

MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION

Report of the Publication Committee

1981-1982

The Publication Committee was involved in three projects this past year: a) the newsletter, b) the association stationery and c) the association directory.

MHSLA News: Issues no. 3,4,5, 1981 of the newsletter were published. No. 4 carried the new masthead which is based on the logo design of Nancy Fortino of Ann Arbor. Nancy's design was given first choice by the members at the Bay Valley Inn meeting, October 1980.

The Committee maintained the President's column for each issue and began a new regular column for a summary of the Executive Board minutes with issue no. 4.

The Committee met at Chelsea Medical Center to work on each issue before copy was delivered to Abbey Press in Lansing where the newsletter is printed. Copies of each issue were distributed to approximately 220 individuals or institutions.

MHSLA STATIONERY: The new logo was incorporated in the association stationery, printed by the Wesserling Corporation of Harper Woods. A supply was distributed to members of the Executive Board at the April 1981 meeting. A sufficient supply of letterhead, second sheets, full and half-sheet memo paper and envelopes is stored at the Shiffman Medical Library.

MHSLA DIRECTORY: The Committee accepted responsibility for publishing a directory at the request of the President-Elect following the April 1981 Executive Board meeting. The cover design was completed by the Wayne State University Graphic Arts Department and printed by Wesserling Corporation. The body of the directory was duplicated by the WSU Duplicating Center. Copies were distributed to the members in early August. The cost was \$207, one-third of which was postage. If the directory proves useful, it is suggested that a) a directory form be devised to obtain information, b) some plan be formulated to avoid mailing the directory first class and c) the directory be published earlier in the year.

COMMITTEE GUIDE: A committee guide was compiled with procedures, examples etc. for incoming members. The guide was given to the President-Elect.

The members of the Committee wish to express their appreciation to the Executive Board for their interest and support during these three years. The Chairman wishes to thank Jae Walker and Cathy Helbers for their cooperation and hard work.

Jae Walker
Cathy Helbers
Jim Shedlock, Ex Officio Member
Mary McNamara, Chairman

MSM