

# FERRIS STATE UNIVERSITY

## ACADEMIC SENATE

*Minutes of the Meeting  
May 2, 1989*

### 1988-89 Academic Senate

#### ATTENDANCE

1.1. *Members Present.* Bandstra, Bethel, Breault, Carey, Chaffin, Cook, Devlin, Doneth, Frank, Gillette, Groner, Hardman, Henry, Johnson, Johnston, Linta, Lovsted, Maas, Matrosic, Murray, Oldfield, Pearson, Peterson, Pomnichowski, Ravell, Russell, Sickelsteel, Spagnuolo, Valas.

1.2. *Members Absent.* Anderson (excused), Coon, (excused), Ferdowski (excused), Hanson, (excused), Janzen, (excused), McNabb (excused), Nerbonne, Payton, Shansky, Stich.

1.3. *Guests.* J. Alexander, J. Breault, I. Dudek, M. Etienne, R. Haladyna, P. Jastrzembski, R. Krueger, J. Lindsey, Vice President Nash, M. Puerta, M. Ryan, F. Wyman.

#### CALL TO ORDER

2.1. President Oldfield called the meeting to order at 10:00 a.m. in the President's Room, Rankin Center.

#### APPROVAL OF MINUTES

3.1. The minutes of the April 25 meeting were approved as presented.

#### FACULTY FORUM

4.1. There were no faculty/staff concerns presented.

#### ANNOUNCEMENTS

##### *Senate President Oldfield*

5.1. Oldfield reminded faculty that their signed, written evaluations of the presidential candidates were to be submitted to the Board of Control Office no later than 5:00 p.m., May 2. He noted that the Board would not consider any unsigned evaluation forms.

5.2. Oldfield recognized the outgoing Senators: Coon, Hanson, Payton, Maas, Murray, Shansky, Spagnuolo, and Stich.

#### COMMITTEE REPORTS

##### *University Curriculum Committee*

6.1. Pomnichowski reported that only one item was currently being processed by the Committee: A change in Lecture configuration for Pharmacy 340 and Pharmacy 506.

*Senate Appointments Committee*

7.1. Oldfield reported that the committee is in the process of completing next year's committee appointments.

*Ad hoc Committee on Substance Abuse*

8.1. Pearson submitted a written report on the Ad hoc Committee's study and noted that five recommendations were being made: (1) that a campus-wide committee on substance abuse be formed, (2) that a written policy be prepared for disciplinary/educational/counselling procedures for students, (3) that a written policy be prepared for disciplinary/educational/counselling procedures for Ferris employees, (4) that all registered student groups be required to submit a written substance-abuse policy designating appropriate penalties, and (5) that the possibility of extending student insurance coverage to include costs of in-patient treatment be explored.

*Academic Disciplinary Review Committee*

9.1. A brief written report was distributed and will be discussed at a future Senate meeting.

*Faculty Evaluation for Development Committee*

10.1. Committee Chair Ingrid Dudek distributed a preliminary written report from the Committee. The Committee expects to make specific recommendations to the Senate for consideration at its Fall Retreat. Those recommendations are expected to include the nature of evaluation for all faculty, tenured, non-tenured, and adjunct, as well as a recommendation to the Senate to support course-by-course outcome assessment.

*OLD BUSINESS*

*Proposed Spanish Minor*

11.1. Maas moved that the Senate grant final approval to the proposed Minor in Spanish as recommended by the University Curriculum Committee. Bethel supported. Motion carried unanimously.

*Proposed Television Production Program Revision*

14.1. Doneth moved that the Senate grant final approval to the proposed revisions in the Television Production Program, B.S. in Television Production, as recommended by the University Curriculum Committee. Peterson supported.

14.2. Academic Program Review Chair Robert Krueger addressed the Senate briefly, and acknowledged that the APR Council was aware that the approval of the Television Production Program would effectively mean the elimination of the current Audio-Visual Production Program. He further noted that the faculty involved were fully aware of the issues and approved.

14.3. Motion carried unanimously.

*Proposed Revisions to Computer Information Systems (Office Administration) Program*

15.1. Bethel moved that the Senate grant final approval to the proposed revisions to the Computer Information Systems (Office Administration) Program, creating a

**B.S. in Office Automation Systems, as recommended by the University Curriculum Committee. Cook supported.**

15.2. Discussion ensued over whether or not this was a revision of an existing program or an entirely new degree program. According to Undergraduate Council Chair Mike Ryan, the issue was one on which the proposers and the Undergraduate Council could not reach agreement.

15.3. It was noted that this proposal was recommended to the Senate with reservations and that all the curricular consultation forms included reservations as well, yet there was no indication that these reservations had been addressed. Pomnichowski pointed out that although reservations about a proposal might be expressed, the proposers are under no obligation to conform to the suggestions of others.

15.4. Russell noted that the Department of Languages and Literature had not been consulted regarding either the new program's composition component or its humanities component, and that failing to do so was an apparent breach of established curricular approval policies.

