



Michigan Health Sciences Libraries Association

MHSLA EXECUTIVE BOARD MEETING
Michigan Department of Public Health
August 28, 1991

Affiliated Groups

Table with columns for Affiliated Groups, P, A, and names/committees. Includes groups like Flint Area Health Sciences Library Network, Metropolitan Detroit Medical Library Group, etc.

CALL TO ORDER:

The meeting was called to order by President, Marge Kars, at 10:05 AM.

PRESIDENT'S REMARKS:

Marge Kars stated that David Keddle had been invited to attend the meeting because of his recent appointment to the GMRMLN Board.

SECRETARY'S REPORT:

Judy Barnes moved that the minutes of the April meeting be approved as corrected. Marilyn Schleg seconded the motion. The motion was carried.

TREASURER'S REPORT:

Yvonne Mathis reported a new balance of \$26,786.52 in the treasury. She also reported that a \$15 check had been returned for insufficient funds. Yvonne made a motion that the report be accepted as given. Jane Claytor seconded the motion and the motion was carried.

ARCHIVIST REPORT:

Bill Nelton stated that there was nothing new to report. He said that he had copied approximately 80 pages for the Archives.

LONG RANGE PLANNING TASK FORCE COMMITTEES:

RESOURCE SHARING

Doris Blauet reported that the Resource Sharing Task Force had met. She presented a flow chart of resources available in the state. She reported that the Committee had three recommendations:

1. Approach neighboring states, Ohio & Illinois, to establish a reciprocal ILL agreement with basic units as a source of free loans.
2. Encourage state health science libraries to participate in OCLC's GAC or full OCLC. Seek LSCA funds to enter HSL holdings into OCLC.
3. Plan and direct workshops on searching OCLC and the ILL subsystem for MHSLA members.

Doris will write a small piece to go along with these recommendations and the flow chart in the next MHSLA News.

Doris Blauet reported that LSCA funds would be available for OCLC GAC participation, but that the grant applications had to be submitted by October 1, 1991.

Doris will call Local Representatives not in attendance at this meeting to find out who is not already in GAC. These Libraries will be provided with copies of successful grant applications so that they might use that information to take advantage of this round of funding by submitting a grant.

EDUCATIONAL TASK FORCE:

Ria Lukes reported that seven Committee members had been selected so represent a broad spectrum of library activities. They are:

- Jo Ann Ellis from FOH, representing support staff
- Sandra Martin from Harper, representing larger hospitals
- Melba Moss from Port Huron, representing one person libraries
- Lynn Sutton from Wayne State, representing Universities
- Robin Terebelo from Providence, representing the Education Committee
- Carol Gilbert from Providence, representing education and MLA communications
- Ria Lukes, Chair, from St. Joseph in Flint, representing Conference Planning.

Ria reported that the Committee will be involved in reviewing educational opportunities, exploring ways to increase membership, evaluating MHSLA programs and impact of education on the membership.

The Committee will meet again on September 20.

RESEARCH TASK FORCE:

Yvonne Mathis reported that she had contacted MHSLA committees and members but no projects were underway as yet. She reported that some of the issues members thought might be studied include:

- a survey to determine the cost to process an interlibrary loan on DOCLINE and elapsed time
- a survey of published authors of what libraries they used and what services
- a survey of end-user searching regarding training vs mediated search time expended
- an evaluation of bibliographies published in journals

PROFESSIONAL SUPPORT TASK FORCE:

Mary Hanson reported that the Committee would meet in September and that she would report at the October meeting.

Ria also reported that interaction between the Task Forces suggests that MHSLA should have a Membership Committee.

Marge Kars was asked if these committees would continue with the new administration. She reported that thus far it was anticipated that they would continue.

AD-HOC COMMITTEE ON CD-ROM:

Doris Blauet reported that the CD-Rom grant had been denied by NLM. She stated that NLM had cited the cost of equipment and the fact that CD-Rom was chosen over GratefulMed as its reasons for denial.

Doris Blauet made a motion that the CD-Rom Committee be dissolved. The motion was seconded by Mary Hanson and passed.

Doris made a motion that a new Grants Writing Committee be developed as an Ad-Hoc Committee this year, but to be added to the Bylaws as a standing committee in 1992. The motion was seconded by Jane Claytor and passed.

Stephanie John volunteered to serve as Chair of the Ad-Hoc Committee on Grant Writing. Marge Kars stated that the charge of the Committee should be to explore the possibility of securing a grant with a strong push for automation of the under-served libraries or libraries with inadequate automation.

AD-HOC COLLECTION DEVELOPMENT COMMITTEE:

Leslie Behm reported that the Committee is working on a handbook of collection development policy writing.

She reported that the interlibrary loan statistics gathered in 1987 had finally been evaluated. She reported that only six out of 272 titles were of significance. Essentially libraries are

able to get what they request using routine interlibrary loan methods.

Leslie stated it was the Committee's recommendation that a standing committee be appointed to study resource sharing.

AD-HOC COMMITTEE ON ETHICS:

Nancy Winslow reported that the Committee had met in May and she submitted a draft of a suggested Code of Ethics for MHSLA. She stated that she anticipated additional input at the round-table discussion at the Conference. She said that she would then be able to present this information to the Board.

