

MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION

GENERAL SESSION - 6th EDUCATIONAL CONFERENCE

October 5, 1979

I. CALL TO ORDER:

The General Session of the Michigan Health Sciences Libraries Association 6th Educational Conference was called to order by President Anni Hungerford at 2:10 p.m. in the Kuenzel Room of the Michigan Union, Ann Arbor, on October 5, 1979.

II. MINUTES OF 5th EDUCATIONAL CONFERENCE:

Copies of the minutes of the two general sessions of the 5th Educational Conference had been distributed to conference registrants in their registration packets. The minutes were approved as presented.

III. TREASURER'S REPORT:

Copies of the Treasurer's report had been distributed to conference registrants in their registration packets. Barbara Kormelink emphasized that the balance of \$5,987.94 does not take into consideration most of the conference expenses which are yet to be paid. Metta Lansdale gave a summary of conference figures: as of September 28, assets were \$4,492.50, while estimated expenses are \$3,994.41.

IV. REVIEW OF EXECUTIVE BOARD DECISIONS:

Anni Hungerford gave the following report of Executive Board decisions for the past year:

- A. Accepted the final report of the 5th Educational Conference.
- B. Conference Committee turned over \$380+, of which \$200 was used to underwrite the deficit of the MLA CE courses.
- C. Copies of the Constitution and By-Laws were distributed to dues-paying members.
- D. Standing and ad hoc committee structure:
 1. Members of standing committees serve 2-year terms (except in first year, when some serve 1 year only).
 2. Chairman serves 2 years, with an extension at the discretion of the Executive Board.
 3. Each committee shall have a chairman and 2 members, plus an ex-officio member from the Executive Board. However, the president and ex-officio member of the MLA Liaison Committee shall be the current President of MHSLA.
 4. New committee members assume their duties after the annual business meeting.
 5. Committees present written goals and objectives for the first Executive Board meeting after the annual business meeting.

6. Final reports of the year's accomplishments are submitted to the Executive Board at its last meeting before the next conference.

7. Ad Hoc Committee to Study the Feasibility of a Statewide Union List of Serials: membership expanded for greater geographic representation. Members serve no set length of time.

8. Appointment of an Ad Hoc Committee on Interlibrary Loan was tabled until union list of serials study is completed.

9. Per the By-Laws, committee chairmen are ex-officio members of the Executive Board. List of committee memberships has been included in the registration packets.

E. Committee reports:

1. Nominating: Chaired by Addie Heilbronn. Nominations sent and ballots mailed out.

2. Conference: Responsible for this conference.

3. Publications: Surveyed membership concerning proposed newsletter. First newsletter planned for early 1980.

4. MLA Liaison Committee: Has been in contact with the MLA Ad Hoc Committee on MLA Group Structure Implementation. Recommendations have been developed for procedures to implement new group structure as well as necessary by-law changes. This would allow an association such as MHS LA to become an MLA chapter by following their recommendations when their proposal passes, anticipated to do so in 1980.

5. Education Committee: Met during this conference, would like ideas forwarded to them on how the committee might best serve the membership.

6. Legislation Committee: Plans to meet to draft a goals statement with measurable objectives to implement the charge to the committee relating to reporting on federal and state legislation affecting health sciences libraries. Any suggestions should be forwarded to the committee.

7. Ad Hoc Committee to Study the Feasibility of a Statewide Union List of Serials: Survey to membership was drafted and included in the registration packets.

F. Decision was made to maintain an archives for the association.

G. Proposed budget for a newsletter was accepted. There would be four issues a year, at \$129.25 per issue.

H. The Board agreed to contribute toward the transportation costs of Board members attending meetings as the official representative of MHS LA, subject to prior board approval.

I. The Board agreed to pay a one-time donation of \$100 to the Michigan Interorganization Committee for Continuing Library Education(MICCLE).

J. Proposed dues structure will be presented to the general membership at the annual meeting and ballots sent out after the annual meeting.

K. The question of MHSLSA affiliation with the Michigan Hospitals Association was tabled until next year for discussion.

L. Tabled until next year consideration of how to handle the presentation of local group reports.

The Parliamentarian was questioned regarding approval of committee reports; nothing in the By-Laws addresses itself to this issue.

