

**MHSLA EXECUTIVE BOARD MEETING
OCTOBER 12, 1993
HOLIDAY INN / MUSKEGON HARBOR
MUSKEGON MI**

<u>P</u>	<u>A</u>	
<u>X</u>		Carole Gilbert, President
<u>X</u>		Judy Barnes, President Elect Conference Planning Committee
<u>X</u>		Ria Lukes, Immediate Past President
<u>X</u>		Sandra Swanson, Publications Committee President Elect (incoming)
<u>X</u>		Mary Griswold, Secretary Publications Committee (incoming)
<u>X</u>		Peggy Zorn, Treasurer
<u>X</u>		Bill Nelson, Archivist
<u>X</u>		Mary Hanson, Bylaws Committee
<u>X</u>		Barbara Kormelink, Document Delivery Committee
<u>X</u>		Melba Moss, Education Committee
<u>X</u>		Robin Alanen Mosher, Education Committee (incoming)
<u>X</u>	<u>X</u>	Sheryl Stevens, Ad-Hoc Committee on Membership
<u>X</u>		Norma Powers, Nominating Committee Ad-Hoc Position of MHSLA in MLA
<u>X</u>	<u>X</u>	Yvonne Mathis, Research Committee
<u>X</u>		Carol Ann Attar, MDMLG
<u>X</u>		Jane Claytor, MMHSL Audit Committee (incoming)
<u>X</u>	<u>X</u>	Kay Kelly, NMHSLG
<u>X</u>		Ken Nelson, UPHSLC
<u>X</u>		Mary Jo Wyels, WMHSLA Local Arrangements Committee Secretary (incoming)
<u>X</u>	<u>X</u>	Dave Keddle, GMR Representative
<u>X</u>		Ellen Marks, GMR Representative (incoming)
<u>X</u>	<u>X</u>	Lynn Sorensen Sutton, State Council Representative
<u>X</u>		Craig Mulder, Ad Hoc Committee on Technology for Interlibrary Loan and Document Delivery
<u>X</u>		Leslie Behm, Research Committee (incoming)
<u>X</u>		Marge Kars, Ad Hoc Committee on Position of MHSLA in MLA (incoming)

The meeting was called to order by Carole Gilbert at 7:23pm.

PRESIDENT'S REMARKS:

Carole Gilbert felt that a lot had been accomplished over the past year and expressed appreciation for all the work done by the board. She will be making her remarks at the annual business meeting.

SECRETARY'S REPORT:

The minutes were approved as written. The minutes from last year's annual meeting were also accepted as written.

TREASURER'S REPORT:

Peggy Zorn distributed a financial report. She thought the conference would break even. Her report was accepted.

ARCHIVIST'S REPORT:

Bill Nelton reported that the archives were fine and that if anyone had doubts about whether materials were appropriate for the archives, they should send them anyway. He will have an exhibit. If anyone sends pictures to the archives, he asks that they identify the event and the people in the pictures.

AD-HOC MEMBERSHIP COMMITTEE:

No report. This committee will become a standing committee as of this meeting.

AD-HOC COMMITTEE ON POSITION OF MHSLA IN MLA:

Marge Kars will present her report at the business meeting and there will be discussion at the open forum.

AUDIT COMMITTEE REPORT:

The Audit committee will use the preliminary report.

BYLAWS COMMITTEE REPORT:

Mary Hanson will update the bylaws to add the Research Committee and Membership Committee as standing committees. She will ask approval to do these "housekeeping chores" at the business meeting. She will also update the duties of the Publication Committee to include updating the mailing list.

COLLECTION DEVELOPMENT:

No report.

CONFERENCE PLANNING COMMITTEE:

EDUCATION COMMITTEE:

Melba Moss reported that the report is in the packet. Six recommendations have been made for future years. The committee chose three members to receive conference scholarships - Laura Friesen-Lynn, Elizabeth Iles and Doreen Bradley. No library science students were interested. Barbara Kormelink recommended advertising the conference in the spring before schools let out for the summer. We should also advertise CE's and support staff classes to students.

