



MHSLSA EXECUTIVE BOARD MEETING

Grand Hotel
Mackinac Island
September 13, 1989

Affiliated Groups

Table with 2 columns: Affiliated Groups and checkboxes (P, A, X). Lists groups like Flint Area Health Sciences Library Network, Metropolitan Detroit Medical Library Group, etc.

- Lea Ann McGaugh, President
Diane O'Keefe, President-Elect
Lynn Sorensen Sutton, Past President
Sandra I. Martin, Secretary
Jane Claytor, Treasurer
Bill Nelton, Archivist
Ria Lukes, FAHSLN
Mary Anne Wallace, MMHSL
Kay Kelly, NMHSLG
Norma Powers, NMHSLG
Melba G. Moss, TAMIC
Mildred E Kingsbury, UPHSLC, Local Arrangements Committee, Nominating Committee
Nancy Nicholson, VRHSL, Education Committee
Carole Gilbert, Education Committee
Sandra E. Swanson, WMHSLA
Leslie M. Behm, Audit Committee, Collection Development Committee
Marilyn Schleg, Bylaws Committee
Doris Blauet, CD-ROM, MDMLG
Dave Keddle, Document Delivery Committee, Ad Hoc Long Range Planning, Committee, CD-ROM Committee
Betty Marshall, Document Delivery Committee
Nancy Winslow, Publications
Judy Barnes, Technology
Marge Kars, Ad-Hoc Long Range Planning Committee
Yvonne Mathis, Research Committee

1.0 Call to Order.

Lea Ann McGaugh, President, called the meeting to order at 8:45 p.m.

2.0 Subject: Presidential Remarks.

Discussion: Lea Ann announced that Lynn Sutton would be unable to attend the Conference and asked Sandra Martin to substitute for Lynn and extend the MLA 1990 Local Arrangement Committee's invitation to the Convention and request for Volunteers.

Lea Ann asked Board members to give a brief synopsis of their annual reports during the General Business Meeting. She also stated that Barbara Kormelink would act as parliamentarian.

3.0 Subject: Secretary's Report.

Discussion: Sandra Martin asked for corrections to the minutes of the July 21, 1989 meeting. Jane Claytor moved and Doris Blauet seconded approval of the minutes as distributed. The motion carried.

4.0 Subject: Treasurer's Report.

Discussion: Jane Claytor distributed copies of the Treasurer's Report and the Financial Statement for fiscal year 1988/89. Jane stated that the ending balance of \$19,245.96, reported on both documents, matched the check book balance. She added that the office of treasurer was officially bonded. D. Blauet moved and B. Marshall seconded acceptance of the Treasurer's Report. The motion carried.

5.0 Subject: Archivist's Report.

Discussion: Bill Nelton reported that he displayed the MHSIA exhibit four times during the year. He announced that Kay Kelly agreed to take pictures of the Conference for the Archives and asked that others who wanted to submit pictures note the names of the people in the photograph and the date.

6.0 Subject: Incoming Presidential Remarks.

Discussion: Diane O'Keefe, incoming president, distributed the time table of 1989/1990 Executive Board meetings. Stating that all the meetings were scheduled for Friday, she asked for volunteer hosts. Both Carole Gilbert and Yvonne Mathis agreed to host future meetings.

Diane distributed the roster of committee appointees for the new year. She asked for additions and corrections, as well as acceptance of the appointments. N. Nicholson moved and J. Claytor seconded acceptance of the committee appointments. The motion carried.

7.0 Subject: Committee Reports.

7.1 Subject: Ad Hoc CD-ROM.

Discussion: Doris Blauet reported that the Committee recommended that MHSIA pursue obtaining grant funds to provide CD-ROM products. The Committee has targeted several potential funding sources.

7.2 Subject: Ad Hoc Collection Development.

Discussion: Leslie Behm reported that the Committee was still in the process of collating the DOCLINE information.

7.3 Subject: Ad Hoc Long Range Planning.

Discussion: Marge Kars reported that the Committee would work on the mission statement of the Association during 1990.

7.4 Subject: Audit.

Discussion: Leslie Behm reported that the Committee's charge would be

completed after acceptance of the Bylaws at the Business Meeting.

