

**Affiliated Groups**

- Flint Area Health Sciences Library Network
- Metropolitan Detroit Medical Library Group
- Mid-Michigan Health Sciences Libraries
- Northern Michigan Health Sciences Libraries Group
- Thumb Area Medical Information Consortium
- Upper Peninsula Health Science Libraries Consortium
- Valley Regional Health Science Librarians
- Western Michigan Health Sciences Libraries Association

**MHSLA EXECUTIVE BOARD MEETING  
NOVEMBER 19, 1992  
HOLIDAY INN - MUSKEGON HARBOR  
MUSKEGON MI**

<u>P</u>	<u>A</u>	
<u>X</u>		Carole Gilbert, President
<u>X</u>		Judy Barnes, President Elect
		Conference Planning Committee
	<u>X</u>	Ria Lukes, Immediate Past President
<u>X</u>		Mary Griswold, Secretary
<u>X</u>		Peggy Zorn, Treasurer
	<u>X</u>	Bill Nelton, Archivist
	<u>X</u>	Mary Hanson, Bylaws Committee
<u>X</u>		Barbara Kormelink, Document Delivery Committee
	<u>X</u>	Melba Moss, Education Committee
	<u>X</u>	Sheryl Stevens, Ad-Hoc Committee on Membership
<u>X</u>		Norma Powers, Nominating Committee
		Ad-Hoc Position of MHSLA in MLA
<u>X</u>		Sandra Swanson, Publications Committee
<u>X</u>		Yvonne Mathis, Research Committee
	<u>X</u>	Nancy Winslow, FAHSLN
		Collection Development Committee
<u>X</u>		Carol Ann Attar, MDMLG
	<u>X</u>	Jane Claytor, MMHSL
<u>X</u>		Kay Kelly, NMHSLG
	<u>X</u>	Bonnie Swegles, TAMIC
	<u>X</u>	Ken Nelson, UPHSLC
	<u>X</u>	Stephanie John, VRHSL
		Ad-Hoc Committee on MSU Community Libraries
<u>X</u>		Mary Jo Wyels, WMHSLA
		Local Arrangements Committee
	<u>X</u>	Dave Keddle, GMR Representative
	<u>X</u>	Lynn Sorensen Sutton, State Council Representative

The meeting was called to order by Carole Gilbert at 10:00am.

**PRESIDENT'S REMARKS:**

Carole apologized for changing the meeting date at the last minute.

**SECRETARY'S REPORT:**

Minutes were accepted as written.

**TREASURER'S REPORT:**

The report and conference reports were accepted as written. The conference showed a \$400 profit and the support staff workshop lost \$173.

**ARCHIVIST'S REPORT:**

No report. Board members were reminded to send pertinent papers and pictures to Bill Nelton.

**AD-HOC COMMITTEE ON AUTOMATION GRANTS REPORT:**

No report.

**AD-HOC COMMITTEE ON MEMBERSHIP REPORT:**

No report. There was discussion about our current practice of allowing conference registrants to join MHSLA in order to get the member rate for the conference. The next due date for their dues has always been a cause for confusion. It was determined that no dues will be accepted after March 1st and that there will not be an option to join on the conference registration. This will be in accordance with the current bylaws, so no action had to be taken. Judy Barnes will work on a new membership form and the database for membership will be kept up to date by Sandy Swanson of the publication committee.

**AD-HOC COMMITTEE ON POSITION OF MHSLA IN MLA:**

Norma Powers has talked to Pam Elwell at MC/MLA. Becoming an MLA chapter is a 2-3 year process. MC/MLA wants Michigan to remain a part of this 9-state chapter. Part of the process of dissociating from an existing chapter is submitting a petition and having at least 50% of the members be MLA members. The possibility of joining with another state to make a chapter was discussed. The committee will investigate the pros and cons of becoming a separate chapter of MLA and will present it to the board in the future.

**AUDIT COMMITTEE REPORT:**

No report.

**BYLAWS COMMITTEE REPORT:**

No report. There was discussion about a quorum for board meetings and about committee chairs having a vote. Since chairs are appointed, not elected, this could be a concern. Also discussed was a possible change from the secretary keeping the ballots for 30 days then destroying them to nominating chair keeping and destroying them 30 days after the election. No motions were made.

**COLLECTION DEVELOPMENT:**

No report.

**CONFERENCE PLANNING COMMITTEE:**

EDUCATION COMMITTEE: Melba Moss sent her committee report. The suggested logo is the lighthouse and the theme is "Empowerment Through Enlightenment." The CE's on power (Elizabeth Poage Baxter) and financial management (MLA speaker) have been proposed. Ms Baxter is from Ann Arbor and could be the keynote speaker as well. The CE would be the first day (Tuesday), with the board meeting that evening. Wednesday would be the keynote speaker, and the business meeting. In the afternoon would be the 4-hr workshop with four CD vendors presenting.



