



Michigan Health Sciences Libraries Association

Affiliated Groups

- Flint Area Health Sciences Library Network
Metropolitan Detroit Medical Library Group
Mid-Michigan Health Sciences Libraries
Northern Michigan Health Sciences Libraries Group
Thumb Area Medical Information Consortium
Upper Peninsula Health Science Libraries Consortium
Valley Regional Health Science Librarians
Western Michigan Health Sciences Libraries Association

MHSLA EXECUTIVE BOARD MEETING
UNIVERSITY CLUB, FLINT
OCTOBER 2, 1990

Table with columns P and A listing attendees and their roles: Diane O'Keefe, President; Lea Ann McGaugh, Past President; Marge Kars, President Elect; Judy Barnes, Secretary; Jane Claytor, Treasurer; Bill Nelton, Archivist; Ria Lukes, FAHSLN; Mary Anne Wallace, MMHSL; Norma Powers, NMHSLG; Melba Moss, TAMIC; Mildred Kingsbury, UPHSLC; Stephanie John, VRHSL; Sandra Swanson, WMHSLA; Doris Blauet, MDMLG; Leslie Behm, Audit Committee; Marilyn Schleg, Bylaws Committee; Betty Marshall, Document Delivery; Richard Barnes, Publications; Lynn Sorenson Sutton, Long-Range Planning; Yvonne Mathis, Research; Sandra Martin, Nominating; Nancy Nicholson, Education.

CALL TO ORDER:

The meeting was called to order by President, Diane O'Keefe, at 7:45 pm.

PRESIDENT'S REMARKS:

Diane O'Keefe thanked the committee chairs for their work over the past year. She reminded chairs that their procedure manuals need to be updated and will be turned over to the new chairs at the November 14 meeting.

SECRETARY'S REPORT:

Judy Barnes moved that the minutes be approved as corrected. Marilyn Schleg seconded the motion. The motion was carried.

TREASURER'S REPORT:

Jane Claytor gave her report. Ria Lukes questioned the conference printing costs line item. Jane explained that this would be adjusted in the final report to reflect the division of costs between the stationary and the conference printing. Jane also asked that all bills for fiscal year 1990 be turned over for payment so that the books can be closed by November 1.

Ria also questioned if financial donations will be listed on the final report. Leslie explained that donations will be noted and the costs will be noted as debits in order to balance the account.

Betty Marshall moved that all Institutional donations be reported to the Treasurer. Doris Blauet seconded. The motion was carried.

ARCHIVIST REPORT:

No report.

AD-HOC COMMITTEE ON CD-ROM:

Doris Blauet reported that the grant had been submitted and that the Committee will be waiting for a decision. Millie Kingsbury stated that she had seen a list of the grants awarded by NLM and said that several CD-ROM grants were funded.

AD-HOC COLLECTION DEVELOPMENT COMMITTEE:

Leslie Behm reported that the Committee had received 30 collection development statements and that a student was reviewing the interlibrary loan statistics and would be inputting the data shortly. She said the Committee hopes to have a report some time next year.

AD-HOC COMMITTEE ON LONG RANGE PLANNING:

No report.

AD-HOC COMMITTEE ON RESEARCH:

Yvonne Mathis reported that Carole Gilbert has a list of research information ready for distribution to members at the meeting. She stated the list will assist members in preparing in-house research projects.

AUDIT COMMITTEE:

No report.

BYLAWS COMMITTEE:

Marilyn Schleg stated that the charges of the Committee had been completed. She said she would coordinate with Lynn Sutton on presentation of the Long Rang Plan and the Bylaws change at the meeting.

CONFERENCE PLANNING:

EDUCATION:

Nancy Nicholson reported that the Committee had succeeded in getting CE credit for both workshops. Nancy also reported on the

Basics of Searching Medline workshop for Techs. She said that 17 had attended, and that if the room costs were \$150.00 as budgeted, the profit would be \$82.00. The Committee has not received the bill from MSU for the room as yet. Nancy reported that the Committee was giving thought to an intermediate class. Nancy also reported that she and Janet Zimmerman would work on the mailing list and would include all MHSLA members next time.

LOCAL ARRANGEMENTS:

Ria reported that there were 66 registrants; 61 paid, 4 speakers and 1 exhibitor. She said that 32 were signed up for "Yes you can". She reported that there were two late registration fees that had not been received and that these people would be reminded at registration. Ria stated that with vendor donations, a total of \$3405.00 had been received.

Ria asked that Board members ask the people at their lunch table why they came to get an idea why this conference was so successful. Norma Powers said she would not like a one day conference every year because the cost of getting to the conference was so expensive. She said many administrators would balk at sending employees so far for one day.

DOCUMENT DELIVERY:

Betty Marshall reported that the Committee met on September 24 to assemble the MISHULS list. Hackley had provided the printing but printed one side instead of two sided copy. She said that the reprinting would be done by October 3 and that the list would go out the following Tuesday. She also said that there were 23 orders received and that the microfiche copies would be received later for distribution.

Betty suggested that the incoming Committee would want to address the issue of privacy and its impact on interlibrary Loan.

NOMINATING COMMITTEE:

Sandra Martin reported on the election results: President elect, Ria Lukes; Treasurer, Yvonne Mathis; Nominating Committee - Janet Zimmerman (Chair), Bonnie Swegles, Kay Kelly, Nancy Winslow.

PUBLICATIONS COMMITTEE:

Judy Barnes reported that additional problems in the printing of the Membership List, but that she had brought copies for distribution at the conference. It was agreed that copies would be sent to personal members and to institutional representatives as far as they would go. The remaining lists would be mailed by the end of the week.

TECHNOLOGY COMMITTEE:

Judy Barnes reported that the Committee had met on September 18 and had agreed on a finalized form of the survey to appear in the October issue of MHSLA News. Judy stated that Diane Dustin had drafted instructions which would appear in the body of the Newsletter. She said the Committee agreed that the results would

be requested before November 1; the inputting would be done before November 15 for production and mailing of the list before December 1. She said this schedule would be discussed with the incoming chair.

LOCAL AREA REPRESENTATIVES REPORTS:

FAHSLN: Doris Blauet reported that a grant had been approved for OCLC GAC.

MDMLG: No report

MMHSL: Maryanne Wallace reported that Jane Claytor would give the invitation to the 1991 Conference in Lansing.

NMHSLG: No report

TAMIC: No report

UPHSLC: Millie Kingsbury reported that they had received a grant for an OCLC work-station at Marquette General Hospital.

VRHSL: Stephanie John reported that Saginaw Cooperative Hospitals Libraries was automating with Datatrek and networking with Novelle. She also stated that they would be experimenting with a dedicated reference desk.

WMHSLA: Sandra Swanson reported that the new Local Area Representative would be Yvonne Mathis. Betty Marshall reported that Hackly Hospital's Library was in new quarters.

OLD BUSINESS:

Jane Claytor stated that Sinai Hospital still had not paid their institutional dues and was continuing to operate on Docline. Betty Marshall moved and Doris Blauet seconded the motion to authorize Jane Claytor and Doris Blauet to contact Sinai stating that if payment or purchase order is not received by October 15, 1990, that the President would authorize a letter to NLM asking for deactivation of Sinai's code on Docline. The motion was carried.

NEW BUSINESS:

none was presented.

There being no further business to discuss, Betty Marshall moved and Doris Blauet seconded a motion to adjourn the meeting. The meeting was adjourned at 9:45 pm.

Respectfully submitted,

Judy Barnes,
Secretary