



18TH ANNUAL EDUCATIONAL CONFERENCE  
OCTOBER 2, 1991  
BUSINESS MEETING  
MINUTES

**Affiliated Groups**

- Flint Area Health Sciences Library Network
- Metropolitan Detroit Medical Library Group
- Mid-Michigan Health Sciences Libraries
- Northern Michigan Health Sciences Libraries Group
- Thumb Area Medical Information Consortium
- Upper Peninsula Health Science Libraries Consortium
- Valley Regional Health Science Librarians
- Western Michigan Health Sciences Libraries Association

**CALL TO ORDER:**

The meeting was called to order at 11:35am by President, Marge Kars.

Mary Hanson read the standing rules.

**SECRETARY'S REPORT:**

Judy Barnes called for additions or corrections to the Minutes of the Business Meeting of the 17th Annual Educational Conference.

The following corrections were submitted:

1. Correct last line of last paragraph on page 1 to read "that the Committee was now waiting"
2. Correct spelling of Barbara Kormelink's last name on page 3, paragraph 6.

Judy Barnes moved that the Minutes be accepted as corrected. Ria Lukes seconded the motion and the motion was carried.

**TREASURER'S REPORT:**

Yvonne Mathis presented the Treasurer's report. She reported a current balance of \$26,915.89. Yvonne Mathis moved that the Treasurer's report be approved as read. Betty Marshall seconded the motion and the motion was carried.

**ARCHIVIST'S REPORT:**

In Bill Nelton's absence, Marge Kars moved that the report, as contained in the Conference packet be accepted. Doris Blauet seconded the motion and the motion was carried.

**AD-HOC CD-ROM COMMITTEE:**

Doris Blauet reported that the Committee's charge was to write a grant to place MEDLINE CD-ROM work-stations in participating libraries. The grant was written and submitted to the National Library of Medicine. The grant was turned down by NLM in June. Since the charge of the Committee was fulfilled, the Executive Board voted to dissolve it at the last meeting.

#### COLLECTION DEVELOPMENT COMMITTEE:

Leslie Behm reported that the Committee had accomplished its goals. She stated that a collection development handbook would be available in the future. She also reported that statistics would be presented to the Board and that the Committee would present a workshop on Thursday. She also recommended that the Committee become permanent.

#### AD-HOC ETHICS COMMITTEE:

Nancy Winslow reported that first draft has been written and that the Committee would gather additional input at the Ethics Round Table on Thursday. The Committee will present a draft to the Executive Board after Christmas.

#### AD-HOC GRANTS COMMITTEE:

Marge Kars announced the development of this committee to be chaired by Stephanie John. The Committee will survey members to assess needs to be included in the next grant application.

#### AD-HOC RESEARCH COMMITTEE:

Yvonne Mathis reported that the Committee's activities included compiling surveys used by MHSLA members, maintaining a list of research resources, and preparing a list of libraries who have recently conducted research or are planning research activities. The Committee will also conduct a Round Table on Thursday and will conduct a survey of members in 1992.

#### AUDIT COMMITTEE:

Brian Simmons reported that the Committee had conducted a mid-year audit and found no discrepancies. He reported that another audit will be performed in January, 1992.

#### BYLAWS COMMITTEE:

Mary Hanson reported that there were no bylaws changes suggested, so Committee did not meet.

#### CONFERENCE PLANNING:

Ria Lukes turned the floor over to Judy Coppola who gave the Education Committee Report and Judy Barnes who gave the Local Arrangements Committee Report.

#### EDUCATION COMMITTEE:

Judy Coppola thanked the members of the Committee. She reported that in addition to working on the Conference calendar, the Committee will put on a workshop for "library support staff".

#### LOCAL ARRANGEMENTS COMMITTEE:

Judy Barnes referred to the Local Arrangements Committee report in the Conference packet and thanked members who contributed to the organization of the Conference.

#### DOCUMENT DELIVERY COMMITTEE:

Doris Blauet reported that the Committee ordered and delivered the OCLC tape to GMRMLN to be input into SERHOLD; gathered statistics on interlibrary loan among Association libraries, and ordered microfiche and paper copies of the

MISHULS list. She reported that copies of the MISHULS List will be mailed out after the Conference.

