



**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
EXECUTIVE BOARD MEETING  
July 27, 1999  
Michigan Athletic Club**

<b>Affiliated Groups</b>	<u>P</u>	<u>A</u>		
Eastern Regional Health Sciences Libraries Association	X		Diane Hummel	President
Metropolitan Detroit Medical Library Group		X	Doreen Bradley	President-Elect; Conference Planning
Michigan Association of Consumer Health Information Specialists		X	Ken Nelson	Immediate Past President
Mid-Michigan Health Sciences Libraries	X		Jennifer Barlow	Secretary
Northern Michigan Health Sciences Libraries Group		X	Ellen O'Donnell	Treasurer
Upper Peninsula Health Sciences Libraries Consortium	X		Lea Ann McGaugh	Audit Committee; Research Committee
Western Michigan Health Sciences Libraries Association	X		Mary Hanson	Bylaws Committee
			Betty Marshall	Collection Development Committee
		X	Mary Jo Wyels	Collection Development Committee
		X	Barbara Kormelink	Document Delivery Committee
		X	Stephanie John	Education Committee; GMR Rep
		X	Valeria Long	Education Committee
	X		Sandy Swanson	Local Arrangements Committee; WMHSLA
		X	Mike Simmons	Membership Committee
	X		Joan Emahiser	Nominating Committee; MDMLG
	X		Leslie Behm	Publications Committee
		X	Leona Williams	Research Committee
		X	Laura Friesen-Lynn	Technology Committee
		X	Doris Blauet	ERHSLA
	X		Alexia Estabrook	MDMLG
		X	John Coffey	M-MHSL
		X	Marge Kars	MACHIS
		X	Norma Powers	NMHSLG

### **Call to Order**

The meeting was called to order at 10:04 a.m. A quorum was not present, so no official business could be conducted.

### **Approval of Minutes**

A change was made to page 4 of the minutes of our May 25 meeting, first sentence in the Research Committee section. The sentence should end: "(as well as one refusal)." The Board recommended approval of the minutes at our next meeting, when an official vote can be taken.

### **Archivist's Report**

Maureen Watson from the Optometry Library at Ferris State University has just been appointed our new Archivist.

### **Treasurer's Report**

Ellen O'Donnell sent a report covering financial activity for the period 5/19/99 through 7/16/99. Our balance stands at \$37,499.17. The Board recommended approval of the report at our next meeting.

### **Audit Committee**

Lea Ann McGaugh stated the Committee has been inactive since our last meeting.

### **Bylaws Committee**

Mary Hanson reported that she has turned the revised bylaws over to Leslie Behm in electronic format for mounting on our web site. Leslie and Mary said they would work on a draft bylaws revision that would allow a regional representative to designate an alternate in the event s/he cannot make a meeting. This would help the Board attain quorums. The Committee will submit the draft to Board members for review via e-mail and will send the proposed revision out to the membership with the next newsletter mailing.

### **Collection Development Committee**

Betty Marshall gave Bay Medical a copy of their unique holdings. She said she would give a copy of her database on disk to Leslie to add to our web site. Betty is willing to run a print copy of unique holdings for any library on request.

### **Conference Planning Committee/Local Arrangements Committee**

Doreen Bradley sent a report on conference arrangements. Planning is moving along quite well. Registration packets have been mailed and the preliminary programs look great. Doreen will send a message to the GMR and MHSLA discussion lists announcing the change of speakers for Paul Groll's continuing education sessions. The registration form is up on the web site. A few library vendors have contacted Doreen about exhibiting and she has referred them to Robin Alanen Mosher.

Jennifer Barlow said she has already received two registration forms, one from Ohio. Jennifer is collecting MHSLA Committee reports for the annual business meeting. Committee chairs should send their reports to Jennifer by August 27 so they can be copied and placed in the registration packets.

### **Education Committee**

Valeria Long sent a report stating they have found replacement speakers for Paul Groll, who had to cancel his presentations. Five poster abstracts and ten paper abstracts have been accepted. Conference scholarships have been awarded to Suzanne Gray (University of Michigan), Sheilia Bryant (Wayne State University), and Deborah Sobczak (Providence Hospital). Diane Hummel will send each of them an official letter along with the registration packet.

### **Document Delivery Committee**

Leslie Behm announced that Barbara Kormelink is retiring at the end of August. A consultant position will be posted to replace her.