V. PROPOSED NEW DUES STRUCTURE:

Copies of the proposed budget for the next year were distributed at the general meeting. Barbara Kormelink presented the proposed budget and dues increase, from \$5 to \$10 per year. The budget includes known as well as proposed expenses. A motion was made to discuss the proposal; this was seconded. A question was raised concerning the MICCLE fee; is this an annual expense or one-time? Faith Van Toll answered that this is a one-time expense, and she explained the rationale for this. Other expenses were explained: President - traveling costs to other meetings; Secretary - mailing costs of ballots, curriculum vitae of candidates, and board minutes; Treasurer - mailing of dues notices, special mailing of ballots for accepting dues structure. The budget was voted on and accepted as stands.

VI. ELECTION RESULTS:

The election results were announced by Addie Heilbronn:

President-elect: Mildred Kingsbury
Secretary: Margo Dix
Treasurer: Robin Rand
Nominating committee: Roseanne Hajjar
David Keddle
Marilyn Schleg

VII. CONFERENCE INVITATIONS:

Patricia Wolfgram issued an invitation by the Mid-Michigan Health Sciences Libraries and Valley Regional Health Science Librarians to the 7th Educational Conference, tentatively scheduled for October 8-10, 1980, at Bay Valley Inn, Bay City.

Dina Nameth issued an invitation by the Metropolitan Detroit Medical Library Group to the 8th Educational Conference in 1981, to be held in conjunction with MRG/MLA.

VIII. OTHER NEW BUSINESS:

A. It was proposed that workshops be submitted to MICCLE for certification of CE course credits. This should be submitted before the June review of MICCLE.

B. Proposed amendments to By-Laws must be given in a written notice 30 days before conference to amend. It was proposed that amendment be made to have reports of committees submitted in writing before the annual conference. It was pointed out that committees hadn't been in existence long enough this year for written reports to have been submitted. Dr. Purcell said that the President already has the authority to request committee reports in writing. Reports would be available next year.

C. A motion was made to distribute the minutes of the business meeting to association members within 3 months after the annual meeting; this was seconded. A question was raised concerning the mailing costs for this; Barbara Kormelink estimated \$100 for the mailing of minutes and reports, less for minutes alone. Could minutes be mailed out with association newsletter? Would this be too early to mail out minutes; could be lost before next meeting. An early mailing, on the other hand, is best so people can act appropriately. This is also best for people who couldn't attend the business meeting. The motion for an early mailing of minutes (within 3 months) was voted upon and passed.

D. MICCLE and CE credits: Would Faith Van Toll always be representative of both MICCLE and the Executive Board of MHSLA? Head of the Conference Committee could be responsible for requesting CE credits from MICCLE.

IX. PRESIDENTIAL ADDRESSES:

Anni Hungerford presented the outgoing presidential address, followed by Carole Colter with the incoming presidential address. Roses were then presented to Faith Van Toll as first president of MHSLA and Anni Hungerford as the second president.

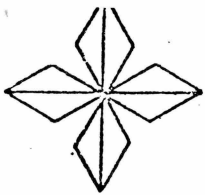
X. ADJOURNMENT:

The meeting was adjourned by Carole Colter at 3:45 p.m.

Respectfully submitted,

Carol Graham

Carol Graham
Secretary



michigan health sciences libraries association

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TREASURER'S REPORT

December 8, 1978 to October 1, 1979

Balance on hand December 8, 1978		\$ 640.55
Receipts--Organizational	480.73	
Receipts--Conference	5,780.00	
Subtotal	\$6,260.73	
	Total	\$6,901.28
Disbursements--Organizational	233.85	
Disbursements--Conference	679.49	
Subtotal	\$913.34	
Balance on hand October 1, 1979		\$5,987.94

Most of the expenses for the Conference will be paid during the conference and will absorb much of the balance.

Respectfully submitted,

Barbara Kormelink

Barbara Kormelink
Treasurer

MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION

October 5, 1979

PROPOSED BUDGET

ESTIMATED DISBURSEMENTS

President	\$100
Secretary	230
Treasurer	100
Subtotal	\$430

Committees

Publications (Quarterly News- letter)	\$412
MLA Liaison	100
Legislation	50
Education	50
AD Hoc Statewide	50
Union list	
Subtotal	\$662

MICCLE Support	100
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TOTAL \$1192.00

MEMBERSHIP RECEIPTS

@ \$5.00 at 120 members	\$600
@ 10.00 at 120 members	\$1200