

Banner Live!

FACT Meeting
Monday, August 4, 2008
11 -- Noon; PRK 104

Present: Vicky Deur, Sara Des, Rob Wagner, Dave Steffens, Jerome Forbes, Joe Riddering, Kathy Fisher, Charlotte Bongard, Steven Stellard, Lori Henderson, Kristen Salomson, Don Flickinger, Karen Thompson, Bobbie Landreth, Bruce Gilchrist

1. **Workflow** – Have the team initially research what it would take to implement Workflow:
 - a. Recommend initial projects; make sure they only involve workflow between two (2) departments.
 - b. Recommend programming time for training and implementation.
 - c. Consider ROI for implementing recommended workflows.
 - d. Discover what it will take to implement workflow (server implementation, training time, training cost, learning curve for initial projects)

Note: **CAPP** was funded for staffing. There is a review currently occurring regarding which software is appropriate: CAPP or Degree Works.

Note: Dave will not be recloning PPRD for end of September; he will need to reclone at the end of October.

Outcome: Karen will request information from the Team Leads of the Banner teams regarding their suggestions for initial workflow projects. She will report back to FACT in December regarding the team's findings so that a recommendation can be made in January regarding the feasibility of this project. If the feasibility is limited, then an Annual Plan document can be drafted by FACT and forwarded through the Annualized Planning process.

2. **Oracle 10g database upgrades needed** –
 - a. AppWorx – Oct testing when Mike Cline returns from medical leave
 - b. Kronos – 10g and software upgrade –in progress
 - c. WebFOCUS – not started

3. **Banner 8.0 Timeline:**

Dave said that this upgrade requires converting character sets and is going to be very time consuming. It will require a full weekend to do this upgrade. Training of end-users may be required. Suggestion is to put 8.0 in a test instance starting Spring '09. Dave could take a clone for a new instance before the end of Fall '08 term to test end-of-term processes on.

Outcome: Joe Riddering and Jo Gerst need to determine a two-day window for Dec '09.

4. **SSB modifications:**

- a. Test Score Lookup – nothing currently available in SSB. This will allow the students to take some ownership of which test scores FSU actually has instead of assuming FSU has the latest scores. (Faculty can see them in SSB.)
- b. Race/Ethnicity Survey – to push this out in front of the students in order to get high return rate. Collect and store the data for 3 years as required by IPEDS. Where to place it: recommend putting it before the registration page. Recommend to not put the employee survey out during registration due to high activity on the system.
- c. Enrollment Certification – approved by FACT and ASC in Feb '07.
- d. Course History modeled after SHACRSE -- approved by FACT and ASC in Feb '07.
- e. Transfer Credit Articulation – will save the colleges a lot of time by eliminating the need to manually calculate the overall transfer GPA.

Outcome: All modifications presented by Bruce were approved.

Note: Make sure that **good communication** is done to notify the campus of these upgrades when they are completed.

- f. Award Package for Award Year -- Add messages on this front page of info that is buried 2 clicks deeper.

Outcome: Modification was approved.