



FIFTEENTH ANNUAL EDUCATIONAL CONFERENCE  
ANNUAL BUSINESS MEETING  
October 5, 1988

**Affiliated Groups**

Flint Area Health  
Sciences Library Network  
Metropolitan Detroit  
Medical Library Group  
Mid-Michigan Health  
Sciences Libraries  
Northern Michigan Health  
Sciences Libraries Group  
Thumb Area Medical  
Information Consortium  
Upper Peninsula Health  
Science Libraries  
Consortium  
Valley Regional Health  
Science Librarians  
Western Michigan Health  
Sciences Libraries  
Association

1.0 Call to Order

The MHSLSA Annual Business Meeting was called to order by Lynn Sorensen Sutton, President, at 10:20 a.m. in the Le Grande I room at the Sheraton Fashion Square, Saginaw, Michigan.

2.0 Rules/Voting Paddles

Lynn Sutton reviewed the standing rules and use of voting paddles for the meeting. She announced that Barbara Kormelink, Bay Medical Center, would act as parliamentarian.

3.0 Minutes of the 14th Annual Business Meeting

David Keddle, Ingham County Medical Center, moved acceptance of the minutes as distributed. The motion was seconded by Doris Blauet, Flint Osteopathic Hospital. Motion carried.

4.0 Review of Executive Board Decisions

Lynn Sutton asked for questions and comments from the membership concerning the written highlights of 1987-1988 Executive Board decisions.

Deborah Adams, Botsford General Hospital, asked for clarification of DOCLINE billing. After summarizing the Association's previous methods of payment, Lynn explained that DOCLINE participants would be billed \$10.00 per participant.

5.0 Treasurer's Report

Carol Aebli, Kalamazoo Regional Psychiatric Hospital, summarized the annual report, amending the written document to include the current balance of \$22,375.88. Carol added that the Association has 161 members. Barbara Kormelink moved acceptance of the treasurer's report. Seconded by Mildred Kingsbury, Marquette General Hospital, Inc., the motion carried.

6.0 Archivist's Report

In summarizing his written report Bill Nelson, Michigan Department of Public Health, highlighted the contribution from Health Instructional Resources Associated, (HIRA). HIRA's records will be sent to the State Archives when the new Library of Michigan building is completed. Bill invited the membership to view the display of past presidents and conferences near the exhibit area.

In addition he stated that he was prepared to receive archival materials from members and requested that they pick up copies of the formal check list. Bill Nelson moved and Frances Phillips, Grace Hospital, seconded acceptance of the Archivist's report. The motion carried

## 7.0 Committee Reports

### 7.1 Ad Hoc Committee on Collection Development

Judy Barnes, Lansing General Hospital, reporting for Patricia Bristor, stated that the idea to investigate collection development stemmed from the November, 1987 Executive Board retreat. The Committee, which began work in July, 1988, has asked for interloan information from MISHULS participants and plans to list the journals which are most frequently requested and not owned in state in hopes that members will adopt-a-journal. The list is to be published in the spring newsletter. Lynn Sutton added that the Committee needed a new chair and asked for volunteers.

### 7.2 Conference Planning

#### 7.2.1 Local Arrangements

Betty Crawford, Bay Osteopathic Hospital, reported that the 1988 Committee was assembling notes and ideas to pass on to Lea Ann McGaugh, McLaren General Hospital, and Mildred Kingsbury, Marquette General Hospital, for the 1989 Conference. Lea Ann McGaugh moved acceptance of the report which was seconded by Betty Marshall. The motion carried

#### 7.2.2 Education

Carole Gilbert, Providence Hospital, summarized Committee activity and solicited ideas for future speakers and workshops. She, also, announced a 7:00 a.m. committee meeting for October 6, 1988 to begin 1989 conference planning. Carole Gilbert moved acceptance of the report. Seconded by Yvonne Mathis, Saint Mary's Hospital, The motion carried.

### 7.3 Document Delivery

David Keddle summarized the annual report, highlighting the following goals accomplished during the year: development of Interlibrary Loan (ILL) manual; ILL guidelines revision; presentation of DOCLINE workshops; development of a charge back mechanism for DOCLINE tapes; formation of a list of institutions recommended for placement in higher cells and GMRMLN policy revision, allowing changes in cell configuration at anytime during the year. David stated that the 1988 statistical report would include staffing levels, number of computer searches, and number of interlibrary loans. Developing a position statement on institutions acting as for-profit information brokers will be a 1989 concern.

