

MHSLSA
 EXECUTIVE BOARD MEETING
 March 19, 1996 - Michigan Athletic Center

Affiliated Groups					
Eastern Regional Health Sciences Libraries Association	P	A			
Metropolitan Detroit Medical Library Group	X		Melba Moss,		President
Michigan Association of Consumer Health Information Specialists	X		Deborah Adams,		President Elect & Conference Planning Committee
Mid-Michigan Health Sciences Libraries	X		Sandra Swanson,		Immediate Past President & Marketing Committee
Northern Michigan Health Sciences Libraries Group	X	X	Laura Friesen-Lynn,		Secretary & EMHSLA Treasurer
Upper Peninsula Health Sciences Libraries Consortium	X		Chris Hunt,		Archivist
Western Michigan Health Sciences Libraries Association	X		Bill Melton,		Audit Committee
	X		Lea Ann McLaugh,		Bylaws Committee
	X		Mary Hanson,		Collection Development Committee & WMSLSA
	X		Betty Marshall,		Document Delivery Committee
	X		Jane Clavtor,		Education Committee & MACULS
	X		Robin Mosher,		Local Arrangements Committee & Publications Committee
	X	X	Leslie Bohm,		Membership Committee
	X	X	Mary Griswold,		Nominating Committee
	X	X	Martha Studaker,		Research Committee
	X	X	Lynda Baker,		MDMLG
	X	X	Carole Gilbert		M-MHSL
	X	X	Deb Jankowski,		NMHSLSA
	X	X	Norma Powers,		UPHSLSA
	X	X	Ken Nelson,		ad Hoc Committee on Technology for ILL and Document Delivery
	X	X	Craig Mulder,		Long Range Planning Committee
	X	X	Margo Werts,		GMR Representative
	X	X	Ellen Marks,		

Guest: Mike Simmons

The meeting was called to order by Melba Moss at 10:07 a.m.

Approval of Minutes

The minutes were accepted with corrections. A corrected copy of the minutes will be submitted to the Archivist at the next Board meeting.

ARCHIVIST'S REPORT: No report.

TREASURER'S REPORT: Melba distributed the treasurer's report for the period January 16, 1996 through March 13, 1996. Deborah moved that the treasurer's report be accepted as presented, Leslie seconded, and the motion carried.

Committee Reports

BYLAWS COMMITTEE: Mary Hanson distributed new copies of the bylaws, which were last revised in 1994. There was some discussion on whether the Marketing Committee was ever actually made a standing committee; Mary could not find it in the minutes, and it was not voted on at an annual meeting.

*Action: Bill will pull copies of the minutes from 1990-94 to restore the secretary's manual.

COLLECTION DEVELOPMENT: Betty announced two unique titles: Current Opinion in Neurology and Current Opinion in Rheumatology, held at Hackley. These titles are not listed in MISHULS. Also, Marquette is weeding and has given her a list of the titles/dates to be discarded. This information will be posted in the next MHS LA newsletter.

CONFERENCE PLANNING: The committee is finalizing a CE on Right-sizing, which will be held in addition to the CE on Statistics. The special event will be a riverboat event with a blues band. The MSU breakfast will be held on Thursday before the business meeting. MACHIS will meet for lunch on Thursday, as an alternative to the lunch which will be provided to all others in attendance at the conference.

A mid-year program covering NLM updates will be held by Carole Gilbert on Thursday, June 20. The morning session will be offered to support staff; an afternoon session will be for professional staff. The location is to be announced.

DOCUMENT DELIVERY: This year's OCLC tapeload did not work correctly because some of the tapes that were used for MHS LA's data were out of warranty. The holdings of thirty libraries were incorrectly recorded in OCLC because of this, and it may cost approximately half of what the original tapeload cost to reload the correct data. The holdings data for the thirty libraries reflect last year's holdings.

There is another problem in which requests go to libraries for old items which are no longer owned. This is a problem with Docline's inability to cope with the way incomplete holdings are recorded. Copies of these requests should go to GMRMLN, to keep them aware of the problem.

Betty made a motion to pay for the reloading of the bad holdings data for this year, Leslie seconded, and the motion carried.

*Action: Jane will initiate the process to get this data reloaded.

MARKETING: Sandra received a request for \$500 from the Michigan State Medical Society to exhibit at the annual regional meeting in April.

