



MHSLA EXECUTIVE BOARD MEETING
JANUARY 21, 1992
HURLEY MEDICAL CENTER
FLINT MI

Affiliated Groups

- Flint Area Health Sciences Library Network P A X Ria Lukes, President
Metropolitan Detroit Medical Library Group X Marge Kars, Immediate Past President
Mid-Michigan Health Sciences Libraries X Carole Gilbert, President Elect
Northern Michigan Health Sciences Libraries Group X Mary Griswold, Secretary
Thumb Area Medical Information Consortium X Yvonne Mathis, Treasurer
Upper Peninsula Health Science Libraries Consortium X Bill Nelson, Archivist
Valley Regional Health Science Librarians X Diane O'Keefe, Local Arrangements Committee
Western Michigan Health Sciences Libraries Association X Nancy Winslow, FAHSLN
X Jane Claytor, MMHSL
X Norma Powers, NMHSLG
X Bonnie Swegles, TAMIC
X Stephanie John, VRHSL
Ad-Hoc Committee on Automation Grants
Ad-Hoc Committee on MSU Community Libraries
Mary Jo Wyels, WMHSLA
X Doris Blauet, MDMLG
X Lea Ann McGaugh, Document Delivery Committee
X Brian Simmons, Audit Committee
X Sandra Swanson, Publications Committee
X Leslie Behm, Ad-Hoc Collection Development
X Mary Hanson, Bylaws Committee
X Dave Keddle, GMR Representative
X Lynn Sorensen Sutton, State Council Representative
X Judy Coppola, Education Committee Co-chair

The meeting was called to order by Ria Lukes at 10:37 am.

PRESIDENT'S REMARKS:

Ria Lukes deferred her remarks to a later time in the meeting.

Microlinx, Datatrek, SerialQuest AND CD-PLUS were to be demonstrated in the Library following the meeting.

SECRETARY'S REPORT:

Corrections were made to the minutes of 11/12/91 as follows:

- p.1 David Keddle, "GRM" Representative was changed to "GMR"
p.2 EDUC COMM: Eugenia Pyme was corrected to Eugenie Prime
TREAS REP: "balance is \$37,186.89" changed to "balance is \$32,443.90"
MSU COMM LIB REP: Carol changed to Carole Armstrong
p.4 WMHSLA REP: CD changed to CE

Mary Griswold moved to accept the minutes as corrected, and Marge Kars seconded. The motion carried.

**TREASURER'S REPORT:**

Yvonne Mathis provided a printed report of the expenses and revenue for the Library Technician Workshop which showed a profit of \$103.19. The current balance for the organization is \$37,604.64.

Marge Kars moved to accept the report and Doris Blauet seconded. Motion carried.

**ARCHIVIST'S REPORT:**

No report.

**CONFERENCE PLANNING COMMITTEE:**

EDUCATION COMMITTEE:

Carole Gilbert and Leslie Behm presented a tentative schedule of events, which includes Jana Bradley as the keynote speaker and CE instructor. A finalized version will be in place by the April meeting. The theme "Looking to the Future, Keeping the Best from the Past" will be used.

LOCAL ARRANGEMENTS COMMITTEE:

Diane O'Keefe had sent the first letters to vendors. The Mystery Dinner has been scheduled for Wednesday evening in Northville which will include a 7-course Italian meal and a murder mystery. Bus transportation is being looked into. A Logo for the conference is being planned with Columbus as a theme. Room rates will be \$85.00 for a single and \$95.00 for a double.

**AD-HOC COMMITTEE ON AUTOMATION GRANTS REPORT:**

Committee members met with Hiram Davis of MSU. Judy Coppola is working with him on a Kellogg Grant.

**AD-HOC COMMITTEE ON COLLECTION DEVELOPMENT REPORT:**

No report.

**AD-HOC COMMITTEE ON ETHICS REPORT:**

Nancy Winslow plans on putting the proposed Ethics Statement in the newsletter and asking members for comments. They will present their completed statement to the membership in October and the committee will disband.

**AD-HOC COMMITTEE ON MEMBERSHIP REPORT:**

Marge Kars reported that the committee is looking at printing a brochure for the association which can be used for recruiting new members and educating potential speakers. The brochure will cost under \$1000 to reproduce the original artwork and print 2500 copies. Membership has been paid for by 59 individuals, 54 institutions and 13 combined personal/institutional members. Second notices will go out in February and non-responders will be considered delinquent in March. The committee is also creating a survey which will go to members and non-members in Michigan, Ohio and Canada. A final draft will be ready at the April meeting.

