

MHSLSA
 EXECUTIVE BOARD MEETING
 January 16, 1996 - Michigan Athletic Center

Affiliated Groups	P	A		
Eastern Regional Health Sciences Libraries Association				
Metropolitan Detroit Medical Library Group	X		Melba Moss,	President
Michigan Association of Consumer Health Information Specialists	X		Deborah Adams,	President Elect & Conference Planning Committee
Mid-Michigan Health Sciences Libraries	X		Sandra Swanson,	Immediate Past President & Marketing Committee
Northern Michigan Health Sciences Libraries Group	X		Laura Friesen-Lynn,	Secretary & ERHSLA
Upper Peninsula Health Sciences Libraries Consortium	X		Chris Hunt,	Treasurer
	X		Bill Nelton,	Archivist
	X		Lea Ann McGaugh,	Audit Committee
Western Michigan Health Sciences Libraries Association	X		Mary Hanson,	Bylaws Committee
	X		Betty Marshall,	Collection Development Committee & WMHSLA
	X		Jane Claytor,	Document Delivery Committee
	X		Robin Mosher,	Education Committee & MACHIS
	X		Leslie Behm,	Local Arrangements Committee & Publications Committee
	X		Mary Griswold,	Membership Committee
		X	Martha Studaker,	Nominating Committee
		X	Lynda Baker,	Research Committee
		X	Carole Gilbert	MDMLG
	X		Deb Jankowski,	M-MHSL
		X	Norma Powers,	NMHSLSA
		X	Ken Nelson,	UPHSLA
	X		Craig Mulder,	ad Hoc Committee on Technology for ILL and Document Delivery
	X		Marge Kars,	Long Range Planning Committee
		X	Ellen Marks,	GMR Representative

Guest: Mike Simmons

The meeting was called to order by Melba Moss at 10:08.

Approval of Minutes

The minutes were accepted with corrections. A corrected copy of the minutes will be submitted to the Archivist at the next Board meeting.

ARCHIVIST'S REPORT: No report.

TREASURER'S REPORT: Chris distributed his report for the period November 16, 1995 through January 15, 1996. Leslie moved that the treasurer's report be accepted as presented, Robin seconded, and the motion carried.

Committee Reports

AUDIT COMMITTEE: Lea Ann McGaugh was hoping to have the Audit Committee notebook passed on to her before proceeding with her audit. Jane Claytor reported that there is no notebook for the Audit Committee.

BYLAWS COMMITTEE: Mary Hanson has made some additions to the bylaws that should have been in the bylaws the last time they were printed, but weren't. She is in the process of printing the new bylaws now.

COLLECTION DEVELOPMENT: No report.

CONFERENCE PLANNING: A tentative agenda has been put in place for the conference. CE's will be held on Wednesday; the two workshops planned are Time Management and Statistics (as a follow-up to the Needs Assessment and Research Methods workshops offered at last year's conference). The business meeting and the keynote address will be held Thursday morning. Lunch will be included that day; MACHIS will meet during lunch in a separate room. A 'round robin' presentation of the vendors and poster sessions will be held Thursday afternoon.

As an alternative on Thursday afternoon, an 'Intro to the Internet' session may be scheduled; Craig Mulder is a possible presenter. There was discussion on making this session very informal, one-on-one if possible, with several volunteer mentors for those who attend.

For Friday, the tentative plan is to have two separate sessions on Web pages, presented by Leslie Behm and Mike Simmons. The morning session will deal with the mechanics of putting a Web page together; the afternoon session will be a presentation on how to lay a Web page out and tailor it for a specific institution.

The two ideas being discussed as topics for the keynote address are Marketing and Professional Image, though the committee is still taking suggestions on this. They will possibly look for someone to speak on the conference theme.

'Capitalizing on Information' was discussed and informally accepted as a theme for the conference.

DOCUMENT DELIVERY: Jane reported that she received orders totalling \$4080.00 for 43 paper copies and 21 fiche copies of MISHULS. The bill for printing and mailing was \$2334.46. She was billed approximately \$99.00 for mailing a copy of the union list to Canada, and will check with Barbara Kormelink to see if this is usual. She reminded us that July 1 is the deadline for updating serials to be included in the next copy of MISHULS.