Sparked by questions from Doris Asher, Sparrow Hospital, the membership discussed the recommendation to move libraries to higher cells within the DOCLINE configuration. Of particular concern was the potential for increased demands on small and midsize libraries. David reviewed the rationale for the Committee's decision, which seeks to distribute the ILL load and avert the growth of charging institutions. He informed the membership that NIM plans to revise the cell structure to accommodate



120 institutions. Members were advised to verify ILL arrangements since local patterns take precedence over the Committee recommendations.

Norma Powers asked for guidance in compiling statistics for the annual survey. Members were advised to follow the definitions and guidelines published by the Ad Hoc Survey Committee in the winter MHSIA newsletter.

David Keddle moved acceptance of the report which was seconded by Doris Blauet. The motion carried.

#### 7.4 Legislation

In the absence of Lorraine Obrzut, Lynn Sutton asked for questions concerning legislation activity. Doris Blauet moved acceptance of the report. Seconded by Nancy Nicholson, Saginaw Cooperative Hospitals, Inc., the motion carried.

#### 7.5 Nominating

Doris Blauet summarized Committee activity and moved acceptance. Seconded by Mary Joe Wyels, Mercy Hospital, the motion carried.

#### 7.6 Publications

Diane O'Keefe, Wyandotte General Hospital, highlighted Committee activity. Lynn Sutton complimented Diane on a job well done. Diane O'Keefe moved acceptance of the report, which was seconded by Judy Barnes. Motion carried.

#### 7.7 State Council

Nancy Winslow in lieu of a formal report announced a Council meeting for 5:15 p.m. October 5, 1988 and asked for member input on the future role of the Council.

#### 7.8 Technology Committee

Judy Barnes reported that the Technology Committee planned to continue to provide articles for the Newsletter on new products and would work with the Collection Development Committee in establishing a database for the journal list. In addition the Committee will provide assistance in selecting software for use by other committees in conducting Association business.

#### 7.9 Bylaws

Leslie Behm, Michigan State University, summarized activity which included revamping the Constitution and Bylaws into one document. She highlighted major changes in the following areas: separation of the duties/description of appointed officers from elected officers; elimination of the Legislation Committee; changes reflecting amended Conference planning procedures; and the formation of an Audit Committee with recommendation to bond the Association's treasurer.

Leslie Behm moved acceptance of the report. Seconded by Carole Gilbert the motion carried.

8.0 Old Business

None.

9.0 New Business

9.1 CD-ROM Ad Hoc Committee

David Keddle proposed establishing a CD-ROM Ad Hoc Committee. The function of the Committee will be to provide information on funding sources of equipment for Michigan health science libraries. David Keddle moved passage of the motion which was seconded by Doris Blauet. The motion carried.

9.2 MLA Credentialing Program

Carole Gilbert reviewed MLA's efforts to revise the credentialing program. Urging support, she stressed that the Committee needed input from individuals and local groups.

10.0 Invitation to the 16th Annual Educational Conference

Mildred Kingsbury invited the membership to attend the 16th Annual Conference at the Grand Hotel on Mackinaw Island. Asking members to "pencil in" September 12, 1989 as the starting date she stated that projected costs were \$129/day per person based on double occupancy. The fee includes room, two meals, baggage and handling, and gratuities. Mildred played five minutes of a promotional videotape featuring the Hotel and stated that the tape would be available for viewing during the Conference.

11.0 Election Results

Lynn Sutton announced the following election results:

President-Elect: Diane O'Keefe  
Treasurer: Jane Claytor  
Nominating Committee: Mildred Kingsbury, Chair  
Jeanne Brennan  
Doris Asher

12.0 Presidential Farewell

Lynn Sorensen Sutton reviewed 1988 plans to bring organization to the Association's documentation. Highlighting the specific contributions of several members of the Association, she thanked them, the MHSLSA Board, representatives, and Committee chairs, then officially handed the office to Lea Ann McGaugh.

13.0 Incoming Presidential Remarks

Lea Ann McGaugh presented Lynn Sutton with a gift in appreciation for her work in behalf of the Association. Calling for member support Lea Ann asked for committee volunteers. She reviewed the Association's "coming of age" isolating the need to plan for the future; and announced the formation of the Ad Hoc Long Range Planning Committee.

14.0 Adjournment

Lean Ann McGaugh adjourned the meeting at 11:30 a.m.

Respectfully submitted



Sandra I. Martin  
MHSLA Secretary