



## **January 18, 2012 – FLITE Technology Meeting**

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**Present:** Scott Claerhout, Mike Johnson, Kristy Motz, Emily Mitchell, Rick Bearden, Leah Monger, Josie VanAvery, Randall Schroeder, Sharon Hamel, Jackie Hughes.

### **Topics**

#### **Equipment requests update**

Leah noted that Kim Wilbur is compiling the equipment requests.

#### **Upgrading equipment and software in the Assistive Technology Lab**

The new computers have arrived and are being set-up by the technology department. The switchover in room 114 will occur in the spring.

It was noted that some software needs to be updated.

**Action:** Rick will check with Brent on the status of the installation of the new Dell 730 Computers.

#### **Additional security cameras in lower level**

Matt Stanke informed Leah that the cameras will be installed at the expense of the Jim Crow Museum funds but the additional maintenance costs will be the responsibility of FLITE.

#### **PCR schedule**

After a group discussion, it was decided that an update is needed on the schedule for delivery of the PC replacements. Mike stated March 1st was the target date at this point in time.

Stacey Weaver will send out an email notifying the recipients of the equipment as to when they can expect delivery.

Scott Claerhout noted that John Urbanick plans on evaluating the network situation.

#### **Extended Hours Area printing**

Plans are to update the printer to work with 64-bit versions. Rick is also updating the Pharos server to work with 64-bit programs.

The B&W printer in the extended studies was reported as not working but the patron was able to send his print inside. Randall inquired as to whether the inside printers could be a back-up.

Rick's concern is that some students might not know where to find their print if a back-up printer is used.

**Action:** Rick will inquire if we need to proceed with an option of a B&W printer option inside the main part of the library. Rick noted that a decision needs to be made concerning back-up printer availability but the default printer needs to be within extended studies area.

**Wheelchair accessible print station in Information Commons**

There is a plan to provide a B&W copier with wheelchair accessibility.

**Action:** Rick will be pursuing this issue.

**Any field reports on assisting users with new handheld devices since the holidays?**

Rodney stated he has only assisted with laptops and Emily stated she only had questions on Facebook.

Jackie noted FCTL will address new technology information to enable faculty to meet their needs. This will be addressed every Wednesday at the “Fireside Chats”. She also noted she had some problems with Wi-Fi.

**Any updates on the university technology plan?**

Gartner, Inc. representatives are working with Ferris to address the technology needs of Ferris.

**Other business/roundtable**

Scott noted there is a Ferris APP in iTunes that includes a map of Ferris.

**Next FLITE Technology Meeting**

**February 15, 2011, 10:00-11:00 a.m.**

Submitted by Josie VanAvery