

Faculty Research Committee
Minutes of October 9, 2007

Attending: Lisa Wall, Bahodir Siddikov, Maureen Heaphy, Matt Wagenheim, Ann Breitenwischer, George Nagel, Matt Yang
Members absent: David Nicol, Yaron Felus, Renee Mika

Ann Breitenwischer opened the meeting at 11:00 AM.

Announcements:

1. Ann Breitenwischer accepted the position of chair and Maureen Heaphy is recording secretary.

New Business:

1. Review of Faculty Research Committee Mission as posted on the web.
 - 1.1 Committee Membership
 - Second bullet: "Professional Group" is a term that is no longer used. It should be changed to "Senate tenure track faculty At-large representative."
 - A third bullet needs to be added to address the Academic Senate representative having voting rights.
 - 1.2 Resources
 - The heading "Resources" and the sentence below it need to be eliminated.
 - 1.3 Timetable
 - The "Timetable" needs to be updated to reflect current dates used in the process. There will be no December meeting. George Nagel has a conflict with the March 4, 2008 date due to the Senate meeting that day but will attend part of our meeting.

Ann Breitenwischer will contact Khagendra Thapa regarding making changes to the website.

2. Address and phone numbers were verified and corrected for those present.
3. Review of Best Practices when Requesting Computer Equipment.
 - 3.1 Two typo are to be corrected. First sentence should read "One of the issues that has drawn" And bullet one (2nd sentence) should be "This includes a clear statement that it is"
 - 3.2 Ann Breitenwischer will verify the links listed are live.
4. Repository
 - 4.1 There will be an electronic repository for Grant Reports on <http://library.ferris.edu:8080/dspace/>
 - 4.2 Discussion of having applications submitted electronically ensued.
 - 4.3 Ann Breitenwischer will talk to Melinda McMartin, University Archivist to see if this conversation may be pursued.
5. Matt Yang suggested FSU have an "Invention Record." Typically this is maintained by the library archivist. Paula Hadley-Kennedy does have a copy of all past Research Faculty Grant requests. Matt Yang will send Ann Breitenwischer a sample of an invention record. This topic will be discussed again at a later date.
6. Bahodir Siddikov asked if "Travel costs, meals, and lodging" on the Proposed Guidelines could include travel to present research results at a conference. George Nagel indicated this has not been the

norm but nothing in our guidelines preclude it from being used in that way. The intent of the Faculty Research Grant is to provide research seed money that would lead to obtaining outside grant money. It would be unusual to propose the research, complete it, and present the results all in the same academic year.

7. Next meeting at 11:00 November 13, 2007 in FLITE. Room 135.

Adjournment: 11:58 AM
Respectfully submitted

Maureen Heaphy
FRC secretary