

# FERRIS STATE UNIVERSITY

## ACADEMIC SENATE

*Minutes of the Meeting  
April 25, 1989*

### ATTENDANCE

1.1. *Members Present.* Anderson, Bandstra, Bethel, Breault, Carey, Cook, Coon, Devlin, Doneth, Ferdowski, Frank, Gillette, Henry, Lovsted, Maas, Matrosic, McNabb, Murray, Oldfield, Payton, Peterson, Pomnichowski, Ravell, Russell, Sichelsteel, Stich, Valas.

1.2. *Members Absent.* Chaffin, Groner, Hanson, Hardman (excused), Janzen, Johnson, Johnston, Linta, Nerbonne (excused), Pearson, Shansky, Spagnuolo.

1.3. *Guests.* J. Alexander, M. Etienne, R. Fortune, R. Haladyna, Dean R. Hansen, R. Hunter, P. Jastrzemski, J. Lindsey, Assistant Vice President Manley, Vice President Nash, J. Gnagey, M. Powell, M. Puerta, M. Ryan, B. Warden.

### CALL TO ORDER

2.1. President Oldfield called the meeting to order at 7:05 p.m. in the President's Room, Rankin Center.

### APPROVAL OF MINUTES

3.1. The minutes of the April 4 meeting were approved as presented.

### FACULTY FORUM

4.1. There were no faculty/staff concerns presented.

### ANNOUNCEMENTS

#### *Vice President Nash*

5.1. Nash reported that the Board of Control and the Timme trustees have agreed to commit the income from the Timme Trust Fund to the Library, which will be renamed the Abigail S. Timme Library. The funds will be spent primarily on library automation and are separate from those funds available through the Timme Faculty Development Center.

5.2. Dean Hammersmith of Arts and Sciences has proposed a one-year temporary realignment of administrative responsibilities in that school. Matt Klein will direct the International Program, which is expected to see a decreased level of activity, and Marvin Lofquist will serve as part-time acting assistant dean.

5.3. The vitae for the next two presidential candidates are on file in the Office of Academic Affairs and in the Library. Nash urged the faculty to actively participate in the open meetings with the candidates to be held between April 28 and May 1.

5.4. As an informational item, Nash reported that some 4500 grade changes are processed in an average year. He noted that this seemed excessive.

*Assistant Vice President Manley*

5.5. Manley reported on the decision of the Competency Assessment Committee to conduct a pilot study with students using the ACT College Outcome Measures Project. Approximately 1400 students have been invited to take the test, free of charge, in early May. Faculty are also being encouraged to take the test and should contact Manley for further information.

*Senate President Oldfield*

5.6. Oldfield encouraged the faculty to actively participate in the upcoming interviews of the presidential candidates.

5.7. Board of Control Chair Kingery has acknowledged the Senate's Resolution on Conference Center Funding and noted that the Board understands the Senate's concerns.

5.8. The Board of Control has directed the administration to prepare a policy that will provide full indemnification for all University employees.

5.9. A plan for implementing the University's Affirmative Action policy is being prepared.

5.10. Approximately half of the faculty voted in the recent Senate elections.

5.11. Nominations for next year's Senate Executive Committee received to date include the following: President: Tom Oldfield; Vice President: Charles Matrosic; Secretary: David Russell; Information Officer: Keitha Breault; Members-at-Large: Dick Bethel, Mary Jane Cook, Roger Peterson, Janet Ravell. Further nominations will be entertained at the May 2 meeting, at which time the election of officers will take place.

