

**MHSLSA EXECUTIVE BOARD MEETING
OCTOBER 13, 1992
MAYFLOWER INN
PLYMOUTH MI**

- Affiliated Groups**
 Flint Area Health Sciences Library Network
 Metropolitan Detroit Medical Library Group
 Mid-Michigan Health Sciences Libraries
 Northern Michigan Health Sciences Libraries Group
 Thumb Area Medical Information Consortium
 Upper Peninsula Health Science Libraries Consortium
 Valley Regional Health Science Librarians
 Western Michigan Health Sciences Libraries Association

- | <u>P</u> | <u>A</u> | |
|----------|----------|---------------------------------------------------------|
| <u>X</u> | | Ria Lukes, President |
| <u>X</u> | | Marge Kars, Immediate Past President |
| <u>X</u> | | Carole Gilbert, President Elect |
| | | Conference Planning Committee |
| <u>X</u> | | Judy Barnes, Incoming President Elect |
| <u>X</u> | | Mary Griswold, Secretary |
| <u>X</u> | | Yvonne Mathis, Treasurer |
| | | Research Committee |
| <u>X</u> | | Peggy Zorn, Incoming Treasurer |
| <u>X</u> | | Bill Nelton, Archivist |
| <u>X</u> | | Diane O'Keefe, Local Arrangements Committee |
| <u>X</u> | | Nancy Winslow, FAHSLN |
| <u>X</u> | | Jane Claytor, MMHSL |
| <u>X</u> | | Norma Powers, NMHSLG |
| | <u>X</u> | Bonnie Swegles, TAMIC |
| <u>X</u> | | Stephanie John, VRHSL |
| | | Ad-Hoc Committee on Automation Grants |
| | | Ad-Hoc Committee on MSU Community Libraries |
| <u>X</u> | | Mary Jo Wyels, WMHSLA |
| <u>X</u> | | Ken Nelson, UPHSLC |
| <u>X</u> | | Doris Blauet, MDMLG |
| <u>X</u> | | Carol Ann Attar, Incoming MDMLG |
| <u>X</u> | | Lea Ann McGaugh, Document Delivery Committee |
| <u>X</u> | | Barbara Kormelink, Incoming Document Delivery Committee |
| <u>X</u> | | Brian Simmons, Audit Committee |
| <u>X</u> | | Sandra Swanson, Publications Committee |
| | | Nominating Committee |
| | <u>X</u> | Leslie Behm, Ad-Hoc Collection Development |
| | | Education Committee Co-chair |
| <u>X</u> | | Mary Hanson, Bylaws Committee |
| <u>X</u> | | Dave Keddle, GMR Representative |
| <u>X</u> | | Lynn Sorensen Sutton, State Council Representative |
| <u>X</u> | | Judy Coppola, Education Committee Co-chair |
| <u>X</u> | | Melba Moss, Incoming Education Committee |

The meeting was called to order by Ria Lukes at 7:35pm.

PRESIDENT'S REMARKS:

Ria Lukes asked that everyone introduce themselves, since there were several new board members present. She said that as the meeting went along she would make recommendations and reminders specific to each committee.

SECRETARY'S REPORT:

Minutes were accepted as written.

TREASURER'S REPORT:

The report was accepted as audited.

ARCHIVIST'S REPORT:

Bill asked that all board members review his check list and turn in materials on the list. They can be given to Barb Shipman or mailed to him. Archives are being used. There will be a display during the conference.

AD-HOC COMMITTEE ON AUTOMATION GRANTS REPORT:

Stephanie John reported the results of her survey. There were 39 respondents and the main interest was in CD-ROM products. Stephanie has found that there is no source for funding for CD-ROM because of NLM's push for Grateful Med. There was also a considerable need expressed for basic PC's and for Grateful Med. She will look into grants or group purchasing for these items. She recommends disbanding the committee after her report at the next board meeting.

AD-HOC COMMITTEE ON MEMBERSHIP REPORT:

The membership brochures are available at the registration desk.

AD-HOC COMMITTEE ON MSU COMMUNITY LIBRARIES REPORT:

Stephanie John reported an opening for a health sciences librarian at MSU. Part of her responsibilities would be to work with the community librarians. Outreach will be stressed. She recommended that this committee be dissolved since its charge had been accomplished. This motion passed.

AUDIT COMMITTEE REPORT:

Brian Simmons reported that the books were audited in September and were found to be in order.

BYLAWS COMMITTEE REPORT:

Members will vote on the bylaws changes tomorrow. Bylaws had been incorrectly numbered. This will be corrected.

