

**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
25<sup>th</sup> ANNUAL BUSINESS MEETING  
September 17, 1998  
Port Huron, Michigan**

**Affiliated Groups**

Eastern Regional Health  
Sciences Libraries  
Association

Metropolitan Detroit  
Medical Library Group

Michigan Association  
of Consumer Health  
Information Specialists

Mid-Michigan Health  
Sciences Libraries

Northern Michigan Health  
Sciences Libraries Group

Upper Peninsula Health  
Sciences Libraries  
Consortium

Western Michigan Health  
Sciences Libraries  
Association

**Call to Order**

The meeting was called to order by President Ken Nelson at 11:17 a.m.

**Standing Rules/Voting Paddles**

Parliamentarian Mary Hanson outlined the standing rules and voting procedures.

**Approval of Minutes**

The minutes of the 1997 business meeting were provided in conference attendees' registration packets. Barbara Kormelink moved that the minutes be approved as distributed. Mary Jo Wyels seconded, and the motion carried.

**Review of Executive Board Decisions 1997-98**

Ken Nelson gave an overview of the Board's activities over the past year. We looked backward at previous conferences to see what we could learn and how we could improve. We looked forward to the 1998 conference and spent considerable time planning it. We looked outward to NLM and the upcoming changes to ELHILL, and inward at the loss of our valued colleague Jane Claytor (Jane resigned from the Board after her library was merged and her position eliminated).

**Treasurer's Report**

Lea Ann McGaugh presented the report in Debbie Jankowski Porter's absence. Copies were included in the conference registration packets. Total income this year amounted to \$25,414.54. Expenditures were \$28,330.11, producing a net loss of \$2,915.57. The Board has acknowledged that conferences may sometimes incur losses, but they are nevertheless important to furthering the goals of the Association. We are still financially healthy with a bank balance of \$34,832.45 as of 8/18/98. Lea Ann moved that the Treasurer's report be approved as submitted, Betty Marshall seconded, and the motion carried.

## **Archivist's Report**

Rosemary Whelan requested that items for the Archives be regularly submitted to her. She has not received many records this year. Items may be submitted to her in paper or electronic format.

## **Committee Reports**

### Audit Committee

Lea Ann McGaugh reported that an audit of the Treasurer's records through November 1, 1997 was performed on April 7, 1998. All was found to be in order. The Committee has developed a form to be submitted to the Treasurer with reimbursement requests. This form will help track expenditures and will streamline the reimbursement process. Copies are available in the conference packets, and the form is also available on the MHSLA web site.

### Collection Development Committee

Betty Marshall announced a correction to the Committee's printed report: the corrected 1998 list of unique journal titles has not yet been submitted to MSU, due to a computer problem. Betty noted that the number of titles on the list has decreased from 2409 to 2276, and thanked everyone for their work in correcting the database.

### Education Committee

Sandy Swanson reported that they have worked all year to plan the educational programs for this conference. They intentionally made the schedule a little lighter, allowing for some free time. Next year's conference is a joint production with the Midwest Chapter of MLA, so the schedule will be quite rigorous. Sandy then introduced this year's conference scholarship winner, Carol DeJong from Zeeland Community Hospital.

### Local Arrangements Committee

Bonnie Swegles welcomed the group to Port Huron. The Local Arrangements Committee consisted of librarians from Port Huron, Flint, Bay City and Saginaw. They were able to divide the tasks and work independently most of the year to plan our conference. The theme is "Be Good to Yourself." Bonnie invited us to check out some of the unusual exhibits in the vendor area and, if possible, to take time off this afternoon to explore our surroundings. A problem has developed with the planned bridge walk; customs officials are concerned about security, with the recent terrorist threats, and it doesn't look like we'll be able to do it.

### Document Delivery Committee

Barbara Kormelink explained that she took over as Chair following the resignation of Jane Claytor. She saluted Jane for her many years of hard work in this Committee. Due to the changes with SERHOLD at NLM, they did not produce an edition of MISHULS this year.

### Membership Committee

Mike Simmons reported on the number of MHSLA members: 70 institutional, 57 personal, and 17 dual members for a total of 144. A database of members has not yet been mounted on our web site; Mike will work on this over the next few months.

### Nominating Committee

John Coffey expressed thanks to his Committee members as well as to those who agreed to run. The results of our election will be announced by Ken Nelson toward the end of the meeting.

### Publications Committee

Leslie Behm reported that three newsletters were produced this year. All but one are now available on the web site. The list of unique journal titles, Board meeting minutes, and information on this year's conference are also up on the web site.

### Research Committee

Lea Ann McGaugh announced that the report on climate changes in hospital librarianship was completed and distributed this summer. Anyone who wants a copy can contact her. The report has been rewritten for publication, but the data is getting old and it may be difficult to find a publisher.

The Committee proposes to undertake a new project: a survey compiling statistics that could be helpful for administrative decisions regarding libraries. The type of information they're interested in collecting includes number of staff, collection size, budget, etc. – data that could facilitate comparisons between libraries. A draft of the questionnaire is available and the Committee would be grateful for any feedback we can provide. Written comments would be preferred. Now is the time to let them know if this doesn't seem like a worthwhile project.

### Technology Committee

Sandy Swanson reported for Laura Friesen-Lynn. The Committee had intended to investigate applying for Universal Service Fund reimbursements as a group, to help pay for Internet connections. However, there have been problems with the USF program and they decided to wait and see how things are resolved. Another Committee project is exploring options for an online Journal Club. They are currently working on some technical issues to find a way to make this happen.

