



Michigan Health Sciences Libraries Association

EXECUTIVE BOARD

JANUARY 23, 1991

ST. MARY'S HOSPITAL, GRAND RAPIDS

Affiliated Groups

- Flint Area Health Sciences Library Network
Metropolitan Detroit Medical Library Group
Mid-Michigan Health Sciences Libraries
Northern Michigan Health Sciences Libraries Group
Thumb Area Medical Information Consortium
Upper Peninsula Health Science Libraries Consortium
Valley Regional Health Science Librarians
Western Michigan Health Sciences Libraries Association

Table with columns P, A, Name, and Position. Includes members like Marge Kars (President), Diane O'Keefe (Immediate Past President), and Barbara Kormelink (State Council President).

PRESIDENT'S REMARKS:

Marge Kars reported that she had distributed a copy of the Strategic Plan to all Board members with a cover letter indicating that future activities of the Board and Committees should address elements of the Plan.

Marge also stated that the committees that were most effected by the plan include Document Delivery, Collection Development, Education, CD-Rom and Research.

financial issues within the Plan would be addressed by the Board as a whole.

Marge also requested 1991 goals of the committees be mailed to her.

SECRETARY'S REPORT:

The minutes of the previous meeting were reviewed by the Board. Judy Barnes moved and Yvonne Mathis seconded a motion to accept the minutes as corrected. The motion passed.

Marge stated that the April 3, meeting date included in the minutes was incorrect. She stated that the date was to be April 10. Judy stated that the confusion was the result of a list of dates faxed to her which included an April 4 date. Jane Claytor stated that she was going to host the meeting and would check the calendar to see, which date was available and contact Judy.

TREASURER'S REPORT:

Yvonne Mathis read the Treasurer's report. She also reported that there were thus far 36 personal and 31 institutional memberships received. Yvonne moved and Doris Blauet seconded a motion to accept the report as read. The motion carried.

ARCHIVES:

Bill Nelton reported that the archives are growing. Mollie Lynch asked if the HIRA documents would be appropriate archival material. She agreed to send copies of the documents to Bill.

ETHICS COMMITTEE:

No report.

CD-ROM COMMITTEE:

Doris Blauet reported that she is still waiting to hear from NLM.

COLLECTION DEVELOPMENT COMMITTEE:

Leslie Behm reported that she is still plugging away on the data but had not worked on the project recently because of her duties as Vendor Chair for the 1991 conference.

Leslie reported that the Committee would be looking at guidelines for resource sharing among libraries.

Mollie Lynch stated that the Sisters of Mercy had drafted a legal agreement that addressed commitment to holder of record status. Jane Claytor said she had a copy of the draft and would share it with Leslie.

Leslie made the recommendation that the Collection Development Committee become a standing committee.

Mollie Lynch suggested that the Committee could create a display for the annual meeting of MHA to explain serials policies and collection development.

RESEARCH COMMITTEE:

Yvonne Mathis reported that the committee had scheduled three meetings and had set up what they were going to do. She reported that research information on the value of the library to the institution seemed to be a priority of the membership. She stated that the Committee was planning a research project and present at the Fall meeting in the form of a round table discussion.

Since Mollie and Judy were involved in surveys of their users, they agreed to send copies of their surveys to Yvonne.

Yvonne also stated that the Committee was looking for resources for teaching and funding research.

AUDIT COMMITTEE:

Marge reported that Brian Simmons, Chair was deployed to Saudi Arabia.

BYLAWS COMMITTEE:

No report.

CONFERENCE PLANNING:

Marge reported that Ria Lukes was unable to attend because of staffing problems.

EDUCATION: Marge stated that Nancy Nicholson was ill and would be unable to report.

LOCAL ARRANGEMENTS:

Leslie Behm reported that vendor letters had been mailed out last week. She stated that the exhibit fee was \$120.00. She also stated that vendors could send materials for display for a fee of \$60.00 but that materials would not be returned.

Leslie reported that included in the vendor letter was information on prices for breaks, breakfast, cocktail hour, luncheon, CE's and lunch on Friday. Other options included bags, folders, etc.

Leslie reported that Binding Unlimited was going to provide a tour of their business and provide lunch. She stated that the fashion show lunch scheduled for Thursday would have a separate fee of approximately \$10.00.

Leslie reported that Dr. Davis at MSU would be at the cocktail party for Tuesday evening. She said that there would be a cash bar for the event. In addition, one speaker has already been confirmed for the Wednesday evening banquet.

Leslie stated that the banquet would be included in the price of the registration, but that a separate brochure would be provided for librarians to invite their administrators. The charge to would be \$25.00.