Sandra recommended that the position of chair of this committee not be tied to the outgoing president. She suggests that the current president select someone suitable for the job, as all other committee chairs are selected. There was some discussion: possibly the idea behind tying the marketing chair to the past president position was to give the past president something specific to do. There was a question, however, on whether this position needs something to do, other than to provide history and continuity.

*Action: Leslie and Mary Hanson will go through the bylaws and past minutes to clarify what was done to establish this committee as a standing committee, if anything, and report back on what is yet to be done.

MEMBERSHIP: A written report from Mary Griswold stated that memberships applications are still coming in,

and that a reminder will be sent out to those who have not renewed. The directory will be printed around the first of May.

PUBLICATIONS: Leslie reported that the spring issue of the newsletter will go out in April. Barbara Kormelink, who is still on the Document Delivery Committee, will submit ILL stats to include in this issue. The next issue will be published just prior to the September conference. Leslie asked that board members suggest items they would like to see in that issue.

NOMINATING: Martha reported that the committee has a partial slate. For president-elect, the candidates are Ken Nelson and possibly someone from the Detroit area. For treasurer the candidates are Mary Griswold and Deb Jankowski; and so far for the Nominating Committee, the candidates are Doris Blauet from ERHSLA, and Mike Simmons from M-MHSL. She solicited suggestions. A full slate will go out to the board with the minutes for this meeting.

RESEARCH: A survey was sent out for pilot testing; only six of the eleven test surveys were sent back, and few comments on the survey itself were received. The committee will meet again in early April. The committee is looking at changes in basic information about libraries, salaries, job title changes, etc. in order to provide support for librarians to use with their administrators in discussing necessary changes to keep up with the informational times.

AD HOC COMMITTEE FOR TECHNOLOGY AND DOCUMENT DELIVERY: Craig reported that he has had requests to offer a second round of Internet grant awards. There was some discussion on what the criteria for this round should be. It was suggested that criteria for funding priorities be written, and should include funding priorities for libraries to get initial Internet access, to improve access, and to provide access to the public. Laura moved that the second round of Internet access grants be offered, Jane seconded, and the motion carried.

*Action: Craig will initiate the process of offering a second round of Internet grant funding.

*Action: It was requested that a list of the institutions which were funded in the first round be listed in the upcoming newsletter, and that local phone numbers for the Internet also be published.

MLC is now offering group rates for Internet service: \$199/year for a group of 40 or more. The committee suggests that payment for this access be tied to payment of MHSLA institutional membership fee, then MHSLA would pay MLC in one lump sum for the group of 40 or more. There was some discussion on exactly how this process would work.

*Action: Craig will investigate and report back at the meeting in May.

Craig distributed a list of questions on problems with document delivery, and solicited input from the board on these problems. His goal is to identify problems which might be addressed via technological means.

LONG RANGE PLANNING COMMITTEE: No report. It was noted that this committee had actually been dissolved at a prior meeting.

Local Groups:

ERHSLA: No report.

MDMLG: No report.

M-MHSL: Mike Simmons has been elected treasurer, Deb Jankowski continues as secretary. Local arrangements for the annual meeting in September are progressing.

NMHSLG: No report.

UPHSLA: No report.

WMHSLA: They will be meeting on March 29, 1996 to discuss the future of the Western Michigan group. Tom Van Dam's library is being eliminated. He has suggested that the library's collection be distributed among

local hospitals. Butterworth has moved into its new quarters and will hold an open house April 15.
MACHIS: No report.

OLD BUSINESS: Jane reported that the current ILL policy was written in 1983, and there is no time limit for turn-around time specified in it. Carole moved that the Document Delivery Committee revise the guidelines to bring them up to date and include guidelines on turn-around time. There was discussion on issuing a statement in the newsletter to remind institutions that they can choose not to loan to another institution which is responding so slowly. It was suggested that a member of the board talk to the staff at Sparrow about the problem. Melba pointed out that the board had decided at a previous meeting to allow individual institutions deal with the problem individually.

ANNOUNCEMENTS: Carole learned at a meeting of the MC-MLA that MHSLA qualifies for tax-exempt status, and that we can submit an application for tax-exempt status for our annual meeting in September.

*Action: Carole will give Chris the name of the person in MC-MLA who gave her this information.

Carole also announced that MC-MLA is sponsoring an award, 'Project Achievement,' to be awarded to a state or local library group or consortium for achievement over and above the normal business of the organization. \$500 will be awarded.

ADJOURNMENT: There being no further business, the meeting was adjourned at 1:15 p.m.