



MHSLA EXECUTIVE BOARD MEETING
Harley Hotel, Lansing
October 1, 1991

Table with columns Affiliated Groups, P, and A. Lists members and their roles, such as Marge Kars, President; Diane O'Keefe, Immediate Past President; Ria Lukes, President Elect; Judy Barnes, Secretary; Yvonne Mathis, Treasurer; Bill Nelton, Archivist; etc.

PRESIDENT'S REMARKS:

Marge Kars introduced Chris Hunt of Detroit Osteopathic representing MDMLG, who presented the invitation to hold the 19th Annual Educational Conference at the Mayflower Hotel in Plymouth. Chris stated that the Conference has been scheduled for October 13-15, 1992. Diane O'Keefe, Chair of the Local Arrangements Committee for the 1992 Conference will make the invitation to the membership at the Business Meeting.

LOCAL REPRESENTATIVES:

FAHSLN - No report

MDMLG - Doris Blauet reported that this group held a "Loansome Doc Brown Bag" which was attended by 30 people. They are now working on planning the 1992 Conference.

MMHSL - Jane Claytor reported that MMHSL has been working on 1991 Conference planning activities.

NMHSL - No report

TAMIC - No report

VRHSL - No report

WMHSLA - No report

UPHSLC - Millie Kingsbury reported that six librarians met at the Soo, including two Canadian librarians. The focus of the all day meeting was on automation.

Millie also reported that she will be retiring in January and that Marquette General will be taking applications for that position.

Norma Powers reported that she has a position for a half time MLS.

SECRETARY'S REPORT:

Corrections were made to the minutes of the August 28, 1991 meeting as follows:

p. 1 Attendance List: Add Dave Keddle to the list of those in attendance.

p. 1 last paragraph: Minutes were corrected to read that the returned check was not a MHSLA check but the check for dues that was received by the Treasurer.

p. 4 EDUCATION: Strike out statement that Nancy Nicholson had resigned as Education Chair.

There being no further corrections to the minutes, Judy Barnes moved and Nancy Nicholson seconded the motion to approve the minutes as corrected. The motion carried.

It was also agreed that corrections will be included in the minutes of the next meeting and that corrected copies be mailed to the President and Archivist.

TREASURER'S REPORT:

Yvonne Mathis reported that the Treasurer's report was included in the Conference packet. She reported a current balance of \$26,915.89.

Doris Blauet moved and Jane Claytor seconded the motion to accept the Treasurer's report as presented. The motion carried.

ARCHIVIST:

Marge Kars reported that due to staff and budget cuts at the Michigan Department of Public Health, Bill Nelton felt it necessary to decline attending the Conference. He asked to have the Board discuss this situation and whether they feel he should remain as Archivist. The consensus of the Board was that Bill Nelton should remain as Archivist until he feels he is unable to do so.

AD-HOC CD-ROM COMMITTEE:

Doris Blauet reported that this Committee had been dissolved at the last Board meeting.

AD-HOC COLLECTION DEVELOPMENT COMMITTEE:

Nothing to report.

AD-HOC ETHICS COMMITTEE:

Nancy Winslow stated that there was nothing to report. She said that the Committee would gather more information at the round table discussion later today.

AD-HOC GRANTS COMMITTEE:

Marge Kars reported that Stephanie John had passed along information to her on the Library of Michigan 1992 LSCA funds. She stated that MHSLA was not eligible since funds were reserved for OCLC GAC and MARC record generation for multi-type groups.

RESEARCH COMMITTEE:

Yvonne Mathis reported that the data collection form was reviewed and revised by the Committee. She stated that most members were interested in how the information provided impacted on prescribing, diagnosis or length of stay of patients. All Board members were encouraged to participate in the project.

BYLAWS COMMITTEE:

Mary Hanson reported that there was nothing new.

CONFERENCE PLANNING:

Ria Lukes deferred to Nancy Nicholson and Judy Barnes:

EDUCATION COMMITTEE:

Nancy reported that all was in order. She said that there were 35 registered for the Total Quality Management CE and six registered for the Government Documents CE.

Nancy reported that there was no response regarding CE yet on a couple of the programs. She said that sign-up sheets were included in the instructors' packets.