**COMMITTEE REPORTS**

*University Curriculum Committee*

6.1. Pomnichowski reported that the following curricular item was deemed a minor change and forwarded to the office of the Vice President for Academic Affairs:

- a. *Food and Hospitality Management* (Change in course numbers, dropping of courses, addition of courses in both the Food Service program and Hospitality Management Program).
- b. *Automotive and Heavy Equipment* (Change in the B.S. program involving renaming of courses and change of credits)
- c. *Electrical/Electronics* (Change in B.S. in Electronic Engineering Technology involving deletion of courses, changing electives, and changing math requirement)
- d. *Computer Aided Design* (Change in A.A.S. in Mechanical Engineering Technology involving dropping of courses, substitution in courses, addition of new courses)
- e. *Computer Aided Design* (Change in A.A.S. in Technical Drafting/Tool Design involving adding new course, dropping required courses)

*Senate Appointments Committee*

7.1. Matrosic reported that the committee is in the process of making next year's committee appointments.



*Substance Abuse Task Force*

8.1. Ravell announced that the final report from the Substance Abuse Task Force is expected at the May 2 meeting.

*Academic Disciplinary Review Committee*

9.1. Peterson reported that a document from the Academic Disciplinary Review Committee is expected at the May 2 meeting.

*Faculty Evaluation for Development Committee*

10.1. Oldfield reported that Ingrid Dudek, Chair of the Faculty Evaluation for Development Committee, informed him that the committee will present a preliminary report at the May 2 meeting.

*OLD BUSINESS*

*Proposed Guidelines for Graduate Studies*

11.1. Doneth moved that the Senate grant final approval to the proposed Guidelines for the Development of Masters Degree Programs. Devlin supported. Motion carried.

*Proposed Summer School Study Committee*

12.1. Gillette moved that the Senate grant final approval to the proposal to form an ad hoc committee charged with studying and making recommendations on the present summer school policies. Cook supported.

12.2. Russell moved to amend the motion to include in the committee's membership one faculty representative from each of the six schools and the College of Optometry and the Counsellor/Librarian Unit and at least three administrative representatives appointed by the Office of Academic Affairs. The Amendment was accepted as friendly.

12.3. Because of the lack of a specifically defined charge for the committee, Maas moved to table the motion. Bethel supported. Motion to table carried.

12.4. Vice President Nash agreed to work with the Senate Executive Committee to devise a charge for the proposed ad hoc committee.

*Senate Resolution on Board of Control Indemnification of Employees*

13.1. Pomnichowski moved to grant approval to the following resolution:

Be it resolved that the Academic Senate request that the Board of Control provide full indemnification for all faculty and staff--full and part-time--against any legal action that might be brought against them as a result of the performance of their assigned duties and responsibilities.

Doneth supported. Motion carried unanimously.

*NEW BUSINESS*

*Proposed Television Production Program Revision*

14.1. Peterson moved that the Senate extend first-reading acceptance to the proposed revisions in the Television Production Program, ~~creating~~ B.S. in Television Production, as recommended by the University Curriculum Committee. Cook supported.

14.2. Carey pointed out that the approval of this revision in fact would mean that the current two-year Audio-Visual Production Program would be effectively dropped from the curriculum.

14.3. Pomnichowski moved to amend the motion to read that the Audio-Visual Production Program be dropped as a result of the approval of the revision. Cook supported.

14.4. Discussion ensued regarding the appropriateness of the Senate in voting to discontinue a program without the program's having gone through the established program review procedures. Pomnichowski pointed out that this matter was discussed with the Chair of the Academic Program Review Council who deferred the issue to the Senate.

14.5. Amendment carried. Main motion carried.

*Proposed Revisions to Computer Information Systems (Office Administration) Program*

15.1. Ravell moved that the Senate extend first-reading acceptance to the proposed revisions to the Computer Information Systems (Office Administration) Program, creating a B.S. in Office Automation Systems, as recommended by the University Curriculum Committee. Cook supported.

15.2. Discussion ensued over whether or not this was a revision of an existing program or an entirely new degree program. The issue remained unresolved.

15.3. Motion carried.

*Discussion of Graduate School Formation*

16.1. Bev Warden of the Graduate/Professional Council addressed the Senate on the Council's suggestion that a Graduate School be established at Ferris State University at some point in the future. Warden pointed out that as new graduate programs are being initiated, uniform administrative policy decisions will be desirable and that such decisions are best handled by a School of Graduate Studies. Warden invited the faculty to address comments to her.

