

Faculty Research Committee  
Minutes of March September 14<sup>th</sup>, 2004

Members present: Bearden, Hettiarachchy, Pole, Potter, Meinholdt, VanSant, and Nicol  
Members absent: Poindexter, Heck, Smith, Nagel, and Hooper

Chairman Bearden opened the meeting at 11:05

1. Mr. Bearden circulated the application form for the faculty research grants. The committee discussed dates of submission and notification of deadlines to be updated in the application form. Minor revisions were agreed upon.
2. Grant applications will be due on January 25<sup>th</sup>, 2005
3. Next meeting will be February 8<sup>th</sup>, 2005
4. The amount of award money available this year is \$20,000 with expected rollover from the last few years to include another \$15-17,000 available for funding. The members were encouraged to pass this information along to colleagues at department and college wide meetings.
5. Mr. Bearden is compiling a cumulative spreadsheet of reports from previously funded proposals. The goal is to identify awardees that have not submitted a report following their grant period. Currently the guidelines state that all reports must be submitted in the proper timeframes before being eligible for future faculty research grants.
6. Nomination of Rick Van Sant for 2004-2005 chairperson was unopposed. Vote to elect Mr. Van Sant for president was unanimously in favor. Gregg Potter volunteered to be the recording secretary.
7. Next meeting scheduled for the second Tuesday in February
8. Meeting called to close at 11:45 AM

Respectfully submitted  
Recording secretary

Gregg Potter