

MHSLA
Executive Board Meeting
Amway Grand Plaza, Grand Rapids
November 3, 1998

Affiliated Groups	P	A		
Eastern Regional Health Sciences Libraries Association	P	A		
Metropolitan Detroit Medical Library Group	X		Diane Hummel, Doreen Bradley,	President President Elect, Conference Planning
Michigan Association of Consumer Health Information Specialists	X		Ken Nelson,	Immediate Past President, UPHSLA
Mid-Michigan Health Sciences Libraries		X	Jennifer Barlow, Ellen O'Donnell,	Secretary Treasurer
Northern Michigan Health Sciences Libraries Group	X	X	Rosemary Whelan,	Archivist
Upper Peninsula Health Sciences Libraries Consortium		X	Lea Ann McGaugh, Mary Hanson,	Audit Committee Bylaws Committee, MACHIS
Western Michigan Health Sciences Libraries Association	X		Betty Marshall,	Collection Development Committee & WMHSLA
	X		Barbara Kormelink,	Document Delivery Committee
	X		Stephanie John,	Education Committee Co-chair, GMR Rep
	X		Valeria Long,	Education Committee Co-chair
	X		Sandra Swanson, Mike Simmons,	Local Arrangements Membership Committee
	X		Joan Emahiser, Leslie Behm,	Nominating Committee Publications Committee
		X	Leigh Ann McGaugh,	Research Committee Co-chair
		X	Leona Williams,	Research Committee Co-chair
	X		Doris Blauet,	ERHSLA
	X		Alexia Estabrook,	MDMLG
	X		John Coffey,	M-MHSL
		X	Norma Powers,	NMHSLG
	X		Laura Friesen-Lynn,	Technology Committee

Guest: Debbie Porter.

Diane Hummel called the meeting to order at 10:14 a.m.

Minutes Approval

Betty Marshall made a motion to approve the minutes of the September 16 meeting, and Doris Blauet seconded. The minutes were approved as written.

Archivist

No report.

Treasurer

A written report was distributed, and reflected a beginning balance of \$34,482.79 and an ending balance of 45,267.33, with a \$10,784.54 income since the last reporting period. However, this did not reflect hotel expenses incurred during the conference.

Audit Committee

No report.

Bylaws Committee

Changes were approved at the general business meeting to put the MHSLA web site and the production of certificates for officers, committee chairs, etc. under the jurisdiction of the Publications Committee, and to make the Technology Committee a standing committee. Final editing is not yet done, but will soon appear in the bylaws available on MHSLA's web site.

Collection Development

Betty reported that in 1998 she deleted 121 titles from the database she maintains of unique or nearly unique serial titles (defined as being owned by five or fewer MHSLA member institutions), she added 301, and the database now has 2582 titles in it. This database resides on her computer and on Mary Jo Wyels' computer at Mercy Oak Avenue Campus in Muskegon.

There was discussion on how this database is maintained and how it can be made use of. It does at this time appear on the web page, but there is no associated search engine. A representative from a MHSLA institution can call Betty with its 3-letter OCLC code, and she can tell what its unique holdings are, for example, during a weeding process.

Conference Planning

The dates for the next conference are October 6 - 9, 1999. This conference will be jointly sponsored by MHSLA and the Midwest Chapter, MLA.

Education Committee

Valeria Long and Stephanie John, co-chairs of the Education Committee, will be meeting after the Board meeting with their committee to nail down the programming for the conference.

Local Arrangements Committee

The committee will be meeting again next Thursday.

Document Delivery Committee

No MISHULS will be produced this year. Given that Serhold is working again in the future, it will not be necessary to produce MISHULS again.

Membership Committee

Membership renewal forms went out on time, in the third week of October. The membership form had some changes: there was a question on whether the MHSLA member is or would like to be a MACHIS member; there was a space to record Docline ID; and there was a space to express interest in joining a MHSLA committee.

There was discussion on whether the membership directory information should appear on the MHSLA web site, possibly with a disclaimer indicating that this information should not be used or sold for commercial mailings. Stephanie John moved that we use the language on mailing lists already in the bylaws which prohibits use of the membership list for commercial purposes as disclaimer on the web page, and that it should appear at the top of the membership list on the web site. Betty Marshall seconded this motion. The motion passed with one abstention.

The MHSLA web site now lists officers, committee chairs and committee members. The membership directory database is new, too, and is searchable, though there are some searching glitches. Mike Simmons demonstrated the use of the web site.

There was discussion on putting the conference evaluation form on the web site, and on including somewhere an opportunity for MHSLA members to let the Board know why they opted not to attend the conference. Other ideas suggested for soliciting this information from MHSLA members: post the question on the MHSLA listserv; place a form in the newsletter which can be filled out and returned to a board member. Barbara Kormelink moved that we take these steps to address the issue of low attendance at conferences, Doris Blauet seconded, and the motion carried.