AUDIT COMMITTEE:

Brian Simmons reported that the Audit Committee had met and gone over the Association's books and found no discrepancies. He stated that the Committee will meet again in January and perform another audit.

BYLAWS COMMITTEE:

Mary Hanson reported that there had been no suggestions for change in the Bylaws received during the year.

DOCUMENT DELIVERY:

Doris Blauet reported that there had been no meeting of the Document Delivery Committee since the last Board meeting.

CONFERENCE PLANNING:

EDUCATION:

Ria Lukes reported that Nancy Nicholson had resigned her position at Saginaw Cooperative Libraries and as Education Chair. She stated that the educational portion of the Conference appears to be in place.

LOCAL ARRANGEMENTS:

Leslie Behm reported that the menu and timing of the meal for the Executive Board meeting has to be set.

Leslie reported that she had sent registration cards to the vendors with the MHSLA Conference on them so that their rooms would be counted in the total.

She also reported that Faxon had ordered their bags in January and that they would be supplying bags without the MHSLA logo. She suggested that MHSLA purchase a luggage tag with the MHSLA logo on it to be attached to the bag. The cost would be \$1000 for 150 tags.

The consensus of the Board was that she should go ahead and get something with the MHSLA logo on it with a limit of \$1000.00.

Ria Lukes reported that there would be a Hospitality Suite

available at the Conference. She stated that members should stop by to discuss planning issues, committees, etc.

Marge Kars requested that all Long Range Planning Task Force Committee Chairs and as many members of the committees as possible meet with her and Ria Lukes in the Hospitality Suite at 9:00 am on Tuesday, October 1, 1991.

NOMINATING COMMITTEE:

Janet Zimmerman reported that the ballots had been mailed. Because of the confusion over institutional and personal membership, and the possibility that ballots could be duplicated, it was recommended that some revision should be made by the next Nominating Committee to the voting mechanism.

Janet also reported that several people had been asked to run for office but declined because they couldn't make every meeting. Others declined because they were not familiar with MHSLA. Ria Lukes suggested that those people, who declined because of unfamiliarity with the organization, could be named committee chairs to get their feet wet. Janet will give Ria the names. Leslie Behm suggested that there was no provision in the Bylaws which prohibited re-cycling people. Those who served as officers before could easily run again for the same or different office.

PUBLICATIONS COMMITTEE:

Judy Barnes reported that Lansing General Hospital had gone through some managerial changes over the past three months. Restrictions on photoduplication and mailing charges were established which would prohibit the production and mailing of the MISHULS/Technology Directory.

Judy will print the directory information, mail it to all participating libraries, for return by September 13. The Directory will be printed and ready for duplication by September 16. The Board agreed to use a professional printing service to reproduce sufficient copies for the membership.

The directory will be distributed, at the Conference, with the remaining copies to be mailed.

The Board agreed that the Bylaws should be part of the Membership List since that document goes to all members.

TECHNOLOGY COMMITTEE:

Mollie Lynch reported that priority of the Technology Committee is to get the Technology Directory out.

LOCAL AREA REPRESENTATIVES REPORTS:

FAHSLN: No announcements.

MDMLG: Doris Blauet reported that Diane O'Keefe had been appointed Local Arrangements Chair for the 1992 Conference.

Diane O'Keefe reported that the Mayflower Inn had been selected as the site, but that the days would be Monday to Thursday instead of Tuesday to Friday. Meeting rooms are across the street from the Inn. Three days of meetings will cost \$975. Four days would be \$375.00 extra. The conference will be limited to two concurrent sessions because of limited space.

Diane made the motion that the 1992 Conference be held October 12-15 at the Mayflower Inn in Plymouth. Doris Blauet seconded the motion and the motion was carried.

MMHSL: Jane Claytor reported that MMHSL was hard at work preparing for the Conference.

NMHSLG: No report

TAMIC: No report

UPHSLC: No report

VRHSL: Stephanie John reported that Valley Regional had not met yet, that the meeting was to be October 24 at Bay Medical Center. Stephanie also reported that June Cronenberger is the new Assistant Director at Saginaw Cooperative Libraries.

WMHSLA: Mary Jo Wyels reported that at the June 18 meeting of WMHSLA, there was a presentation on using databases and spreadsheets. She also reported that their CE on marketing in April turned a profit.

OLD BUSINESS:

Stephanie John reported that after reviewing the planning guide for MCMLA, the program guide and the final report for the Lansing MCMLA conference, that MCMLA's past track record would indicate that there would be no benefit in working with MCMLA in 1993 to host their conference.

Stephanie made the motion that MHSLSA decline to host MCMLA in 1993. Ria Lukes seconded the motion. The motion was carried. Marge Kars will write a letter outlining the decision to decline.

NEW BUSINESS:

Dave Keddle reported on the changes in the GMRMLN contract. He reported that five health professionals were added to the Council including Dr. Michael Zaroukian from Michigan State University. Five resource libraries, five state council representatives, five health professionals and five committee chairs make up the Council. He also reported that MSU is now a resource library.

There being no further business to discuss, the meeting was adjourned at 2:45 pm.

Respectfully submitted,

Judy Barnes, Secretary