

MHSLA Publications Committee Minutes

The Committee met in Ann Arbor on Friday, Dec. 11, 1981, to organize the new committee and begin work on the next issue of the MHSLA News which will be issue number 6, Winter 1982.

In attendance were Nancy Fitzpatrick, Cathy Helbers, and Barbara Kormelink. Absent were Jae Walker, Carole Colter, and Mildred Kingsbury.

Barbara read the letter from the President of MHSLA which she had received as chairman of the committee. The letter announced the one year committee appointments and asked for a statement of the proposed agenda of the committee. After discussion, the committee felt that their agenda would be the same as the charge to the committee from the Board which was: "To publish an appropriate newsletter at least three times each year and other publications such as brochures, pamphlets and directories with the approval of the Board."

We discussed what should be included in the next issue of the newsletter and arrived at the following list of items and those who will be responsible for them:

1. Lead article on the MLA certification test--Nancy will write part and Barbara will call Janet Parsch and ask her to do her view as well.
2. President's column--200 + words. Barbara will let Jim know the deadline.
3. Jackie Raphelson--article about the replacement process for the leaving president--Barbara will contact.
4. Regional Medical Program reconfiguration--Nancy will contact Pat at KOM announcement only (100-150 words)
5. Highlight on MHSLA Committees--Education Committee--Cathy will contact Jim Crooks
6. South Central HSLA continuing education MLA courses announcement for spring courses. Cathy will handle.
7. Short article re Mary Mcnamara's retirement and presentation of gift at annual meeting--Mary's thank you. Barbara will handle
8. Local group news and Personnel notes--Cathy will handle.
New Medline centers.
9. Executive Board summary--Barbara will ask Jackie if she wants to do this or delegate to Hildegard. Possibly two meetings.
10. Committee reports--Ad Hoc Union List of Serials Committee, brief update and Legislation Committee, brief article--Barbara will contact Pearl Ann and Nancy will call Lynn Sorenson-Sutton about Ad Hoc committee.
11. Inserts--Membership forms--Cathy will have brief explanation.
Annual Meeting Minutes & Annual Treasurer's Report
Executive Board Roster & Committee chairmen (including name, address, and telephone)

Jae Walker will need to update the box to include the members of the Publications committee and eliminate the extra line in issue # 5 stating Publications Committee twice.

We discussed deadlines and decided to contact those who will be doing writing for this issue during the week of Jan. 4, 1982. The deadline for submission of materials will be Jan. 22.

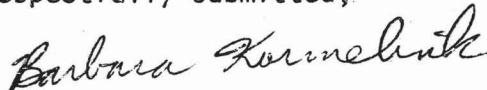
Each person will be responsible for their articles and should have them ready to paste-up at the next meeting of the Committee which will be held at Hurley Medical Center in Flint on Friday, Feb. 5, 1982, at 10 a.m. Should there be a blizzard we will try for the next week Feb. 12.

We then discussed the 1982 directory and decided to establish a deadline of April 1, 1982 for payment of dues to be included in the directory.

We will attempt to get the materials for the directory together during April and publish it in May.

Also tentatively the next issue of the newsletter will be published in late spring, May, if possible.

Respectfully submitted,



Barbara Kormelink,
Chairman, Publications Committee
MHSLA

NOTE: The next meeting is scheduled for Feb. 5, 1982, at Hamady Health Sciences Library, Hurley Medical Center, Flint, at 10 a.m.