The reimbursement form for MHSLA expenses is also on the web site. It is a pdf file that must be printed, and sent to the treasurer by regular mail, because receipts must be included.

There was discussion on including the database of unique serial titles on MHSLA's web site. Including this kind of database on the web site would require cgi scripting, and at this time there are no MHSLA members with this skill.

Nominating Committee

Joan Emahiser reported that the committee had not yet begun their search for nominees.

Publications Committee

No report. (Please see Membership Committee report above for information on what is now being published on MHSLA's web site.)

Research Committee

No report.

Technology Committee

Laura Friesen-Lynn demonstrated the conferencing software, Web Crossing, which has been made available for use by MHSLA electronic journal clubs, with the plan that January through June, 1999 be used as a trial period for this kind of journal club. She explained MLA guidelines for electronic journal clubs. The software allows for multiple journal clubs to exist simultaneously, and for archiving of all comments so discussions do not have to take place in real time, that is, there is not a need for a designated time for members to be logged on to the conferencing software to take part in the discussion, as would be required with 'chat' software. Electronic journal clubs require participation over a six-month period, with one discussion per month on either one or two articles. A theme must be decided upon for the whole six-months. Members must make at least two comments per month, that is, two comments during each discussion covering one or two articles. Clubs must contain 3-10 members, including the convener. The convener is responsible for soliciting members and developing a reading list (with participation of journal club members). The convener also makes sure all paperwork is turned in to the MLA Education Committee, to ensure proper CE credit for members. Participation in one six-month journal club earns members 7.5 CE points, with no more than 22.5 points allowable in a five year period. Conveners earn 12 CE points per six-month journal club.

The software is free up to 1000 units of use (a unit of use can be any of the following: a journal club member signing on; a file created for use of one journal club; a comment made on an article by a journal club member, etc.). If our usage exceeds this, we will have to purchase the software at the next level, called the Silver level, which will cost \$695.00. After discussion on this, Barbara Kormelink moved that the board approves the \$695 expenditure for the conferencing software for use by electronic journal clubs if we get enough participation in the first six-month trial period to warrant the expense. Mary Hanson seconded, and the motion passed. The Technology Committee will proceed with plans to implement at least one journal club beginning January 1, 1999.

Regional Reports

ERHSLA

Doris distributed copies of the Registration Subcommittee's report for the 1998 conference. There were 69 paid registrants for this conference.

MDMLG

This organization has recently gone through a process of reorganizing to streamline and eliminate committees that essentially did the same thing. They will be holding a brown bag meeting on Serhold on November 19. Fran Buckley, from GPO will be presenting in April for them. They plan a full day CE course on contract negotiations and also a class for support staff which as yet has not been planned. They will market both of these to MHSLA members, too.

The MDMLG board has discussed having a representative attend Michigan Library Association meetings and/or Special Library Association meetings. It may be a better choice to send a representative from our state organization, rather than from a regional section. No action was taken.

MACHIS

Nothing to report except that they had a good meeting on low-literacy consumer health materials at the conference in September, at which Marge Kars presented.

M-MHSL

Met since the conference to view part of the videotaped conference on Evidence-Based Medicine that was broadcast by NLM during our conference. They plan to view the rest of it the next time they meet.

UPHSLA

Nancy Manninen has taken a second job. Marquette General is building an addition. Ken is giving some thought to allowing physicians to order documents directly from suppliers like CISTI.

WMHSLA

Will be meeting next week and will select new officers. Mary Hanson has a new library. Mary Jo Wyels is now serving as the librarian for the Mercy Oak Campus and the Sherman Campus, since these two facilities merged.

GMR

Stephanie John reported that the Radiological Society of North America's annual meeting is coming up in Chicago, and that she will be attending to provide training on PubMed and Internet Grateful Med.

On November 5 the Library of Michigan will be holding a workshop on Y2K. MLC will be holding a Y2K session on December 2 from 10:00a.m. to 3:00p.m.

Old Business

Sandy Swanson reported from the Access Michigan Steering Committee that Health Reference Source Academic has been added to what is available through IAC Gold. LSTA funding was used up for this past year. FirstSearch will be put up for bid for the year beginning September 1999. The price of FirstSearch went way up for this current year, so Periodicals Index, a full text database was eliminated. As of now only WilsonSelect offers anything in full text.

There was discussion on making the representative to Access Michigan a more formal position, and also about combining it with the position of representative to MEL. No action was taken.

The meeting was adjourned at 12:00 noon.

Respectfully submitted by Laura Friesen-Lynn.