

**Ferris State University
Academic Senate Meeting
Tuesday, October 3, 2006 – 10:00 a.m.
West Campus Community Center**

I. **Call to Order: President Griffin** called the meeting to order at 10:03 a.m.

II. **Attendance**

Officers Present: President Richard Griffin, Secretary William Papo

Officers Absent: Vice-President Khagendra Thapa (excused)

Senators Present: Abbasabadi, Bandstra, A., Bandstra, J., Beistle, Berghoef, Borst, Carter, Cline, Cron, Dakkuri, Danley, Drake, Hancock, Haneline, Hanna, Hettiarachchy, Jewett, Karafa, Kavanaugh, Klatt, Klope, Kouider, Liszewski, McMartin, Nagel, Nelson, Purvis, Sanderson, Sun, Taylor, Thomas, Tymes, Van De Mark, Watson, Weemaes

Senators Absent: Potter, Schmidt (excused),

Ex-Officio Members Present: President David Eisler, VPAA Michael Harris, Elizabeth Schmidt

Ex-Officio Members Absent: None

Guests: Leonard Johnson, Tom Oldfield, Michelle Johnston, Roberta Teahan, Anthony Baker, Grant Snider, Van Edgerton, John Thorp

III. **Approval of the September 5, 2006 Minutes** – Motion by **Senator Thomas**, with support from **Senator Papo**, to approve the September 5, 2006 minutes as written. Motion carried.

IV. **Open Forum – Senator Haneline** remarked that a vast amount of information is received from the VPAA's office on both assessment and general education. General Education will be reviewed in the 2008-2009 program review cycle.

V. **Reports**

President Griffin reminded Senators of the Board of Control meeting on Friday, October 13, 2006. There will be a ground breaking ceremony for the IRC building. He urged Senators to attend the ceremony. He also reported that responses to **Senator Hanna's** questions at the 09/05/06 Senate meeting regarding General Education were enclosed in the October 3 Senate meeting packet. The lists include the chairs of each committee and the selection procedures.

Dr. Thapa, Senate Vice President, unable to attend due to institutional travel, asked **Secretary Papo** to report that all committee appointments have been made. Senate committees will begin meeting October 10. new committee chairs will be elected at that meeting. Openings will not be filled with volunteers from other colleges. Currently there are six Optometry positions and four Pharmacy positions vacant. There are also three openings for Senators which are one year terms.

Secretary Papo had no report.

VI. **Committee Reports**

A. **University Curriculum Committee – UCC Chair Leonard Johnson** advised Senators of curriculum proposals reviewed and actions taken since the September 5 meeting, as listed in his report (Attachment B). The Sociology Major will be discussed later in this meeting.

VII. **Old Business**

A. **On-Line Ad Hoc Committee Recommendations – Motion by Senator Haneline, with support from Senator Watson** to create a Senate E-Learning Committee as a Faculty Focal group for on-line issues including consultation to the University Curriculum Committee (UCC).

Senator Papo, with support from Senator Purvis, asked to insert the words “Ad Hoc” between faculty and focal. Maker of the motion accepted the friendly amendment. Following a lengthy discussion, **Senator Papo called the question on the amendment, question carried. Senator Papo called the question on the main motion, question carried, main motion carried.**

Motion by Senator Drake, with support from Senator Papo, to revise the current curriculum approval process to treat the conversion of an existing program to fully on-line program. Such conversion to be treated as a “major revision” requiring Senate action. **Senator Papo called the question, question carried, main motion carried.**

Motion by Senator Drake, with support from Senator Dakkuri, to create a streamlined process for approval of offering sections of existing courses fully on-line. Following a lengthy discussion, **Senator Carter called the question, question carried, main motion failed.**

B. Institutional Strategic Planning Council Proposal

Motion by **Senator Haneline**, with support from **Senator Hanna** to accept the mission of the Institutional Strategic Planning Council presented in the document accepted by the FSU Academic Senate on September 5, 2006. Following a lengthy discussion regarding the advisory role of the Senate outlined in the Charter, **Senator Papo called the question, question carried, main motion carried.**

Motion by **Senator Cron**, with support from **Senator Karafa**, to accept the procedures outlined in the Institutional Strategic Planning Council document accepted by the FSU Academic Senate on September 5, 2006. **Senator McMartin** suggested the friendly amendment regarding committee composition “the membership of the committee will consist of nine (9) regular members, one for each academic college and a member from the Librarian/Counselor unit”. Friendly amendment accepted by motion maker and supporter. Motion carried.

VIII. New Business

A. Revision to Sociology Major – Motion by Senator Dakkuri, with support from Senator Haneline, to accept the revisions. Dr. Anthony Baker and Dr. John Thorp answered questions regarding the revision which creates three separate areas of study for our students. Following discussion, **Senator Papo called the question, question carried, main motion carried, with one abstention.**

IX. Announcements

FSU President David Eisler told Senators that the new formed enrollment task for is meeting. He reminded Senators of the Board Finance Committee meeting at 10:00 a.m. where the budget revisions will be discussed, as well as our budget request to the state legislature and our capital outlay request, which will have the Optometry building at the top of the list. The Academic Affairs Committee meeting begins 11:00 a.m. on Friday, October 13, 2006, and will focus on the renewal of international exchange agreements. These meetings will be held in CSS 302. There will be a reception and ground breaking ceremony at 1:30 at the IRC building site. Board of Trustees will be attending the groundbreaking ceremony and visiting remodeled classrooms following the ceremony. He thanked the Senate on the creation of the new Institutional Planning Council. He urged Senators to visit the Jim Crow museum and its vast collection.

Michael Harris, Vice President for Academic Affairs had no report.

Senate President Griffin reminded Senators of the opportunity to meet Board of Trustee members and to attend the ground breaking ceremony at the IRC building on Friday, October 13, 2006 at 1:30 p.m.

X. Open Forum

Senator Watson inquired about the General Education committee selection process. **President Griffin** explained that these are not Senate committees. He asked about the selection process, specifically how

members are selected (what criteria is used), who selects them, are they voted on by other colleagues in the department. Some departments or areas elect committee members, other members are asked to serve by the Vice President of Academic Affairs. **Senator Dakkuri** stated that it seems as if each committee has its own rules on selection and asked if there were clear procedures posted on the Academic Affairs website. He stated that in the past announcements were distributed, asking for volunteers, and suggested that clarification is needed and should be posted on the General Education website. **President Griffin** reported that in his conversation with Dr. Cullen regarding General Education, invitations are extended by the VPAA's office via email on some committees asking for volunteers to serve, but that in some cases, there is very little or no response to the calls for volunteers. **Dr. Harris** responded that he will check on the matter, check on the procedures or process for selection or develop the same. The information will be provided to Senators.

XI. Adjournment – 11:26 a.m.

William Papo, Secretary

Richard Griffin, President