**15.5. Motion carried: 17 for, 6 against.**

*Historical/Archival Committee Revisions*

16.1. Ravell moved that the membership of the Historical/Archival Committee be revised as follows: the membership shall consist of twelve (12) members: eight (8) faculty representatives from the six (6) schools, the College of Optometry, and the Counsellor/Librarian unit; one (1) student representative appointed by the Associated Student Government; and three (3) members-at-large, at least two of whom should be drawn from interested area residents who are not part of the Academic Senate constituency. The members-at-large shall be selected by the Committee and approved by the Senate and shall serve a three-year term on a rotating basis similar to the faculty. The University Archivist will also serve as an ex-officio member. The Committee will elect a Chair by secret ballot. Frank supported. Motion carried.

*Proposed Summer Quarter Study Committee*

17.1. Maas moved to take the Summer Quarter Study Committee Proposal from the Table. Gillette supported. Motion carried.

17.2. Gillette moved that the Senate grant final approval to the proposal to form an ad hoc committee charged with studying and making recommendations on the present summer school policies. Cook supported.

17.3. Gillette moved to amend the motion to specify the committee's charge and membership as follows: The committee shall make recommendations by October 15, 1989, on the calendar, the number and length of sessions, the desired size, the administration and marketing of the summer quarter, as well as on the place of the summer quarter in the institution's educational program in terms of enrichment and developmental and innovative education. The committee's membership shall consist of fourteen (14) members: one (1) representative from each of the six schools, the College of Optometry, the Counsellor/Librarian Unit and the Professional Staff Unit, all appointed by the Senate; one (1) student representative appointed by the Associated Student Government; and four (4) administrative representatives identified by the Office of Academic Affairs. Murray supported.

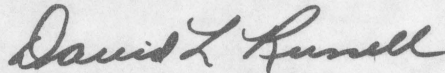
17.4. Valas moved to table the motion and the amendment. Cook supported.  
Motion failed.

17.5. Amendment carried. Main motion carried.

*ADJOURNMENT*

15.1. President Oldfield declared the final meeting of the 1988-89 Academic Senate adjourned at 11:25 a.m.

Respectfully submitted,



David L. Russell  
Secretary

Approved:

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**FERRIS STATE UNIVERSITY**

**ACADEMIC SENATE**

*Minutes of the Meeting  
May 2, 1989*

**1989-90 Academic Senate**

**ATTENDANCE**

1.1. *Members Present.* Bandstra, Beetley, Bethel, Breault, Burtch, Carey, Chaffin, Cook, Devlin, Doneth, Etienne, Frank, Gillette, Hardman, Henry, Johnston, Linta, Lovsted, Matrosic, Mullet, Oldfield, Pearson, Peterson, Pomnichowski, Ravell, Russell, Sickelsteel, Thapa, Uniacke, Valas, Vasicek.

1.2. *Members Absent.* Anderson (excused), Baker, Ferdowski (excused), Groner (excused), Janzen, (excused), Johnson (excused), McNabb, Nerbonne.

1.3. *Guests.* I. Dudek, Vice President Nash.

**CALL TO ORDER**

2.1. President Oldfield called the meeting to order at 11:30 a.m. in the President's Room, Rankin Center.

**ELECTION OF OFFICERS**

*President*

3.1. Oldfield had been previously nominated. Cook moved to close the nominations. Frank supported. Motion carried.

3.2. Valas moved that the Senate cast a unanimous ballot for Oldfield. Henry supported. Motion carried.

*Vice President*

4.1. Matrosic had been previously nominated. Cook moved to close the nominations and to cast a unanimous ballot. Bethel supported. Motion carried.

*Secretary*

5.1. Russell had been previously nominated. Vasicek moved to close the nominations and to cast a unanimous ballot. Cook supported. Motion carried.

*Information Officer*

6.1. Breault had been previously nominated. Cook moved to close the nominations and to cast a unanimous ballot. Henry supported. Motion carried.

*Executive Committee Members-at-Large*

7.1. Bethel, Cook, Peterson, and Ravell had been previously nominated.

7.2. Carey nominated Etienne.

7.3. Cook moved to close the nominations. Devlin supported. Motion carried.

7.4. Bethel was elected on the first ballot.

7.5. Etienne was elected on the second ballot.

*Alternate Delegate to the Association of Michigan Collegiate Faculties--One-year Term*

8.1. Matrosic nominated Bethel.

8.2. Cook moved to close the nominations and to cast a unanimous ballot. Motion carried.

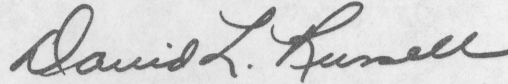
*SUMMER MEETING*

9.1. The Summer Meeting of the Academic Senate will be held at 3:00 p.m. on Tuesday, July 18, 1989, at a place to be announced.

*ADJOURNMENT*

15.1. President Oldfield declared the meeting adjourned at 11:50 a.m.

Respectfully submitted,



David L. Russell  
Secretary

Approved:

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