LOCAL ARRANGEMENTS COMMITTEE:

Mary Jo Wyels reported that things were going smoothly. A full report is in the packet.

DOCUMENT DELIVERY COMMITTEE REPORT:

Barb Kormelink has the list and microfiche copy. She moved that the same prices be charged as last year. This was seconded and passed.

NOMINATING / ELECTIONS COMMITTEE REPORT:

Norma Powers provided a complete report in the packet. She expressed appreciation for the cooperation of her committee and those on the ballot.

PUBLICATIONS COMMITTEE REPORT:

Sandy Swanson will put out her last newsletter following the conference. Carole Gilbert expressed gratitude for the "super job" Sandy did.

RESEARCH COMMITTEE REPORT:

Yvonne Mathis sent a full report for the packet.

LOCAL AREA REPORTS:

ERHSLA: No report. The group will meet after the conference, when they will elect new officers.

MDMLG: Carol Ann Attar reported that the 1994 meetings are scheduled for 1/27 (Children's), 3/24 (Pontiac Osteopathic) and 6/23 (?).

MMHSL: The group met 9/23 at St. Lawrence Hospital. They will be forming a journal club. The local support staff is forming a support group. Jane Claytor will represent MMHSL for the next three years.

NMHSLG: No report. Norma Powers brought Janette Ransom-Bergstrom, her new half-time librarian.

UPHSLC: Janice Heather, the new librarian at Calumet Hospital is attending the conference. Four members traveled to the conference together. They mainly keep in contact by telephone.

WMHSLA: The group will meet 10/26 at Bronson and will review the conference. They are planning a CE in April.

STATE COUNCIL REPRESENTATIVE:

Barb Kormelink reports that the State Council has not met. They will meet in room 819 after the business meeting to elect a new president.

GMR REPRESENTATIVE:

Ellen Marks reported on the goals, structure and calendar for GMR.

OLD BUSINESS:

The MLA draft of the Code of Ethics was published in the last newsletter. Please give your comments to Carole Gilbert. It will be voted on in San Antonio.

Barbara Kormelink moved that we accept the revision of the guidelines for honoraria.

Leslie Behm seconded it and it was passed.

NEW BUSINESS:

The conference registration form was discussed as it related to member/nonmember prices. N/A (not available) was misunderstood by many.

The deadline for dues was discussed and it was determined that new members could join at any time (including when registering for the conference). Judy Barnes will clarify the existing dues policy.

Mary Jo Wyels moved that all future board meetings be held in Lansing or at a convenient location, with the exception of the site visit for future conference. Ria seconded and the motion passed. The possibility of conference calls to include those who are far away was also discussed.

Thursday's afternoon schedule was modified to allow for an earlier conclusion.

Melba Moss expressed that the board needs to look closely at the recommendations of the Education Committee before approving a conference schedule. The times for this conference were presented and approved in January.

Nancy Nickelson, one of the former MHS LA members who was invited to attend the conference, sent her regards.

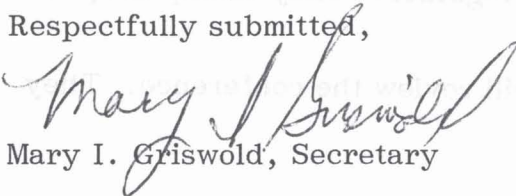
REVIEW OF ACTION STATEMENTS:

1. Mary Hanson will clarify and update bylaws.
2. Judy Barnes will clarify the dues policy as it relates to conference rates.
3. Barbara Kormelink will mail MISHULS order forms.
4. Carole Gilbert will write an article on JCAHO standards.

The next meeting will be November 12th in Lansing at Michigan Capital Medical Center Pennsylvania Campus (formerly Lansing General Hospital).

The meeting was adjourned at 9:15pm.

Respectfully submitted,



Mary I. Griswold, Secretary