

ARTICLE IV. Committees (Continued)

Section 1. Standing Committees (Continued)

D. Designation and charge (Continued)

3. MLA Liaison Committee

The MLA Liaison Committee shall establish and maintain channels of communication with MLA.

4. Legislation Committee

The Legislation Committee shall report to the Association on Federal and State legislation affecting health science libraries.

5. Education Committee

The Education Committee shall advise and make recommendations concerning current educational interests of the membership and provide information about education programs and opportunities to local health sciences library groups and others.

Section 2. Ad Hoc Committees

Special committees (Ad Hoc) shall be designated, as the need arises, by the Executive Board with the procedure for chairman appointments the same as for standing committees.

ARTICLE V. Elections

Section 1. Nominating Committee

A. The Nominating Committee shall be elected at the annual meeting and consist of three members.

B. Each area group shall submit a name to the general membership. An area which does not submit a name will not be included on the ballot.

C. Each member shall vote for three (3) candidates. The three nominees with the highest number of votes shall comprise the committee. The nominee with the highest number of votes shall be the chairman.

D. Slate

The Nominating Committee shall prepare annually a slate of at least two (2) nominees for each office. The slate shall be accompanied by a biographical statement about each candidate, a written statement of the candidates consent to serve if elected and a statement prepared by the candidate describing his or her aims as an officer of the Association. The Nominating Committee shall submit its report to the Executive Board no later than 120 days prior to the Annual Business Meeting.

ARTICLE V. Elections (Continued)

Section 1. Nominating Committee (Continued)

E. Mailing of Slate

Upon acceptance by the Executive Board of the Nominating Committee's report, the Secretary shall mail the slate immediately to the membership.

F. Petitions

Candidates for any elective office may also be nominated by petitions signed by not fewer than five (5) members. Candidates who present these petitions, accompanied by the items required in paragraph D of this section of these Bylaws, to the Chairman of the Nominating Committee no later than 90 days prior to the date of the Annual Business Meeting (45 days prior to the mailing of the ballots) shall be included on the ballot.

G. Nominating Committee Final Report

The Nominating Committee shall submit a copy of its final report and a ballot which includes all the candidates and accompaniments named under paragraph D of this section of these Bylaws to the Board. The ballot shall provide for a write-in candidate for each office.

Section 2. Ballots

Ballots accompanied by the required biographical data and statements of aims shall be mailed to the general membership by the Secretary no later than 45 days prior to the Annual Business Meeting. Any ballot not postmarked two (2) weeks prior to the Annual Business Meeting shall be destroyed without being opened.

Section 3. Elections Committee

The President shall present the sealed ballots to the Executive Board, which shall serve as the Elections Committee and will convene the day prior to the Annual Business Meeting to tabulate the ballots. Any Member of the Association may witness the count.

Section 4. Procedure for Tabulation

Candidates shall be declared elected upon receiving a simple majority of the votes cast by mail ballot. In cases where there are more than two candidates, a plurality shall suffice. If a tie occurs for any position, the membership in attendance at the Business meeting shall vote by ballot and resolve the tie.

BYLAWS

ARTICLE V. Elections (Continued)

Section 5. Retention of Ballots

All ballots shall be retained by the Secretary until 60 days after the Annual Business Meeting.

ARTICLE VI. Meetings

Section 1. Quorum

Twenty-five members constitute a quorum for the transaction of business.

Section 2. Annual Business Meeting

The Annual Business Meeting will be held in the fall in conjunction with the Annual Conference. In the event there is no Annual Conference, the Annual Business Meeting shall be convened by the President after consultation with the Executive Board.

Section 3. Other business meetings

Additional business meetings shall be convened by the President at the request of a quorum of the Executive Board or by petition of ten of the Members of the Association.

Section 4. Annual Conference

A. Invitations to Host Conference

The Executive Board will solicit invitations to host the next Annual Conference prior to the convening of the Annual Conference. Written invitations shall be submitted to the President no later than 30 days prior to the Annual Business Meeting.

B. Announcement of future Conference Sites

The Executive Board will confer on the invitations and will announce future conference sites at the Annual Business Meeting.

C. Local Arrangement Committee Responsibilities

Upon acceptance of an invitation for a Conference site, the Executive Board will notify the chairman of the local group who will select a Local Arrangements Committee. The Secretary will provide a current membership list and a mailing list to the Conference Committee. The Local Arrangements Committee is responsible for selecting a conference hotel(s), facilities, publicity and conference-related mailings. The Local Arrangements Committee will submit in writing to the Treasurer a request for initial, conference-planning funds accompanied by a budget. Subsequent financial commitments in excess of \$25.00 shall have prior approval of the