



November 16, 2011 FLITE Advisory Council Meeting Minutes

Chairperson: Leah Monger

Present: David Scott, Josie VanAvery, Kristen Motz, Lyle Mourer Jr, Randall Schroeder, Rick G Bearden, Leah Monger

TOPICS

Review of draft charge for the Council

Rick proposed the original charge to be completed by March 2012 and reviewed annually thereafter. Randall concurred. It was suggested that the charge be posted for FLITE personnel to review.

Action: Rick will post the charge on the FLITE website.

Review of draft mission statement

The FAC agreed to leave off the Vision statement until the new Dean was appointed. The wording of the mission statement was critiqued and there was an overall final consensus.

Randall suggested that the mission statement be posted for FLITE personnel to review before the next All-FLITE meeting and then they could make recommendations if needed at that time.

Possible new modes of communications for FLITE

Rick and Emily are working on technical methods for communication as needed for FLITE. Randall noted that this information needs to be channeled through FLITE news. Rick stated there were a couple of methods that he could use but would like to set-up at least one as soon as possible.

Planning and budget

Leah discussed information shared by the Provost in University-Wide Notices regarding the plan of Academic Affairs investing money back into the colleges. Funds are going to be assigned to FLITE to the S&E account. The S&E funds will be increased by 2.6 percent using the current S&E base amount. FLITE would gain approximately \$33,225.54. A decision of where the S&E funds will be distributed will be determined after the funds are deposited. Leah noted that Acquisitions should receive a good portion of the funding and the balance will probably go into the Admin account. Leah did note that some funding would be dispersed to the Media Production department as well.

As suggested by Leah, it was agreed that the FAC look over the budget information at their monthly meetings.

Leah discussed the recommendations of 4 major initiatives outlined by the Provost in the planning for FLITE.

Action: Leah will put together a draft of initiatives to be reviewed.

All-FLITE meeting programming

Leah contacted Paul Sullivan in regards to a presentation on how to handle people exhibiting emotional distress for the November FLITE meeting. Paul recommended contacting Renee Douglas. Renee will do a presentation during the December All-FLITE meeting.

Leah also listed some topics to be discussed at the next meeting.

Other business/roundtable:

Leah would like the FLITE Advisory Council meeting minutes to be posted to FIR.

Meeting adjourned at 2:15

Next Meeting

December 14, 2011, 2:00-3:00 p.m.

Submitted by Josie VanAvery