June 10, 2011

Dan Burcham, Amy Buse, Jim Cook, Denise Grinnell, Don Flickinger, Eric Menold, Leah Monger, Kristen Salomonson, Jennifer Thede, Deb Yost

Absent: Rick Christner, Mary Kay MacIver, Cheryl Cluchey

Membership - 10 Minutes
- Discussion on Vice Presidential Representation - Dan agreed to remain on the committee thru Spring 2011
  - Do we need VP representation? Perhaps we already have the committee members who have the means to get the ASC message to the President's Council. Don said for this group to function in the hierarchy it's structured, it needs to not be perceived that there is now no link to PC. Amy said it might be hard to get the VP up to speed if they aren't on the committee. Dan said a different VP would have another perspective if they rotate in. Decision is to let PC select a designee. John will work with Dan on a fact sheet to present to PC. Dan will stay on the ASC until a decision is made on whether or not VP representation is needed.
- Now that we have Jim Cook our IT Project Manager on the Committee Denise will be stepping down
  - Denise said she will continue to care about what is happening in the ASC, but her presence is redundant of Jim's presence, and she and Jim have weekly meetings to communicate about ASC. John thanked Denise for her time and efforts. Denise or anyone can come to advocate for a particular project as needed. Don and Amy mentioned that whoever is here should be able to speak to workload of Denise's staff before approving a project. John said that his approach is that the projects need prioritizing and projects can get bumped down if a lower priority and there are resource conflicts.

Project Gates & Ranking Discussion - 10 Minutes
- The sheet with active, requested, and probable projects was shared.
- Make ranking levels the same? Change FACT/PAC/FAB and college level ranking to be the same as Innotas (1-3). The ASC decided that ranking 1-3 as a standard for all project ranking purposes is the best choice. 0 = NA.
- How do you prioritize when multiple projects have the same priority. Jim says it's by due date. John said we haven't done well enough to practice enough project management skills within IT to effectively reprioritize and reallocate resources as needed.

Project Guidelines Chart - 10 Minutes
- Review Chart for the last time I hope ;-)
  - The categories were an attempt to explain the projects and then bring the to ASC to prioritize.
  - Should we have a central way to show what all IT-related projects whether or not IT is very involved?
  - Jim took the project types out, but the ASC said it would be nice to see it on the spreadsheet.
  - Add section, "approved but no resources to allocate at this time". Will need to put an expiration on the tech review date; if a project does not happen for a long time sometimes technical options change/advance and things need to be refreshed.

Project Prioritization
- It's difficult to tell customers who have money for a project that their project might not get worked on for a while b/c of prioritization.
- Customers would generally like to wait for a tech who can help with the project rather than get a project done sooner but sloppier.
- If there is a capacity issue with technician time, we can't just keep approving projects and funding and adding them to the project list. Ferris needs to know these things so if positions are needed in order to keep projects, initiatives moving forward and not getting bogged down due to lack of resources.

Aceware Upgrade
- Aceware, a database scheduling software, will not be integrated with Banner
- Voting: six people voted priority 1 and two people voted priority 2.

Round Table
Amy said they are looking for vendors for the CoB cloud computing discussion; SkyTap is the vendor that will likely be selected. Students will be allowed to login to virtual machines and learn how to build servers, conduct penetration testing, and more. This will be ready for fall 2011.