



1984

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ARCHIVES - ANNUAL REPORT

Materials for the Archives have been gathered and stored since 1981. As the Association grows, so does the Archives.

An application for 'Recognition of Exemption' (form 1024) was filed, with the Department of the Treasury, Internal Revenue Service. As of August 24, 1983, MHS LA became a tax exempt organization. These papers are safely kept in the Archives.

MHS LA became an affiliate of Michigan Hospital Association in 1982. During that same year the Board of MHS LA agreed to award 'certificates of recognition' to the attendees of workshops, sessions, or courses conducted at the MHS LA Annual Conference.

An Exhibit Kit which is being used today to display other items of interest stored in the Archives, was purchased in 1984.

All materials designated 'Archival materials' should be clearly marked, dated, and in original form when possible. These materials should be sent to the Archivist, as soon as possible, for safekeeping, thus eliminating 'bulk mail' while making the filing of materials much easier.

Checklists of materials to be kept were given to all the Officers and Committee Chairpersons listing items of interest which should be given to the Archivist for safekeeping. The same checklist will again be given to the newly elected Officers.

'Finger walking' through the Archives reveals how much MHS LA has grown and how proud we should be knowing we are a part of that growth.

Do stop and visit the Archival Display at the registration desk. I believe you will enjoy what you see.

Respectfully submitted

Helen Howley
Archivist
October 1984