FACT Meeting Notes
Monday, October 22, 2007

Present: J. Gerst, D. Flickinger, D. Steffens, K. Rasmussen, M. Dohnal, N. Wencl, K. Graboskey, R. Wagner, K. Thompson, D. Grinnell, L. Henderson, K. LaTendresse, B. Landreth, V. Deur, K. Salomonson, B. Gilchrist, K. Fisher, and Syed Ali

1. Banner upgrade planning progress – Reviewed plan, timeline, and current progress. Reinforced management support of full testing. Reminded functional leaders of upcoming testing to begin October 29 and due Nov 16. The plan is to install over Thanksgiving. Dohnal reported problems getting into SSB in DEV4 (Deur/Henderson working to resolve this). When testing, please keep track of what didn't work. Gerst hinted that there is something wrong with SSASECT.

2. Additional upgrades requested –
  - **AppWorx –** Dohnal with work with Steffens and a team meeting will be called.
  - **Xtender –** Xtender team meeting needs to be held to review the timing to upgrade.
  - **Intellicheck –** Put back on agenda for next meeting. Salomonson will work with Richards to determine need of upgrade.

3. Purging IDs in Banner – Based on the DIRT recommendation, discussed implications and made a decision that Fisher will review "generic" people and determine criteria before they are deleted. Landreth will look at non-employee access (like Teaching Assistants via FerrisConnet and Barnes & Noble staff).

4. Updates from Legal – Tech Services needs to look at MyProfiles to see if we should remove the e-mail information. Deur/Gerst/Henderson will update FACT on personally identifiable information and non-employee access after they have met with legal counsel and a representative from Vice President of Academic Affairs Office.

5. Address Corrections – Salomonson reported that address corrections are complicated and not entirely understood. Enrollment services are reviewing their procedures, access, self-serve pages, GTVSDAX, etc.

6. Check out PABUG Conference 2007 – Checkout pabug.org. This user group looks more informative than most SETA conferences and it's only two days at $65 per day.

Next Meeting:

Software Systems under review
  - **Assessment Tracking**
  - **Physical Plant**
  - **Registration System Integration for Barnes & Nobles**

Upgrades for AppWorx, Xtender, Intellicheck
Update on MyProfiles based on Tech Services recommendations