



OCTOBER 19, 2011 FLITE Technology Meeting Minutes

Chairperson: Leah Monger

Present: Emily Mitchell, Jacklyn Hughes, Josephine VanAvery, Kristen Motz, Michael Johnson, Randall Schroeder, Rick Bearden, Scott Claerhout, Sharon Hamel, Leah Monger.

Update on security camera system

Leah reported that the playback system will be granted to two employees and a login will be necessary. If students are granted access he/she will need a special login. Leah stated it is a valid request to have the access to playback especially for security reasons. Rick reassured Tim Jacobs the access is primarily for library safety reasons, not necessarily for usage in court.

Current status of ITS Campus Technology Plan?

Leah noted there was a draft dated last August but she had not seen any updates. Scott stated he thought it would be completed by the end of October. Leah inquired about the schedule for updates of servers and Rick said he could provide a yearly plan. Leah would like to prioritize the plans and costs

FCTL requested the Tegrity camera in FLT 438.

Jackie stated FLT 405 is thought of as an idea classroom. Leah inquired if a camera was needed in 405 and who would be doing the funding. Jackie will inquire if the FCTL is funding it. Jackie would like to see more phone lines in some of the first-level instruction studios to work with Adobe connect. Telephone lines are there but might be turned off for savings. Jackie shared that Todd wanted to review the options available for cameras as well as funding.

Kristy stated there was Adobe Connect capability in 108 and 114. She also mentioned the need for an Adobe Connect 32 bit.

Action: Scott will do a follow-up on that and Adobe Connect 64 bit.

Review of license renewals charged to FLITE

A copy of previous licenses up for renewal was passed on to Rick, Mike, and Scott.

Apple Educational Licensing Program (AELP)

Rick has determined that the Apple Macs need to be upgraded. The newer Mac is already upgraded. An older Mac does not have the capability of being upgraded but the others that have the capability should be upgraded. Scott is updating Macs on campus and noted that there is discount for batches of twenty. We could possibly be part of this upgrade. The library will be charged accordingly for the Lion software; if we become part of the group a financial commitment will be needed. Scott stated maintenance can be added for \$20 per license.

IPad issues

Rick proposed the purchase of an IPAD for testing purposes. Scott stated an eHSARF could be placed. Scott discussed that Casper Suite management software was an option for these devices but FLITE has not yet purchased this software for IPADS. We do however have it for our Macs. Scott also discussed the Cisco IOS system and said the committee needed to support this system.

Scott touched on the IPAD as a product to check-out at the library but he needs to implement a technique to re-image the IPADS so that personal information is deleted per check-out.

Jackie mentioned the wireless at FLITE might not be suitable for some of the devices such as IPAD. Scott pointed out that the wireless was not really having problems as reported. Authentication was distinguished as the problem rather than FLITE wireless. Jackie stated FCTL is working with the Ferris E-learning group to turn on mobile learning.

FCTL will be purchasing IPad and doing IPad loaners.
Scott discussed the Apple Apps and that it is being researched with purchasing.

Replacement of KVM system in server room

Rick noted the KVM system is nine or more years old and it is not working properly. He suggested that this system needs to be replaced and would like a system that has remote connectivity.

FLT 410 color printer

Leah inquired about the settings and if they can be changed so documents don't print in reverse page order. This might need investigation. If it is consistent with all computers, a work order needs to be placed.

(Since this meeting, Leah & Josie have rectified the problem of reverse page order).

Other business/roundtable

Jackie inquired about installing digital signage in FLITE to assist with FCTL announcements. FLITE likes the idea but this idea needs to be discussed with Joe Strohkirch. Jackie also discussed funding within FLITE and FCTL concerning the digital signage. Rick would like to see more information.

Action: Jackie will find out information for the next meeting.

Kristy inquired about the laptop. Rick commented that we should purchase this independently in order to find reasonable pricing.

Kristy discussed the support mechanism for the Nov 15th ship date of Amazon Kindle Fire that may affect FLITE if students arrive at FLITE with Kindles.

Meeting adjourned at 11:15.

**Next FLITE Technology Meeting
November 16, 2011, 10:00-11:00 a.m.**

Submitted by Josie VanAvery