Thursday morning would have workshops with MLC computers and software demonstrations. Also offered would be general reference sources by Professor Slavens at U of M. Focus groups and contributed papers either with or immediately following lunch was suggested. The committee will provide a chart of the conference time slots at the next meeting.

Kay Kelly made a motion to accept the preliminary plans as presented and Yvonne Mathis seconded. The motion passed.

A discussion about the use of vendors at the conference followed. It seemed to be the consensus that we ask the vendors for support money, display any materials they send, but not have them attend next year. No motion was made. The student scholarship will not include the CE next year. The students will get a better exposure to our organization and the profession by attending other parts of the conference.

**LOCAL ARRANGEMENTS COMMITTEE:**

The group will have the option of touring the facilities after lunch.

**EDUCATION COMMITTEE (NONCONFERENCE):**

A price structure for the support staff class in January was brought up. Basics of Searching Medline will be held at MLC. \$40.00 was decided upon. Using E-mail or a bulletin board format for announcing educational opportunities was discussed. Judy Barnes also brought up using INTERNET for MHSLA. Mentor plans, including areas of expertise in the membership directory and having pictures in the directory were discussed. The evaluation of the conference will be reported on at the next meeting.

**DOCUMENT DELIVERY COMMITTEE REPORT:**

Orders for MISHULS have exceeded the supply. Barb Kormelink moved that the board approve ordering 10 additional copies printed at a cost of \$247.00. Carol Attar seconded. The motion passed.

**NOMINATING COMMITTEE REPORT:**

No report. Sandy will destroy the ballots after the required holding period.

**PUBLICATIONS COMMITTEE REPORT:**

Sandy Swanson sent out 180 newsletters on 11/11/92. Expenditures for 1991/92 was \$1759 by the board and \$262 in kind. A 1992/93 budget of \$2000 was approved. Norma Powers suggested that members' titles be included in the directory. The location of the membership database was discussed (Membership vs Publication Committee). The update of the board member / committee member lists is to be sent out with the February newsletter. Newsletter deadlines are 1/20, 4/7 and 7/7. Sandy noted that the masthead will be reversed from white on black to black on white with the next printing. Certificates of appreciation will be produced in August so that there will be less of a chance for them to be misplaced.

**RESEARCH COMMITTEE REPORT:**

Yvonne Mathis reported that the committee met on 11/12. Nearly all of the research reports have been sent out. Goals and objectives have been set for the next year. A contributed paper and a poster session at MLA have been approved. The abstract is due 12/15 and the finished paper in February. In early spring the committee will survey the membership regarding use of and reaction to the research report. Journals are being questioned about interest in publishing a synopsis of the research

project. By late summer future research topics and funding possibilities will be addressed.

**LOCAL AREA REPORTS:**

FAHSLN: No report. VRSHS and TAMIC may merge with FAHSLN. They will meet together in December.

MDMLG: Carol Attar had no report.

MMHSL: No report. Judy Barnes reported on the renovation of their library.

NMHSLG: No Report. Norma Powers is hiring a half-time librarian. She is getting an OCLC terminal through her ROC.

TAMIC: No Report.

UPHSLC: No report.

VRHSL: No report. This group is scheduled to host the 1994 educational conference.

WMHSLA: Mary Jo Wyels reported that this group is working mainly on the 1993 conference. The CE on Panning for Gold will be held 4/20/93.

**STATE COUNCIL REPRESENTATIVE:** No report.

**GMR REPRESENTATIVE:** No report.

**OLD BUSINESS** - none.

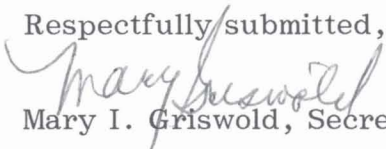
**NEW BUSINESS**

MACHUS membership is stuck at 40 and no one is willing to run for president. Judy Barnes suggested that the group become an academy, focus group or section of MHSLA. It was decided that instead of a ballot being sent out in the near future, that the MACHUS members be asked to indicate their willingness to associate with MHSLA as an "interest group." Their treasury (approx. \$600) would be turned over to the organization. While they currently try to meet four times a year, they would meet only at the conference and at one other time during the year. CE's or workshops on consumer health should be offered at the annual meetings. The interest group would have a representative to the board. The MACHUS executive committee will meet and make a proposal to the board. Bylaws change would be voted upon in October.

The Ad-Hoc Committee on Automation Grants has been disbanded. It will be reactivated if funding becomes available at GMR.

The meeting was adjourned at 12:40pm.

Respectfully submitted,

  
Mary I. Griswold, Secretary