*Proposed Spanish Minor*

17.1. Carey moved that the Senate extend first-reading acceptance to the proposed Minor in Spanish as recommended by the University Curriculum Committee. Devlin supported. Motion carried.

*University-Wide Committee Revisions*

18.1. Matrosic moved that the "Report of the Ferris State College Academic Senate Organization Review Committee Sub-Committee on College-Wide



**Committees," approved by the Senate on March 25, 1987, and by President Wenrich on April 30, 1987, be amended as follows:**

**The term of office for members of the MAGB Distinguished Faculty Award and the Ferris State University Distinguished Teacher Award Committees be changed from three to two years.**

**Carey supported. Motion carried.**

**18.2. Matrosic moved that the "Report of the Ferris State College Academic Senate Organization Review Committee Sub-Committee on College-Wide Committees," approved by the Senate on March 25, 1987, and by President Wenrich on April 30, 1987, be amended as follows:**

**The Dean of Student Life replace the Dean of Women on the membership of the Academic Honors Convocation Committee.**

**Carey supported. Motion carried.**

**18.3. Matrosic moved that the "Report of the Ferris State College Academic Senate Organization Review Committee Sub-Committee on College-Wide Committees," approved by the Senate on March 25, 1987, and by President Wenrich on April 30, 1987, be amended as follows:**

**The Academic Health and Safety Advisory Committee be dropped.**

**Cook supported.**

**18.4. Matrosic pointed out that this committee's functions were to have been assumed by individual School committees in accordance with the Bargaining Agreement.**

**Motion carried.**

**18.5. Matrosic moved that the "Report of the Ferris State College Academic Senate Organization Review Committee Sub-Committee on College-Wide Committees," approved by the Senate on March 25, 1987, and by President Wenrich on April 30, 1987, be amended as follows:**

**That one Member-at-Large be added to all University-Wide Committees with the exception of the International Education Committee, and that first preference for the Member-at-Large seat be given to members of the Professional Staff unit.**

**Peterson supported.**

**18.6. It was pointed out that the Professional Staff unit included only eight individuals and that the unit would, by design of the Senate Charter, eventually be eliminated when those individuals ceased to be members of the unit. It was further pointed out that a Member-at-Large seat would give the SAC somewhat more latitude in appointing faculty volunteers to their preferred committees.**

**Motion carried.**

18.7. Matrosic moved that the "Report of the Ferris State College Academic Senate Organization Review Committee Sub-Committee on College-Wide Committees," approved by the Senate on March 25, 1987, and by President Wenrich on April 30, 1987, be amended as follows:

That the membership of the Historical/Archival Committee be increased by one student representative appointed by ASG and three members of the community who are not employed at Ferris State University.

Ravell supported.

18.8. Russell moved to amend the motion as follows:

The Historical/Archival Committee shall consist of twelve (12) members: eight (8) faculty representatives from the six (6) schools, the College of Optometry, and the Counsellor/Librarian unit; one (1) student representative appointed by the Associated Student Government; and three (3) area residents, not employed by Ferris State University, interested in local history, selected by the Committee and approved by the Senate, to serve a three-year term on a rotating basis similar to the faculty. The University Archivist will also serve as an ex-officio member. The Committee will elect a Chair by secret ballot.

The amendment was accepted as friendly.

Amended motion carried.

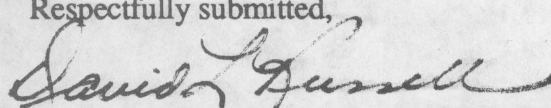
*NEXT MEETING*

14.1. The next meeting of the Academic Senate will be at 10:00 a.m. on Tuesday, May 2, 1989, in the President's Room, Rankin Center.

*ADJOURNMENT*

15.1. President Oldfield declared the meeting adjourned at 9:15 p.m.

Respectfully submitted,



David L. Russell  
Secretary

Approved:

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