**AD-HOC COMMITTEE ON MSU COMMUNITY LIBRARIES REPORT:**

Stephanie John reported that a group of librarians representing libraries that serve MSU residents and medical students has met with Hiram Davis. A discussion of the needs of the libraries, including faster document delivery, was had. A representative from each MHS LA region may form a committee to serve as a liaison to MSU and work on these concerns.



**AUDIT COMMITTEE REPORT:**

No report.

**BYLAWS COMMITTEE REPORT:**

No report.

**EDUCATION COMMITTEE;**

Leslie Behm will be working on an education calendar in February. Proposed offering grants for students or other members to cover conference fees. This will be discussed at the April meeting.

**DOCUMENT DELIVERY COMMITTEE REPORT:**

Lea Ann McGaugh was not present. A timetable for MISHULS publication was discussed. The current edition has sold nearly 50 paper copies and 19 fiche copies. There has been a profit of \$1,012.00 and a few copies are still available.

**NOMINATING COMMITTEE REPORT:**

Sandra Swanson reported that the committee needs to outline their goals, establish deadlines, develop a pool of possible candidates and recycle previous board members. The membership committee will provide input. Job descriptions for each board member should be sent to Sandy.

**PUBLICATIONS COMMITTEE REPORT:**

Sandra Swanson discussed the schedule for printing and mailing newsletters. She noted that items sent on disk can be received up to 5 days after the deadline for paper copy which must be retyped. Bylaws will be printed in an upcoming issue, as well as the ethics statement. A loose leaf binder for the membership directory was discussed. This binder could include the bylaws, constitution and a board member roster. There was found to be no policy on the use of membership mailing labels. Stephanie John made the following motion:

Mailing labels will be provided to recognized groups for educational purposes only upon approval of the president or the chair of the Publications Committee.

Marge Kars seconded. The motion carried.

**RESEARCH COMMITTEE REPORT:**

Yvonne Mathis reported that the research project was in process. A preliminary report should be ready by the summer meeting and a final report at the October conference.

**TECHNOLOGY COMMITTEE REPORT:**

No report. Committee will be meeting today.

**PROFESSIONAL SUPPORT TASK FORCE:**

The task force will meet on January 30th.

**LOCAL AREA REPORTS:**

FAHSLN: The group has not met; M. Schleg retires 2/17/92.

MDMLG: Doris Blauet reported that the group has been involved in the conference planning. They are conducting a salary survey. They will be offering a CE on 3/13 with Holly Shipp Buchanan.

MMHSL: They met in November. They discussed the direction of their group and the value of maintaining their small group. The consensus was that there was a purpose in continuing as a local area group. Their new officers will be selected next week.

MNHSLGG: No report.

TAMIC: Have not met in a long time; correspond by telephone.

UPHSLC: No report.

VRHSL: Stephanie John reported that NLM offered to extend her grant 1-3 months. Their group may meet with FAHSLN.

WMHSLA: On 2/11, Marge Kars will make a presentation on Crosby's Quality College. The group will be sponsoring a Government Documents CE on 4/17/92.

**STATE COUNCIL REPRESENTATIVE**, Lynn Sorensen Sutton was not present. The council has not met.

**GMR REPRESENTATIVE**, David Keddle reported staff changes at GMR. Ann Weller is the acting director since the resignation of Ruby Mae. They are updating their registry. Outreach, service to the underserved, along with Loansome Doc utilization will be a priority.

#### **PRESIDENT'S REMARKS / DISCUSSION**

Ria Lukes asked the board to consider the structure and goals of committees. She suggested we look at the goals and rewrite them as permanent goals and set up timetables to accomplish them. The number of people needed on committees and the possibility of combining committees needs to be looked at. It was suggested that the committee chairs should meet prior to the board meeting at the conference. A co-chair who moves up to chair the following term was suggested. The final decision was that committees would not be combined -- this would result in too much work, and would discourage people from chairing committees. A timetable will be distributed before the April meeting.

#### **OLD BUSINESS**

NONE

#### **NEW BUSINESS**

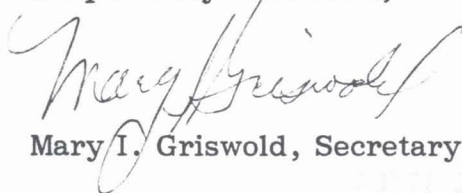
Stephanie John brought up MISHNET, which is part of INTERNET. She will prepare an item for the next newsletter.

MC/MLA is calling for nominations for recognition awards. Members are encouraged to nominate MHSLA members who belong to MC/MLA. Ria has the address.

The next meeting will be held at Ingham Medical Center in Lansing on April 7, 1992 at 10:30am. Lunch will be provided at no charge.

The meeting was adjourned at 1:55pm.

Respectfully submitted,



Mary I. Griswold, Secretary