### **Membership Committee**

Mike Simmons sent a report stating we are currently at 133 members. Roughly twenty are dual memberships. A membership directory will be mailed out with the next newsletter.

### **Nominating Committee**

Joan Emahiser has prepared the ballot and given it to the Secretary to be copied and mailed next month.

### **Publications Committee**

Leslie Behm said the newsletter is about to be mailed. Bylaws revision and the list of unique journal titles will be mounted on our web site.

### **Research Committee**

Lea Ann McGaugh reported that the Committee has been having a discussion via e-mail on whether they should contact the members who have not responded to their survey. Fewer than half the surveys were returned so the data may not be very valuable. The scope of this project seemed to change as it went along, and that has made things difficult. We will not plan on repeating the survey, but the Board recommended that the Research Committee input the data they do have and produce a report on the results.

### **Technology Committee**

No report at this time.

### **Regional Group Reports**

ERHSLA – Lea Ann McGaugh said they just held a retirement dinner for Barbara Kormelink.

MDMLG – Alexia Estabrook reported that they are having a slow summer. Elsevier sponsored their annual summer luncheon at the Bayview Yacht Club. They are in a transitional period between Boards. They have completed a restructuring, revised their bylaws and merged some committees. They're looking for a Chair for the Newsletter Committee.

Alexia passed along a suggestion from Lynda Baker that MHSLA send out letters offering the student conference scholarships in May or September, when more students are around.

MACHIS – Mary Hanson announced that Marge Kars has set up an electronic journal club for consumer health using the Web Crossing software.

M-MHSL – Leslie Behm said they recently met to brainstorm. They have planned a summer picnic. In September they are having Mike Seadle speak; he is the MSU digital sources librarian and copyright guru. This winter they will be bringing Bet Ison up to do her strategic planning workshop. They had a retirement party for Doris Asher from Sparrow. Jane Claytor attended the party; she is still working for the residency program at St. Lawrence.

NMHSLG – No report from Norma Powers. Rumor has it that the open position at Northern Michigan Hospital has been filled.

UPHSLC – We currently have no Board representative from the Upper Peninsula.

WMHSLA – Sandy Swanson reported that they continue to work on conference arrangements. They want to offer PubMed and FirstSearch training sessions, once the upcoming changes to those systems have been implemented. Mary Hanson has lost a .25 FTE position, and now her .75 FTE person has resigned. The .75 position will be rewritten and posted. Mary will be closing the library for a week in mid-August while she is on vacation. Rose Ray is retiring from Spectrum Health-East this week, and Sandy Swanson's last day is August 20. Sandy will be staying on with WMHSLA to help with the conference. Melba Moss will serve as our new Access Michigan representative.

GMR – Leslie Behm announced that Angela Taylor has left the GMR. Charniel McDaniels is currently our representative. Leslie also deals with Chris Shaffer. Leslie's office is current with inputting changes to SERHOLD. The changes affect DOCLINE instantly, but the online SERHOLD listing is only updated once a year. The online list was updated in May 1998 and Leslie thinks they just did another update.

DOCLINE in its current incarnation is expected to cease in September 1999. It will certainly not last beyond the end of the year as it is not Y2K compliant. The FTS phone line will not work after September; libraries still using it will need to switch to telnet. The new web DOCLINE will only work with the newest browsers. Libraries that don't have the latest browser version should contact Chris Shaffer at the GMR as soon as possible. Jay Daly plans to have a new version of QuickDoc ready to work with the new DOCLINE.

## **Old Business**

### MISHULS

Ken Nelson contacted Diane Hummel with a request that the print version of MISHULS not be discontinued. Leslie Behm clarified that MISHULS has been put on hiatus but has not been permanently discontinued. We will reassess next year to see if there is still a demand for it. Once SERHOLD changes have shaken out, there may be a way to obtain data for MISHULS without having to pay for an OCLC tape.

**New Business**

Access Michigan

Sandy Swanson reminded everyone that the URL for Access Michigan's InfoTrac databases is changing on August 10. Also, workshops in using FirstSearch are being offered in some parts of the state.

Next Meeting

The next Board meeting was set for Tuesday, September 28 at 10:00 a.m. at the Michigan Athletic Club in East Lansing. The Board will review and approve Doreen Bradley's committee appointments.

**Adjournment**

There being no further business, the meeting adjourned at 12:17 p.m.

Respectfully submitted,

Jennifer Barlow, MHSLA Secretary