

**Ferris State University
Academic Senate Executive Committee Meeting**

July 18, 2011

Members in Attendance: Doug Haneline, President; Mike Berghoef, Vice-President; Melinda Isler, Secretary;

Members at Large: David Marion, Jim Nash

Absent: Sandy Alspach

Guests: Fritz Erickson, Provost; Leonard Johnson, UCC

Administrative Assistant: Paula Hadley

1.	President Doug Haneline convened the meeting at 9:05 a.m.
2.	Provost Erickson came to share his views about the EMAT report and some of the recommendations. He discussed the need for minimal student competency before taking an online class and a way to assist faculty in receiving the training that they need. He spoke at length about his views on online course caps- both the philosophical principles of academic freedom and the technical challenges. He believes that a course should have one cap, and the term caps can be adjusted to meet departmental workload policies. While a course could be adjusted to be smaller with a term cap- it will have the one maximum.
3.	The UCC manual revisions will need to be reviewed based on the Provosts comments. Leonard Johnson said that there are multiple spots in the manual which will need to be adjusted and either he or Senator Alspach will bring that back to the Executive Committee in August. The revisions were creating a process that need sto be moved from the UCC back to the various departments based on the Provosts comments. Secretary Isler asked if there was anywhere on the Form F where online should go based on his comments. President Haneline commented that it should be at least described in the manual somewhere, and might fit under 2b or c.
3.	The Executive Committee discussed topics for the Academic Senate Retreat on August 23, 2011. The current topics are General Education, EMAT report, Academic Organization and the UCC manual changes. If a discussion on online courses is given Senator Nash suggested a demonstration for those who may not be teaching online. Senator Marion volunteered to do the demonstration. If one of the topics is shorter and just a report there may be a spot for one more. Each of those four topics will be given an hour.
3.	Appointments to the Academic Program Review committee were discussed. Kent Sun was appointed to the at-large seat. There was a possibility of a volunteer for the CET seat but they never contacted Paula. Vice-President Berghoef will contact the person to make sure they do want to be on the committee. There are two volunteers for the Pharmacy seat. One needs to be selected.
7.	The next executive committee meeting will be set for August 15th at 9:00 a.m.
8.	The meeting was adjourned at 10:40 a.m.

Respectfully submitted,
Melinda Isler
Secretary