Leslie also said that the CE lunch would cost approximately \$10.00 per person. In all, she reported that the budget for food was \$5179.00 based on Nancy's figures. She also said that travel and honoraria would be about \$1900.00.

Leslie said that audiovisuals not available through the hotel would be contracted through the hotel and may involve an additional charge.

Also noted was that the Board meeting would be held at lunchtime on Tuesday to allow for the cocktail party Tuesday evening.

Marge reported that the Special Event had not yet been decided, but will be presented in April.

Judy Barnes read the minutes of the Local Arrangements Committee.

Doris Blauet moved and Jane Claytor seconded the motion to invite James Frei to attend the cocktail party.

Discussion:

If James Fri is to be invited, it was suggested that other local leaders in the library field also be invited. Invitations were suggested for delegates from MLC, MLA; David Hollister, Governor Engler, Lansing hospital CEO's and the deans of the local schools.

The motion was amended to include these invitations and seconded by Jane Claytor. The motion was carried.

In response to a request to suggestions for the second CE, members recommended a CE on Quality Assurance. Marge Kars will call Nancy Nicholson and suggest that the second CE be on QA.

Marge also stated that Ria had a question regarding copying for the out of town speakers. It was agreed that speakers should be asked to send their masters by a certain date for reproduction. If reproduction is not done by MHSLA, speakers will be reimbursed at \$.05/page.

Marge stated that Ria had also suggested that Hospital Satellite Network and Meridian Systems be contacted as vendors for the conference.

DOCUMENT DELIVERY COMMITTEE:

Doris Blauet stated that the Committee met in December. She stated that goals and timetable had been set. She also reported that the Docline tape had been ordered and would be run February 1, 1991.

Mollie Lynch stated that GAC Region tape would also be run February 1, 1991. She also stated that NLM was committed to loading multiple tapes from the Region, but that libraries must be in the Union List to be in GAC. She said that the GMRMLN Union List will be produced at NLM. This means that you can be in Docline without being in GAC.

PUBLICATIONS COMMITTEE:

Judy Barnes reported that Sandra Swanson had been named Co-Chair. She also stated that the first issue had been published. She

stated that there were some corrections to be made to the boiler plate.

Judy also passed out copies of the suggested MHS LA News guidelines developed by the Committee. Doris Blauet moved and Marge Kars seconded a motion to approve the recommendations with two changes. The motion was passed.

TECHNOLOGY COMMITTEE:

Mollie Lynch reported that the committee would meet in February and that the Committee would prepare two or three topics for round tables at the conference.

LOCAL AREA REPRESENTATIVE REPORTS:

FAHSLN: Doris Blauet reported that the OCLC terminals for the Library of Michigan GAC were being received and that microcon was in process.

MDMLG: Doris Blauet stated that the group had met and had discussed hosting the 1992 MHS LA conference. She also stated that MDMLG would host a CE on medical terminology in March and that they were planning a program by David King on quality assessment.

NMHSLG: No report.

MMHSL: Jane Claytor reported that new officers would be announced in February and that the group was busy handling local arrangements for the 1991 conference.

WMHSLA: Yvonne Mathis reported that at the February meeting in Muskegon, Tim Ezell and Mary Griswald would be hosting an update on NLM and DIALOG. She also stated that the June program was in the planning stages and would deal with library applications on spreadsheets and databases.

TAMIC: No report.

UPHSLC: No report.

VRHSL: No report.

OLD BUSINESS:

A discussion was held regarding the combining of the MHS LA Membership List, the MISHULS Directory, and the Technology Directory into one document. Marge suggested that the Chairs of the Document Delivery, Publications, and Technology Committees meet to discuss the feasibility.

A discussion was held regarding the use of institutional membership fees to underwrite union list charges exclusive of GAC.

Mollie Lynch will write an article for the MHS LA News regarding the value of joining GAC.

NEW BUSINESS:


Marge Kars stated that Nancy Nicholson had brought up the suggestion that MHSLA members who participate in the conference as speakers be offered reimbursement for travel, one nights lodging, one days registration and an honorarium of \$100.00 per session.

The matter was discussed and the consensus was that the Education Committee should be approached to determine a cost factor based on preparation time per speaker. Marge Kars will contact Nancy Nicholson and ask her to prepare such a recommendation.

A copy of the brochure that was developed two years ago was passed around to members of the Board. Leslie stated that it may be possible to get MSU to reproduce the brochure inexpensively. Leslie will get prices and present them to the Board.

There being no further business to discuss, Doris moved that the meeting be adjourned. Yvonne Mathis seconded the motion and the meeting was adjourned at 2:30 PM.

Respectfully submitted,


Judith A. Barnes,
Secretary