<p>The Art History minor should develop a way to formally track participants and graduates.</p>	<p>Faculty coordinators need to take advantage of internal tracking available through Humanities Department office assistant.</p>	<p>This recommendation continues to be supported.</p>	<p>Support Deans' Response</p>

B.A. in Biotechnology

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The Biotechnology program should develop formal guidelines for acceptance into the program.</p>	<p>Some minimal guidelines for acceptance do exist for the program. More formal or more stringent guidelines will likely not be developed at this time, as other programs in Biology do not have such guidelines. We would like to keep the process for admission consistent for all Biology programs.</p>	<p>Limiting enrollment can be difficult in this small program. The Department Head and coordinator will work with faculty to explore curricular changes that could boost interest and keep the content relevant for today's employers and graduate programs.</p>	<p>Support Deans' Response</p>
<p>The Biotechnology program should develop a stronger working relationship with their advisory committee.</p>	<p>The Biotechnology faculty met with the Advisory Council in April of 2011. Meetings are planned for the spring of each academic year.</p>	<p>This recommendation continues to be supported.</p>	<p>Support Deans' Response</p>
<p>The Biotechnology program should develop a stronger working relationship with industry.</p>	<p>The program coordinator has over time continually increased the number of contacts with potential employers of students. For example, in June of 2011 he attended the International Bioconference, which is a gathering of employers in various fields of biology, to make professional connections.</p>	<p>The coordinator has placed several industry representatives on the external advisory board to improve communication.</p>	<p>Support Deans' Response</p>
<p>The Biotechnology program should develop a stronger working relationship among faculty within the College of Arts and Sciences.</p>	<p>The department head and the program coordinator will update the biology faculty more regularly on the status of the Biotechnology program. Some changes to the program are anticipated over the next couple of years, and input will</p>	<p>This recommendation continues to be supported.</p>	<p>Support Deans' Response</p>

	be solicited from the department.	
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Film Studies Minor

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The Film Studies minor should develop a more substantial assessment plan and begin to collect data for more useful program evaluation.	Area Coordinator will work with all Humanities areas on assessment – Fall 2011	This recommendation continues to be supported.	Support Deans' Response
The Film Studies minor should develop a formal program of promotion.	Will begin in Fall 2011 by working with the departmental Planning Committee	Department Heads have been encouraged to develop their plans for Dawg Days participation. The newly hired CAS embedded recruiter will meet with Department heads to establish communication and areas of need in mid September.	Support Deans' Response
The Film Studies minor should work toward increasing collaboration across departments.	Area Coordinator will explore opportunities in Fall 2011	This recommendation continues to be supported.	Support Deans' Response
The Film Studies minor should develop a way to formally track participants and graduates.	Faculty coordinators need to take advantage of internal tracking available through Humanities Department office assistant.	This recommendation continues to be supported.	Support Deans' Response

Philosophy Minor

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The Philosophy minor should continue to explore the B.S. in Religious Studies and Philosophy.	B.A. not B.S. PCAF approved & curriculum forms submitted Fall 2011	This program proposal has entered the committee review process.	Support Deans' Response
The Philosophy minor should develop a formal program of promotion.	Will begin in Fall 2011 by working with the departmental Planning Committee.	Department Heads have been encouraged to develop their plans for Dawg Days participation. The newly hired CAS embedded recruiter will meet with Department heads to establish communication and areas of need in mid September.	Support Deans' Response

Religious Studies Minor

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The Religious Studies minor should continue exploring the establishment of course and program level learning outcomes specific to the minor.	Area coordinator will work with Faculty to establish learning outcomes – Fall 2011	This recommendation continues to be supported.	Support Deans' Response
The Religious Studies minor should continue exploring the potential B.S. in Religious Studies and Philosophy.	B.A. not B.S. PCAF forthcoming – Fall 2011	A thorough evaluation of the potential, and possible costs of developing a new BA program is supported.	Support Deans' Response

B.S. in Technical and Professional Communication and B.S. in Journalism and Technical Writing

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The TPC program should clarify to students that the goal of computer education within the program is to teach students how to understand the use of software as a tool, rather than to teach them detailed knowledge regarding specific software.</p>	<p>TPC faculty and advisors are increasing efforts to convey this message in both one-on-one advising and required program courses. Emphasis on the breadth of software tools used within the field is included in upper-level course assignments, professional activities (including attending professional organization meetings), and job preparation/search activities.</p>	<p>This recommendation is still supported.</p>	<p>Support Deans' Response</p>

