

Faculty Research Committee
Draft Minutes of October 11th, 2005

Members present: Baker, Breitenwischer, Felus, Heck, Hettiarachchy, Hooper, Nagel, Meinholdt, Pole, Potter, VanSant

Members absent: Nicol

Chairman Van Sant opened the meeting at 11:08

1. Nomination of Gregg Potter for 2005-2006 chairperson was unopposed. Motion (Heck, Hooper 2nd) to elect Mr. Potter for president was unanimously in favor.

2. Mr. Van Sant circulated the proposal application form with suggested areas for comment and revision.

A. Discussion about fully supporting and funding research efforts led to the consensus that applicants should have the opportunity to apply for funding to attend conferences as part of their proposals to potentially present results. Subsequently language limiting attendance at conferences was removed from the Faculty Research Grant Program proposal guidelines.

B. The committee discussed moving forward the deadline date of proposal submission to allow for adequate time for committee deliberations. The deadline for proposal submission for this year is Friday January 13th 2006 10:00 am.

C. Mr. Van Sant provided a draft document (Appendix A) "Best practices Recommendations Regarding Requesting Computer equipment..." for comment. Many committee members stated that the procurement of computers should be better coordinated by the committee to match needs with resources. It was suggested that the committee should develop lines of communication and avenues of support to match investigators with computers that are available on campus for use. Some suggested a removal of the prior limitations for funding computers. The discussion will be placed on future agendas due to lack of time to fully discuss the issue and lack of consensus.

3. The amount of award money available this year is \$20,000 with \$16,389.04 rollover from the last few years to total \$36,389.04 available for funding. Committee members are encouraged to pass this information along to colleagues at department and college wide meetings as incentive to write proposals.

4. Future meeting dates were not discussed and the chair will have to suggest dates by e-mail.

Meeting called to close at 11:53 AM

Respectfully submitted

Gregg Potter
FRC chairperson