**NOMINATING COMMITTEE:**

Janet Zimmerman reported that the Committee presented the following slate to the Executive Board on June 3, 1991:

President Elect:	Carole Gilbert
Secretary:	Mary Griswold
Nominating Committee:	Joan Emahiser
	Kay Kelly
	Theresa Scram
	Sandra Swanson
	Mary Ann Wallace

She reported that other nominations or petitions were received and that the ballot was mailed to 168 paid members in Mid-August.

**PUBLICATIONS COMMITTEE:**

Judy Barnes reported that the Publications Committee fulfilled its charges and referred to the Committee's report included in the Conference packet.

She reported that mailing lists were updated and labels provided for Committee business.

**TECHNOLOGY COMMITTEE:**

No report.

Theresa Scram moved and Lea Ann McGaugh seconded the motion to accept the Committee reports as given. The motion was carried.

Marge Kars reported that the various Task Forces met. She stated that they posed questions, looked at ideas and made recommendations to the Executive Board.

**EDUCATION TASK FORCE:**

Ria Lukes reported that the Task Force made the following recommendations

- that a membership committee be created to assist the Treasurer.
- that the Education Committee review the feasibility of continuing the 3-4 day conference
- that the evaluation procedure of any MHSLA educational opportunity be reviewed by the Conference Planning Committee

Ria suggested that anyone who has comments or suggestions on the Education Task Force meet with her in the Hospitality suite.

**DOCUMENT DELIVERY TASK FORCE:**

Doris Blauet presented the following recommendations on behalf of the Task

Force:

1. Approach neighboring states (Ohio and Illinois) to establish a reciprocal ILL agreement that basic unit libraries as a source of free interloans.
2. Encourage state health science libraries to participate in OCLC GAC or full OCLC. Seek LSCA funds to enter health science libraries holdings in OCLC.
3. Plan and direct workshops on searching OCLC and ILL subsystems for MHS LA members.

PROFESSIONAL SUPPORT TASK FORCE:

Mary Hanson reported that the Task Force was charged with "developing a plan to provide a professional support system, including opportunities for meeting and sharing, identifying possible members, and communicating effectively among the members."

Mary reported that the Task Force discussed a membership committee that would look at current memberships, identify possible members and explore ways to improve membership and its benefits.

She reported that a "peer review" system was suggested that would be different from the JCAHO approach; that the system would review hours, operations and make recommendations that administrators would listen to.

RESEARCH TASK FORCE:

Yvonne Mathis reported that the Task Force approached Committee Chairs to solicit recommendations for research projects. She asked that members contact the Research Committee or a Board member if they have any suggestions.

Yvonne also reported that the Task Force would support on-going workshops on research.

OLD BUSINESS:

None.

NEW BUSINESS:

DISCUSSION:

Melba Moss suggested that MHS LA address needs of specific groups; that sections be developed in the organization special needs.

Mary Jo Wyels suggested classes or exchange groups to discuss ideas about the day-to-day operation of the library.

Debra Adams suggested that such activities should include members that have a lot to share.

Melba Moss suggested that topics for discussion could include institutional

loyalty, special issues for the one-person library, etc.

Daria Shackelford suggested that financial management could be a topic of discussion.

**REPORT FROM U OF M:**

Marge Kars introduced Suzanne Grefsham who presented a report on the University of Michigan Hospital's project for physicians. Suzanne reported that the project included a library services component.

Suzanne stated that in February, 1991, seven librarians were invited to serve as an advisory group. Five librarians were introduced to the concepts and asked for responses and ideas. These ideas were incorporated into the pilot program. The network, called MISHNET, will provide services to major referring physicians. Access to U of M's MEDLINE (Paperchase), a system for requesting documents (books or articles) and a messaging system will included in the service. Before it is completed, the Advisory Committee will be invited back to evaluate it.

**INVITATION TO THE 19TH ANNUAL EDUCATIONAL CONFERENCE:**

Diane O'Keefe gave the invitation from the Metropolitan Detroit Medical Library Group to MHSLA to the 19th Annual Educational Conference in Plymouth, October 13-15, 1992.

**ELECTION RESULTS:**

Janet Zimmerman reported the election results:

President Elect:	Carole Gilbert
Secretary:	Mary Griswold
Nominating Committee:	Sandra Swanson, Chair
	Kay Kelly
	Joan Emahiser

Marge Kars addressed the membership and turned the gavel over to Ria Lukes. Following Ria's incoming remarks, Betty Marshall moved that the meeting be adjourned. Lea Ann McGaugh seconded the motion and the motion was carried. The meeting was adjourned at 12:15pm.

Respectfully submitted,

Judy Barnes,  
Secretary

