



**MHSLA EXECUTIVE BOARD MEETING
AUGUST 10, 1993
HARLEY HOTEL
LANSING MI**

Affiliated Groups

Eastern Regional Health
Sciences Association

Metropolitan Detroit
Medical Library Group

Mid-Michigan Health
Sciences Libraries

Northern Michigan Health
Sciences Libraries Group

Upper Peninsula Health
Science Libraries
Consortium

Western Michigan Health
Sciences Libraries
Association

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- Carole Gilbert, President
- Judy Barnes, President Elect
- Conference Planning Committee
- Ria Lukes, Immediate Past President
- Mary Griswold, Secretary
- Peggy Zorn, Treasurer
- Bill Nelton, Archivist
- Mary Hanson, Bylaws Committee
- Robin Terebelo, Collection Development Committee
- Barbara Kormelink, Document Delivery Committee
- Melba Moss, Education Committee
- Sheryl Stevens, Ad-Hoc Committee on Membership
- Norma Powers, Nominating Committee
- Ad-Hoc Position of MHSLA in MLA
- Sandra Swanson, Publications Committee
- Yvonne Mathis, Research Committee
- Carol Ann Attar, MDMLG
- Jane Claytor, MMHSL
- Kay Kelly, NMHSLG
- Ken Nelson, UPHSLC
- Mary Jo Wyels, WMHSLA
- Local Arrangements Committee
- Dave Keddle, GMR Representative
- Lynn Sorensen Sutton, State Council Representative

The meeting was called to order by Carole Gilbert at 10:10am.

PRESIDENT'S REMARKS:

Carole Gilbert introduced Craig Mulder, the new Human Health Information Services Librarian at MSU. He has been on the job for one week and works with 3rd and 4th year medical students and with the faculty of the medical school and the college of nursing.

SECRETARY'S REPORT:

The minutes were approved as written.

TREASURER'S REPORT:

Peggy Zorn has purchased Quicken software for handling the finances. She distributed examples of several types of reports she can generate. The audit is scheduled to be done October 8 by Deb Adams. The treasurer's report was accepted.

ARCHIVIST'S REPORT:

Bill Nelton brought a list of past officers which will be given to Mary Jo Wyels so that she can issue invitations to the conference. At the conference he will distribute a list of items which should be given to him for the Archives.

AD-HOC COMMITTEE ON POSITION OF MHSLSA IN MLA:

Norma Powers has asked to be replaced as chair. She has gathered a lot of material and still plans to head the round table discussion at the conference. She had not contacted Bob Cheshier.

AD-HOC MEMBERSHIP COMMITTEE:

No report.

AUDIT COMMITTEE REPORT:

No report.

BYLAWS COMMITTEE REPORT:

Mary Hanson has not had a chance to work on the bylaws change related to sending alternate area representatives to board meetings. If she finds this is a necessary change, she will be prepared to have it voted on at the conference and it would take effect in one year.

COLLECTION DEVELOPMENT:

No report.

CONFERENCE PLANNING COMMITTEE:

EDUCATION COMMITTEE:

Melba Moss has received 8 applications for new member scholarships. No students have expressed interest in attending the meeting on scholarship. Peggy Zorn and Barb Kormelink will make contact with the library school at U of M to determine if there are any interested students. Melba Moss will be asked to contact WSU library school.

Peggy Zorn made a motion that all three scholarships be used for members if no applications are received from library school students. The motion was carried.

LOCAL ARRANGEMENTS COMMITTEE:

No report.

DOCUMENT DELIVERY COMMITTEE REPORT:

Barb Kormelink has cleared up the problem with unpaid institutional memberships. She will have a notice put in the newsletter that those who need invoices for payment of dues should contact the treasurer. MISHULS will be printed by October and will be a complete update of pages. There was some discussion about having the month/year stamped on every page. Barb will look into this possibility.

NOMINATING / ELECTIONS COMMITTEE REPORT:

Ballots were sent out 8/5 and are due by 9/22.

PUBLICATIONS COMMITTEE REPORT:

The deadline for the next newsletter will be 8/16.

RESEARCH COMMITTEE REPORT:

Yvonne Mathis reported that a letter has been sent to Health Care Management Review and she is revising the letter which will appear in Academic Medicine. She sent out the material to those who requested it at the poster session and there were 2 or 3 requests to purchase the committee's report.

LOCAL AREA REPORTS:

ERHSLA: Laura Friesen-Lynn is the new librarian at Hurley Medical Center who replaces Nancy Winslow. Pat Moreland at McLaren has hired a full- and a part-time clerk.

MDMLG: Carol Ann Attar reported that the new president is Sheryl Stevens. She is leaving Henry Ford but will be the head of bibliographic services at the Medical College of Ohio. The president-elect is Nancy Bulgareli. Carole Gilbert will be the MHSLA representative. New committee chairs were announced. Carol had questions about tax status for local groups and possibly becoming incorporated and tax exempt. Peggy Zorn will check into this for her.

MMHSL: There have been no meetings. In September they will elect a new board representative.

NMHSLG: No report.

UPHSLC: No report.

WMHSLA: Most of the group's activities have centered around conference planning. There was a meeting on 7/20 and a brochure for the local group was designed.

STATE COUNCIL REPRESENTATIVE:

Barb Kormelink is serving her last year as president of the State Council. There will be a meeting on 10/15 at the conference in the hospitality suite.

GMR REPRESENTATIVE:

David Keddle described the staffing changes at GMR and indicated that his term of service would end soon.

OLD BUSINESS: none

NEW BUSINESS:

ERHSLA extended an invitation to MHSLA to hold its 1994 annual conference in Frankenmuth at the Bavarian Motor Lodge in September 1994. The invitation was accepted. Barb Kormelink will provide the exact dates.

Carole Gilbert reported that the Connecticut state group has amended its bylaws and taken a stand that all institutional representatives must have AMLS degrees and that access will be refused to any hospital which does not comply or place value on libraries or librarians. The hospital administrators have been contacted about this new position.

MLA has been notified about possible legal issues regarding the Academy. The Academy cannot be limited to MLA members, but to any who meet the qualifications.

The honorarium policy was reviewed. Several changes were discussed and Ria will redraft the policy to reflect those changes. The policies and procedures are currently held by the president only. It was suggested that all officers have copies.

Annual reports of all committees should be submitted to Mary Griswold by 9/1/93.

The MLA draft of its Code of Ethics will go in the next newsletter. Feedback is requested and this code will be discussed at the conference.

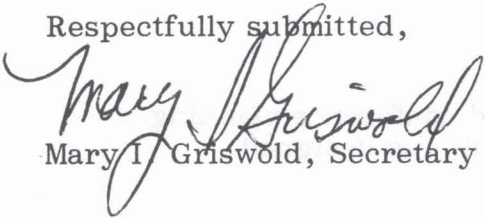
REVIEW OF ACTION STATEMENTS:

1. Ria Lukes will redraft the policy on honoraria for those who represent MHSLA at national meetings.
2. Barb Kormelink and Peggy Zorn will contact U of M Library School.
3. Judy Barnes will contact Melba Moss regarding the motion passed about scholarships.
4. All area representatives will contact their State Council representative about the Council meeting in October.
5. Mary Hanson will work on bylaws changes concerning alternate area representatives.

The next meeting will be October 12th in Muskegon.

The meeting was adjourned at 12:10pm.

Respectfully submitted,



Mary I. Griswold, Secretary