College of Business

Business Core

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The Business Core should continue to solidify the logistics of implementing the proposed upper level seminar course.		Absolutely meritorious. Working to figure out how to implement (scheduling, content, and teaching)	Support Deans' Response
The Business Core should continue to explore methods for consistent implementation regarding the sequence of courses.		Faculty being encouraged to promote/require, when advising students, that they take cores courses (except capstone) prior to 2 nd semester, Junior year	Support Deans' Response

B.S. in Finance

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The Finance program should consider the implementation of a required internship.	I concur, though the program advisory board suggests otherwise. I believe not having had an internship places our students at a competitive disadvantage.	At Oct. 11 meeting, department approved inclusion of an internship as a directed elective.	Support Deans' Response
The Finance program should explore certification options as part of the curriculum.	We should at least explore the cost/benefit of doing so, though the cost may prove prohibitive.	Certification determined to be too costly and resource intensive.	Support Deans' Response
The Finance program should develop stronger relationships with industry.	Critical to programmatic relevancy and student placement.	Faculty seeking to develop connections with an expanded spectrum of industry. Student RSO will compete in regional	Support Deans' Response

The Finance program should develop stronger ties with their advisory board.	Program seems to be moving in this direction.	CFA contest.	Support Deans' Response
		Faculty has committed to holding annual meetings and is in the process of expanding board membership.	

B.S. in Accountancy and Accountancy/CIS

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
Re-submit for the 2011/2012 APR cycle: Due to lack of quality information in the program review report, the B.S. in Accountancy and Accountancy / CIS program review panel has been asked to re-submit their report for the 2011/2012 review cycle.	Will be done.	Program will be reviewed by APRC on Oct. 27 th .	Support Deans' Response

A.A.S. in General Business

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The General Business program should continue exploration of a name change from 'General Business' to 'Business Administration'.	Makes sense.	In-process.	Support Deans' Response
The General Business program should develop a formal plan to track current students and alumni.	Agree, if only to confirm that students use the AAS for financial aid, and not as an end.	Remain in agreement. Internal debate as to how accomplished, but we must do it.	Support Deans' Response

B.S. in Professional Tennis Management

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The PTM program must consider the addition of any type of faculty line within PTM classes (currently, all PTM classes are taught by an administrator).</p>	<p>Unclear what benefit derives from this, since the PTM classes (a subset of those required for the major) are skill-based.</p>	<p>Having a professionally certified administrator teach these courses is consistent with both professional accreditation and academic program expectations, when in conjunction with the Business Core and other academic courses.</p>	<p>This office understands the importance of appropriate teaching experience for the PTM curriculum.</p>
<p>The PTM program should explore a closer relationship with the FSU tennis coach.</p>	<p>Would be helpful, given the interrelatedness of the two.</p>	<p>Both the men's and women's tennis coaching job expectations now include racquet/fitness center and PTM assignments (e.g. helping to teach classes, assessment and evaluations of student skill levels, and improving player development).</p>	<p>Support Deans' Response</p>
<p>The PTM program should implement a formal recruiting and marketing effort.</p>	<p>Not sure what form this takes, and how it is funded, but enrollment needs to be enhanced.</p>	<p>A 3-region PTM Promotion and Recruitment Plan was initiated this fall in northern MI, GR, and the Chicago suburbs. With the assistance of PTM alums, selected students and coaches are being invited to participate in clinics and workshops promoting PTM.</p>	<p>Support Deans' Response</p>

A.A.S. and B.S. in Graphic Design

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The GRDE program should seek to improve the tracking of students transitioning out of the program after completion of the A.A.S. degree</p>		<p>Exit interviews include collection of short survey of AAS students (interview completed by Dean's office during graduation clearance w/ results passed to GRDE program). Current robust transition advising by GRDE faculty and program coordinator continues.</p>	<p>Support Deans' Response</p>
<p>The GRDE program should seek to develop an advisory board specific to the program.</p>		<p>Conversations among GRDE coordinator and faculty are ongoing to (a) identify board prospective members and (b) to develop more formalized method of meeting (currently ad-hoc board meets at Sophomore portfolio review and through senior design center project reporting).</p>	<p>Support Deans' Response</p>
<p>The GRDE program should explore ways to improve student writing across the curriculum.</p>		<p>In all GRDE classes faculty now work to identify writing deficiencies in student submissions - students are referred to writing center for assistance beyond that provided by GRDE faculty. Design project center faculty read/ critique and facilitate improvement of all student material intended for client</p>	<p>Support Deans' Response</p>

		correspondence and branding projects. Faculty continue to discuss opportunities for improvement of writing across the GRDE curriculum.	
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College of Education and Human Services

