Attending: Chairman Potter, Baker, Breitenwischer, Heck, Hooper, Nagel, Nicol, Pole
Members absent: Felus, Hettiarachchy, Meinholdt,VanSant
Announcements:
1.   Chairman sent out letters to prior recipients requesting submission of final reports and notice that failure to submit report precludes funding of future grants.
Unfinished Business:
1.   Motion (Heck, Pole^{2nd}) to accept minutes passed.
2.   The committee suggests that Appendix A (Best Practice Recommendations Regarding Requesting and Purchasing Computer Equipment) is a good guide for this years deliberations involving computer requests, and should be included in the Faculty Research committee proposal application during next years cycle. (see attached)
       A.   The chairman was asked to ascertain if funded computers and equipment were inventoried through normal university operations. It was felt by the committee that basic technical support for computer hardware is an implied aspect of funding.
3.   The extent of funding travel with faculty research committee resources was discussed. General scenarios were laid out to new committee members. Funding requirements and expectations were not different from our last meeting.
New Business:
1.   It was suggested that the final reports from investigators be archived in a public place (FLITE) as a record of accomplishment. Possibly the committee could use these success examples to promote further research initiatives. The initiation of a research colloquium based on prior funded proposals was discussed.
2.   Future meeting dates all on Tuesdays to be held at 11:00 (try for FLITE)
       1/17/06 (proposals are due at the latest by 1/13/06)
       2/14/06
       3/14/06
3.   The chairman was asked to find out if any award money went unspent from previous research award recipients. Unspent funds are to be reverted back to the faculty research committee for future funding.
4.   It was suggested that a balance sheet of spending must be included in the recipient's final report for future awards. Currently the proposal application does not contain that requirement and therefore it could be included in next years proposal application guidelines.
5.   Discussion of the proposed merger of the Research and Professional development committees took place. In general, this committee does not endorse the proposal as written. Objections included:
       A.   the co-mingling of funds may lead to less overall funding
       B.   VPAA and senate chair select the chairperson instead of election by members
       C.   if chairperson serves short term, this will lead to lack of experience and expertise in diverse granting areas
       D.   less committee members will possess the technical and scientific knowledge to adequately review research-based proposals
       E.   increased work for all committee members (2 committees in 1)
       F.   new added chair responsibilities may make it difficult to recruit person to fill position

Adjournment: 12:03 PM
Respectfully submitted

Gregg Potter
FRC chairperson