MARKETING: No report.

MEMBERSHIP: Mary Griswold reported 30 personal, 34 institutional and 10 dual memberships have been paid for so far this year.

PUBLICATIONS: Leslie reported that the winter issue of the newsletter is set for mailing possibly next week.

RESEARCH: A written report from Lynda Baker said that the committee met on November 30, 1995 at Parke-Davis in Ann Arbor, and are working on their survey instrument. They will be meeting again on January 31, 1996.

AD HOC COMMITTEE FOR TECHNOLOGY AND DOCUMENT DELIVERY: Craig reported 47 current members of the MHSLA

listserv. The Internet grants offered in the fall to MHSLA members have been awarded. There were 17 applications, and 17 awards of between \$50.00 and \$300.00 each. This information will be summarized and posted on the MHSLA list.

LONG RANGE PLANNING: No report.

Local Groups:

ERHSLA: No report.

MDMLG: Chris Hunt reported that MDMLG is sponsoring a Patient Education panel program to be held January 25 with five distinguished librarians and five vendors participating.

M-MHSL: No report.

NMHSLG: Jill VanBuskirk, previously at Grace Hospital in Detroit, accepted the position at the Burns Clinic and will start February 1.

UPHSLA: No report.

WMHSLA: Will be meeting March 29, 1996.

OLD BUSINESS: Robin read the following draft of the revised scholarship recipient policy: "The recipient will be encouraged to work at the conference," (followed by examples of work the recipient could do). Allowed expenses will also be more carefully specified; mileage will be paid at the currently accepted IRS rate (\$.31/per mile at this time), and \$35/day will be allowed for meals. A motion was made by Leslie, seconded by Betty and carried to accept this change in the scholarship recipient guidelines.

Melba requested also that we devise guidelines on what should be included in a scholarship recipient's post-conference report, which we have never actually asked for in the past. Betty moved and Marge seconded that we ask both new member and student recipients of MHSLA conference scholarships to write a summary of what they gained from the conference, with suggestions for improving it and/or for improving their conference experience. The motion carried.

Jane reported that no action had been taken on drafting a new ILL policy to cover the problem being experienced with Sparrow. She will work with Robin to draft a policy to be discussed at the March meeting.

NEW BUSINESS: Minutes of the annual business meeting in Traverse City were distributed and corrections given to Leslie.

Betty reported briefly on the database she is creating of unique or nearly unique holdings (5 or less holding locations in Michigan). She plans to send a letter to all libraries with unique or nearly unique holdings asking them not to discard these holdings. Lea Ann suggested bringing the list to the board before sending letters to individual libraries.

Craig reported that MLC has sent out a new group price list for Internet accounts through them, as follows: \$229/year per library for groups of 10-20 libraries; groups of more than 20 MLC will deal with on an individual basis. They may be able to come up with even better pricing than this soon, because they are going to have their own server.

The problems with getting on to MLC accounts are caused by the limitations of Michnet, and will not change when MLC has their own server.

Craig reported that GMR met Friday, January 12. The contract for GMR's site is up for renewal; the two sites being considered are University of Indiana and University of Illinois at Chicago. Jim Drier of Ovid made a presentation on online journal collections, such as the Current Core List, a nursing collection, and others. He was asked about consortium pricing for GMR constituents, but he was not forthcoming with such pricing. There was discussion on the logistics of owning journals in CD-ROM format. It was suggested that

we have an Ovid rep attend a board meeting, but decided that having a Ovid rep attend a conference as a vendor makes more sense.

ANNOUNCEMENTS: There are errors and omissions in the new MISHULS, most prominently concerning Michigan Capital Medical Center libraries. These will be published in the upcoming issue of the MHSLA newsletter.

David Keddle took a job in the Caribbean at the Ross University Veterinary School Library.

Jane has a new grandbaby named Ashley Lauren.

ADJOURNMENT: Chris made a motion to adjourn, it was seconded by Betty and carried at 11:50 a.m.