B.S. in Television and Digital Media Production

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The TDMP program should pursue collaboration with programs across campus.</p>	<p>This program is integral to communicating and teaching. Therefore, I agree that it should pursue partnerships first within our college and then across campus. For example, TDMP students can produce videos for streaming used in classes. Also, it can partner with other media classes and programs to give students a richer experience.</p>	<p>Currently, TDMP is pursuing collaborations with digital media programs at FSU GR. To that end, it is revamping its curriculum, investigating a possibility of an associate's degree for transferability, planning to offer blended and/or online experiences, and meeting with external constituents. I support this collaboration.</p>	<p>Support Deans' Response</p>
<p>The TDMP program should explore the possibility of operating and maintaining their own server space.</p>	<p>Having its own server would be important for TDMP because it does a lot of streaming which takes server space.</p>	<p>TDMP is completing a major equipment infusion and studio remodeling. It is investigating the need for a server.</p>	<p>The Provost support the investigation for a server.</p>

College Engineering Technology

B.S. in Heavy Equipment Service Engineering Technology and A.A.S. in Heavy Equipment Technology

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Concerns	Dean's Response	Dean's Follow-up Response	Provost Response
The Heavy Equipment programs should continue to strengthen industry relationships.	I agree with this concern and will review the composition of the HEQT advisory committee. However, it should be noted that the HEQT program has been very successful in acquiring equipment donations for program use as a result of their industry contacts.	The HEQT program continues to see a great deal of interest from industry. For example, recent contacts include Republic Services, Waste Management, Atlantic Paving, and John Deere. The program holds two advisory committee meetings per year (Fall teleconference and Spring on campus).	Support Deans' Response
The Heavy Equipment programs should continue to strengthen their relationship with College of Engineering Technology administration.	The school director and coordinator have been encouraged to meet regularly with faculty and staff and to be more inclusive in decision making. HEQT faculty are being encouraged to work for the good of their program and to abide by program, school and college policies.	Last academic year faculty met weekly. This year meetings between the coordinator and two remaining HEQT faculty have been less frequent. However, I have been working with program to resume regular meetings.	We support the Deans' response. If this problem is not resolved, it will threaten the long term and short viability of this program.
The Heavy Equipment programs should continue to explore ways to increase diverse enrollment.	HEQT will be encouraged to have representation at recruiting events. Faculty have, in general, been active in college events.	HEQT faculty members are active at recruiting and other student centered events. These efforts are on-going.	I believe HEQT faculty will need to reach out to under-represented groups and make every effort to present and market their HEQT program.

B.S. in Manufacturing Engineering Technology, A.A.S. in Manufacturing Technology, and B.S. in Quality Engineering Technology

APR Concerns	Dean's Response	Dean's Follow-up Response	Provost Response
<p>Re-submit for the 2011/2012 APR cycle: Due to lack of quality information in the program review reports, the B.S. in Manufacturing Engineering Technology, A.A.S. in Manufacturing Technology, and B.S. in Quality Engineering Technology program review panels have been asked to re-submit their reports for the 2011/2012 review cycle.</p>	<p>Re-submission is appropriate.</p>	<p>BS MFGE and AAS MFGT have prepared reports for re-submission. I believe that report quality is still wanting. I have not seen a re-submission from Quality Engineering Technology beyond last year's report. The MFGE and MFGT groups are meeting to discuss their reports submissions prior to the upcoming APR meeting.</p>	<p>This is a serious problem. Academic Programs must participate in the Academic Program Review process. This office supports whatever action is recommended from APR for poor quality reports or no submission of reports.</p>

B.S. in Mechanical Engineering Technology

The Council recommended to **Continue the Program with Enhancement**. Suggestions by the Council included:

APR Concerns	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The Mechanical Engineering Technology programs are in need of additional lab space as required for continued TAC-ABET accreditation.</p>	<p>Space in the Swan Annex is currently being explored to provide a high-bay lab space for Mechanical and Energy programs.</p>	<p>New Lab space was allocated to the MET/Energy programs this past summer. The new space was re-purposed from the Printing programs.</p>	<p>Support Deans' Response</p>
<p>The programs need to continue efforts in regard to recruiting a diverse student body.</p>	<p>Faculty in this program are exceptional in their out-of-class work with students and potential students. Activities such as the Rube Goldberg, Formula Car, Energy Conference High School</p>	<p>The director has also been certified to deliver a program that encourages females to enter engineering and engineering technology careers.</p>	<p>I believe MET faculty will need to reach out to under-represented groups and make every effort to present and market their HEQT</p>