CONFERENCE PLANNING COMMITTEE:

LOCAL ARRANGEMENTS COMMITTEE: The committee worked very hard and Diane O'Keefe thanked all who contributed.

EDUCATION COMMITTEE: One Wayne State University student responded to the offer for sponsorship. She chose to attend the CE. The question was raised whether we should limit the sponsorship to the conference or CE. The Education committee suggested that one member be assigned to each speaker. The registration form should include a place to designate attendance at the business meeting only.

EDUCATION COMMITTEE (NONCONFERENCE):

Let Melba Moss know about any CE's being offered throughout the year. These will be included on a calendar.

DOCUMENT DELIVERY COMMITTEE REPORT:

There are 10-12 paper copies of MISHULS left. \$2005 was received in sales and the adjusted expenses were \$2450. The object was to come near to breaking even, and this has been achieved. LeaAnn McGaugh thanked those on the committee and reported that Barbara Kormelink would be the new chair.

NOMINATING COMMITTEE REPORT:

Election results were announced. Judy Barnes is the new President Elect; Peggy Zorn is the new Treasurer; and Norma Powers, Chris Hunt, and Melba Moss are the Nominating Committee. Norma and Chris tied for most votes, so a paper ballot will be cast early in the business meeting to determine the chair.

PUBLICATIONS COMMITTEE REPORT:

Sandy Swanson needs news items by November 1st for the next newsletter. She needs the strategic plan and committee members so pages can be prepared for the binder. Sandy thanked the members who helped and especially Judy Barnes who produced the directory.

RESEARCH COMMITTEE REPORT:

Yvonne Mathis distributed the final report of the committee's research project. The committee has submitted an abstract for the MLA poster session and contributed papers. Each institution and each board member should receive a copy. Copies will be sent to MHA, the Library of Michigan, Archives, GMR, NLM, Hiram Davis, all the medical schools, and others. Bring suggestions for additional recipients to the November meeting. It was suggested that we advertise the report for sale for \$10.00 in the MLA newsletter. The committee wants ideas for the next research project.

LOCAL AREA REPORTS:

FAHSLN: No report.

MDMLG: Carol Attar reported that their group is trying to create a collection of practice parameters and would like to share information with the other groups. Customer satisfactions surveys, benchmarking and a speaker program list are among other ongoing projects.

MMHSL: Jane Claytor reported that Rich Wiggins of MSU demonstrated Internet at their last meeting, including a program called GOFER.

NMHSLG: Norma Powers announced that Kay Kelly would be the new representative. All of the local group members are attending the conference.

TAMIC: No Report. Bonnie Swegles will remain as representative.

UPHSLC: Ken Nelson attended as the new representative. He was also chosen as the recipient of a grant to attend the conference.

VRHSL: Stephanie John said that the group would like to meet with FAHSLN. She also reported on a Kellogg grant which will begin in January 1993.

WMHSLA: Mary Jo Wyels had Yvonne Mathis issue an invitation to the 1993 conference at the Muskegon Harbor Holiday Inn on October 12-14. Information packets were distributed. A CE will be hosted by the group in April called "Panning for Gold."

STATE COUNCIL REPRESENTATIVE: The council has not met this year. GMR needs an academic librarian on the board and Lynn Sorenson Sutton agreed to serve the 2-year term which runs from 7/93 through 6/95.

GMR REPRESENTATIVE: David Keddle reported Jan Ahrensfield has resigned her position and Ann Webber is the acting director of GMR.

OLD BUSINESS

Emeritus (retired) status was discussed. Should such members receive the newsletter indefinitely at no charge, attend conferences at reduced rates or only be charged for meals, be part of the mailing list? These questions were turned over to the Membership Committee to make guidelines.

The WMHSLA group was charged to include on next year's form a place to indicate attendance at the business meeting only; there will be no charge.

NEW BUSINESS

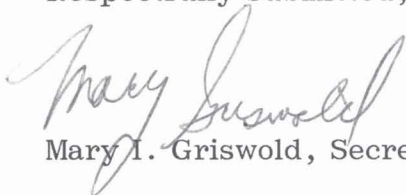
Committee chairs are to hand out certificates. Officers and chairs will receive certificates at the business meeting.

Committee reports at the business meeting are to be oral; they may be read or summarized.

New committee chairs were approved. A list of board meetings for the coming year was distributed. The November 17th meeting will be held at the Holiday Inn - Muskegon Harbor.

The meeting was adjourned at 9:08pm.

Respectfully submitted,



Mary I. Griswold, Secretary