Ken Nelson moved that all committee reports be approved as submitted. Jennifer Barlow seconded, and the motion carried.

### **Local Area Reports**

MDMLG – Alexia Estabrook reported that their new President is Lynda Baker and the Vice-President is Beth Salzwedel. They are having a meeting next week at Wayne State; the topic is electronic journals. They had a summer lunch meeting at the

Museum of Afro-American History. Educational courses for the year have not yet been set.

ERHSLA – Doris Blauet said the group has worked all year on planning our conference and will now concentrate on recovering from the conference. Bonnie Swegles will continue as Chair.

WMHSLA – Betty Marshall reported that planning has begun for the 1999 conference in Grand Rapids. Sandy Swanson is the new President. The group sponsored one CE class on PubMed.

NMHSLG – Norma Powers announced that their group has a new member, Lynn Johnson from Mercy North in Grayling. Munson Medical Center has taken over management of the two Mercy North hospitals in Grayling and Cadillac. Northern Michigan Hospital just joined Docline. Group members attended a PubMed Train the Trainer session in Ann Arbor and will present a session soon. They have made some attempts to do distance learning via RMEC, so far without success. Munson hosted a panel discussion in May on electronic publishing. NMHSLG will be hosting the MHSLA conference in 2000 and they would welcome suggestions regarding a location.

MMHSLG – John Coffey reported that Leslie Behm offered several instructional sessions this year on the group's behalf. She did an Internet Grateful Med update in November, a PubMed session in February, demonstrated library resources in May, and hosted two sessions on PubMed for CE credit in June. In September the group gathered to honor Jane Claytor and Tracy Texter (Tracy is leaving Pennock Hospital to pursue her education).

UPHSLC – Ken Nelson reported that Leslie Behm came to Michigan Technical University this summer to teach PubMed to the group's members and other local librarians. UPHSLC is now talking about doing a survey of UP physicians and health professionals.

### **GMR Report**

Jean Sayre from the GMR introduced the new Outreach Coordinator for Michigan, Angela Taylor. Jean and Angela will present a 45-minute update on GMR activities tomorrow at 2 p.m. It has been a busy year for the National Network of Libraries of Medicine. A fact sheet summarizing GMR projects and changes is available at the registration table. Jean encouraged us to remind our member libraries that as of next year, all libraries will need an Internet connection (i.e. World Wide Web) to access NLM services.

### **Bylaws Report & Revisions**

Mary Hanson announced that she and Committee member Leslie Behm had planned to send a notice to the MHSLA membership regarding a proposed revision to the bylaws. The change deals with the Publications Committee's areas of responsibility. Unfortunately, they did not make the deadline for 30-day notice to the membership. Mary recommended we make a motion to suspend the 30-day written notice for this bylaws change. This would allow us to make official a change which has actually been in effect for nearly two years. Mary then made the motion to suspend written notice for this bylaws change, Mary Jo Wyels seconded, and the motion passed.

Mary read the language of the proposed revision: 1) The Publications Committee shall be responsible for maintaining the MHSLA web site. 2) The Publications Committee shall be responsible for producing continuing education certificates. Mary moved that the proposed bylaws revision be approved, Betty Marshall seconded, and the motion passed.

### **Old Business**

No old business was raised.

### **New Business**

Melba Moss announced that there will be free 5-minute mini-massages offered from noon to 1:30 in the Abbey Room today.

Doris Blauet asked us to visit the Rittenhouse booth and thank them for sponsoring last night's party.

Also, Doris is collecting voting paddles for re-use next year. Turn in your paddles to her after the meeting.

Sandy Swanson is our representative to Access Michigan. She reported that Access Michigan has added Health Reference Center to the statewide database offerings. Libraries that currently have subscriptions to HRC can contact Information Access Company for credit. Doug Vandersee at IAC is the one to call with questions about this. If your library needs a link to the IAC products through Access Michigan, contact the Michigan Library Consortium.

Ken Nelson presented awards for service to the MHSLA Board and committee members.

### **Invitation to the 26<sup>th</sup> Annual Educational Conference**

Sandy Swanson invited the members to MHSLA's 26<sup>th</sup> annual conference in Grand Rapids, October 6-9, 1999. The theme is "A Golden Bridge to the New Millenium" and the conference will take place at the Amway Grand Plaza Hotel. This will be a joint venture with the Midwest Chapter of MLA. Sandy showed some slides of downtown Grand Rapids and the hotel and distributed a brochure.

**Election Results**

Ken Nelson announced the election results: our President-Elect is Doreen Bradley; Treasurer is Ellen O'Donnell; the Nominating Committee consists of Joan Emahiser (Chair), Marge Kars, and Martha Studaker.

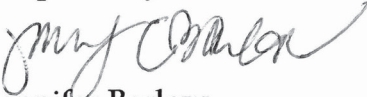
**Presidential Remarks**

Ken Nelson made closing remarks as outgoing President, and Diane Hummel made opening remarks as incoming President. The text of their speeches will be printed in the MHSLA newsletter.

**Adjournment**

There being no further business, the 25<sup>th</sup> annual MHSLA business meeting was adjourned at 12:20 p.m.

Respectfully submitted,



Jennifer Barlow  
Secretary