<p>The programs need to continue efforts to strengthen ties with industry.</p>	<p>Poster competition, and MathCounts are examples of work done for recruiting and retention. Faculty will continue to be supported in these efforts.</p> <p>The college will encourage efforts to build external relationships that support the Mechanical programs.</p>	<p>All MET faculty remain active in these efforts.</p>	<p>program.</p> <p>A review of faculty professional development experiences for the past two years would support the Deans' statement.</p>
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College Pharmacy

Pharm. D. in Pharmacy

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
<p>The Pharmacy program should explore opportunities regarding basic and clinical research.</p>	<p>In response to recommendations by both the APR process and the ACPE accreditation self-study, the College has revised its Mission Statement to include research, as well as scholarship. This intentional inclusion will direct the development of ongoing research as a component of strategic planning for the college. Further, to carry out its newly recognized research mission, the college will explore collaborative opportunities with other colleges within the University. This recommendation is supported.</p>	<ul style="list-style-type: none"> ▪ Further efforts, through a thorough strategic planning process, are underway with additional revisions suggested for a modified Mission and Vision Statement. ▪ Approximately \$80,000 has expended for the replacement of basic research equipment in the college. ▪ Initial efforts to identify collaborators within the University for the purchase of an NMR are underway; this is an across-campus effort. ▪ Faculty scheduling has been examined and adjusted to provide meaningful periods that may be devoted to research. ▪ The College participated in this 	<p>Support Deans' Response</p>

<p>The Pharmacy program should explore opportunities for collaboration with other health care programs on the FSU campus.</p>	<p>Since November, 2010, representatives of the College have met with the CAHS and the MCO to discuss various programmatic opportunities. This exploration involves both programmatic and curricular collaboration. In addition, ACPE accreditation requires the inclusion inter-professional education opportunities in the doctor of pharmacy curriculum. Further, discussions with the COB have been recently instituted to look at further development of the joint Pharm.D./MBA degree. This recommendation is supported.</p>	<p>Summer's offering of the Summer Research Fellowship program through the College of Arts and Sciences.</p>	<p>The College has provided instruction for MCO's Pharmacology Course. The initial offering in Summer, 2011, was successful and will be continued.</p> <ul style="list-style-type: none"> ▪ Collaboration with the CAHS has resulted in the identification of a common Electronic Medical Record platform to use in simulation laboratories in both the Doctor of Pharmacy and Nursing programs. ▪ Recent discussions held to investigate utilization of Pharmacy faculty in the delivery of pharmacology courses at various levels and based on multiple delivery modalities. ▪ Discussions have been held with the COB to identify additional joint degrees and/or certificates that may be 	<p>Support Deans' Response</p>
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		<p>a synergistic addition to the Pharm.D. Degree</p> <ul style="list-style-type: none"> ▪ Phase I (preparation of room) completed; based limitations of proposed space, College is proposing development of a master plan to renovate entire building. This will provide updated laboratory space for all curricular applications. 	Support Deans' Response
<p>The Pharmacy program should explore the possible addition of a sterile room and associated equipment for the main FSU campus.</p>	<p>Phase I of development of a Sterile Lab is underway, with the intention of completing the project in FY11. This recommendation is supported.</p>		

College Professional and Technological Studies

B.S. in Digital Animation and Game Design

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The DAGD program should continue efforts regarding course and program level assessment.	Agreed.	Additional formative and summative classroom assessment methods and industry environmental scans are being introduced along with updates to the curriculum	Support Deans' Response
The DAGD program should explore the establishment of a faculty tenure line.	We will consult with the Provost to develop a strategy.	With the college reorganization by the Provost, some portion of the instructional positions will transition to tenured faculty positions.	Support Deans' Response
The DAGD program should develop a closer working relationship with programs and institutional support units on the main FSU campus.	Agreed. We are seeking additional opportunities.	The College of Professional and Technological Studies and EIO continue to develop further student services and support relationships with the Big Rapids campus. With DAGD's eventual transition to the College of Education and Human Services, these relationships will increase to an even greater extent.	Support Deans' Response

University College

Directed Studies and Career Exploration

The Council recommended to **Continue the Program**. Suggestions by the Council included:

APR Recommendation	Dean's Response	Dean's Follow-up Response	Provost Response
The Career Exploration and Directed Studies programs should evaluate expanding the pilot program developed with the College of Business to other programs across campus.	Two sections of DIST 100 have been scheduled in ENT for Fall 2011. Discussions are in progress to schedule at least one section of DIST 100 in the other undergraduate colleges next year as well.	Two sections of DIST 100 were taught in ENT for Fall 2011. Sections for Spring 2012 are listed only for University College at this writing. Other sections can be added in January when the needs are known.	Support Deans' Response