LOCAL ARRANGEMENTS:

Judy Barnes deferred to Leslie Behm.

Leslie reported that classes were evenly divided except for Total Quality Management and Government Documents.

Leslie reported that there will be a good turnout for the Special Event. She said only three DME's and Administrators signed up for the Banquet.

EDUCATION COMMITTEE:

Nancy Nicholson reported that 156 surveys were mailed to one-person libraries, support staff, etc. She said that 57 were returned. Of these, the subjects most desired for coverage at a CE are: public relations, resource sharing, time management, stress management and searching. Nancy also reported that the survey was evenly divided between half day or whole day seminars.

Nancy reported that arrangements have been made to have Margaret Auer present a half day workshop on "Developing good public and working relations", November 6, 1991 at St. Lawrence Hospital from 9:00am to 12:00noon. Nancy said that Margaret Auer's fee was \$250. The committee suggested the fee should be \$15.00 per person.

Ria suggested that perhaps the price for a support-staff non-member should include membership in MHSLA. It was agreed that any discussion regarding dual pricing should be deferred to the Education Committee.

Leslie moved and Nancy Nicholson seconded the motion that the workshop be held as described. The motion carried.

AUDIT COMMITTEE:

Brian Simmons reported that the Committee would meet again in January to review the books.

DOCUMENT DELIVERY COMMITTEE:

Doris Blauet reported that order forms for the MISHULS list would be going out this week.

NOMINATING COMMITTEE:

Janet Zimmerman reported that 111 ballots were received. Carole Gilbert had been elected President-elect, Mary Griswold had been elected Secretary and that the Nominating Committee was Sandra Swanson, Chair, and Mary Anne Wallace and Joan Emahiser.

PUBLICATIONS COMMITTEE:

Judy Barnes reported that the next deadline for the MHSLA News was October 15, 1991. She stated that Sandra Swanson would be incoming Chair.

TECHNOLOGY COMMITTEE:

No report.

STRATEGIC PLAN EDUCATION TASK FORCE:

Ria presented the report of the Task Force and made the following motion: A membership committee be appointed for the 1991-1992 MHSLA year. A bylaws change should be made at the 1992 annual business meeting to change this committee to a standing committee.

The suggested charge to this committee is twofold.

- a. help the treasurer mail membership notices and follow-up notices.

b. develop, distribute, and analyze a survey that will help the Association do an extensive evaluation of members and nonmembers needs, wants, etc.

Mary Hanson seconded the motion and the motion was carried.

STRATEGIC PLAN PROFESSIONAL SUPPORT TASK FORCE:

Mary Hanson reported that this group met once to discuss three major questions: Why should you join MHSLA?; Why would you continue as a member? and What else could MHSLA do or offer that would be beneficial to you or your library?.

She stated that the Task Force found the response to the first two questions included in resource sharing, specifically with respect to MISHULS and DOCLINE. Exchange days, mentoring program, etc were responses to the third question. The Task Force also recommended establishing a membership committee.

STRATEGIC PLAN RESOURCE SHARING TASK FORCE:

This Task Force reported at the last Board meeting. Its recommendations include:

1. Approach neighboring states (Ohio and Illinois) to establish a reciprocal ILL agreement with basic unit libraries as a source of free interloans.
2. Encourage state health science libraries to participate in OCLC GAC or full OCLC. Seek LSCA funds to enter health science libraries holdings in OCLC.
3. Plan and direct workshops on searching OCLC and the ILL subsystem for MHSLA members.

STRATEGIC PLAN RESEARCH TASK FORCE:

Yvonne Mathis reported that the report of this Task Force was included in the packets. She stated that general research activities which were suggested included:

Costs to process an ILL on DOCLINE
Impact of hospital libraries to physicians/allied health
Does the time and effort to teach end-users how to search save the librarian time?
Editorial quality of journals.

NEW BUSINESS:

Norma Powers recommended that the Association set up an annual scholarship for registration for the Annual Educational Conference.

There being no further business to discuss, the meeting was adjourned at 1:25pm.

Respectfully submitted,

Judith A. Barnes,
Secretary