7.5 Subject: Bylaws.

Discussion: Marilyn Schleg reviewed the procedure for discussion and approval of changes to the Bylaws. She recommended that the membership vote approval of each of the revisions section by section because many of the proposed changes were quite substantive, including the addition of institutional memberships. Marilyn stated that she planned to summarize all changes prior to the vote.

7.6 Subject: Conference Planning.

7.6.1 Subject: Education

Discussion: Carole Gilbert reported that she received several encouraging comments on the Conference. She said the the two CE courses were good and very intense. The tremendous response to the session on "Dealing with Difficult People" was a pleasant surprise. Carole received inquiries about the programming from all over the country. She added that there was not enough data to determine whether the courses reached the break even point.

Carole reported that Ruby May, NIM regional offices, asked if the sessions would be taped, because she wants to compile a collection of audiotapes of workshops and conferences held in the region, Although, the Board opted not to tape the 1989 sessions, Diane O'Keefe was asked to address the issue, again, in 1990.

Action: D. O'Keefe will re-submit the idea of taping sessions in 1990.

7.6.2 Subject: Local Arrangements

Discussion: Mildred Kingsbury distributed her report and balance sheet and thanked her Committee. Lea Ann and Board members also thanked the Committee members and applauded their efforts.

7.7 Subject: Document Delivery.

Discussion: Betty Marshall announced that the revised DOCLINE invoices were distributed. She reported a problem with invoices for the latest edition of union list fiche. Institutions were initially charged \$40 instead of \$50. Betty asked the Board for assistance in developing a course of action to correct the errors; in particular developing a procedure to cover those institutions unwilling to pay an additional \$10. The Board agreed to absorb the additional cost for those institutions unwilling to pay. However, rather than make a formal announcement, members recommended adopting a wait-and-see approach. Dave Keddle added that 40 copies were ordered.

Betty distributed copies of the preliminary Ill activity report. She said that December 1, 1989 was the deadline for submitting statistics.

7.8 Subject: Nominating Committee

Discussion: Mildred Kingsbury announced the following election results: Marge Kars, President Elect, Judy Barnes, Secretary, and Sandra Martin and Norma Powers, Nominating Committee.

7.9 Subject: State Council.

Discussion: Nancy Winslow reported that the State Council would meet during the Conference and that the bylaws revision, removing the Council section, was drafted.

7.10 Subject: Newsletter.

Discussion: Nancy Winslow questioned the Committee expenditures recorded in the 1988/89 Financial Statement. She felt that the reported amount was too high. Jane Claytor said that the recorded figure included expenditures for the December, 1987 issue, which was more expensive to produce.

7.11 Subject: Technology Committee.

Discussion: Judy Barnes reported continuing work with the Ill and Ad Hoc Collection Development Committee.

Lea Ann thanked all the committee chairs for their efforts during the year.

8.0 Subject: Local Area Representatives.

8.1 Subject: FAHSLN.

Discussion: Ria Lukes reported that FAHSLN had decided on the format for the 1990 Conference. She said that members proposed scheduling the Board Meeting for Tuesday, October 2, 1990 and a one day Conference on Wednesday, October 3, 1990. Carole Gilbert encouraged offering a CE course during the shortened conference to accommodate MHSLA members, who would not be able to attend MLA. Diane O'Keefe moved and Kay Kelly seconded approval of October 12, 1990 for the Executive Board meeting and October 13, 1990 for the Annual Business meeting. The motion carried.

Action: October 12, 1990 and October 13, 1990 will be the dates for the Fall Executive Board meeting and Annual Business Meeting

8.2 Subject: MDMLG.

Discussion: None.

8.3 Subject: MMHSL.

Discussion. None.

8.4 Subject: NMHSLG.

Discussion: Norma Powers questioned the validity of continuing NMHSLG. She cited difficulties attending both group and Board meetings. Lea Ann stated that the Board valued and encouraged input from Northern Michigan and that the structure could accommodate different group configurations. She suggested that the NMHSLG membership discuss the issue internally and assured Norma that the Board would accept their decision.

8.5 Subject: TAMIC.

Discussion: None.

8.6 Subject: UPHSLC.

Discussion: Mildred Kingsbury reported progress on an equipment grant developed by her library.

8.7 Subject: VRHSL.

Discussion: None.

8.8 Subject: WMHSLA.

Discussion: None.

9.0 Subject: Old Business.

Discussion: None.

10.0 Subject: New Business.

Discussion: Carole Gilbert reported attempts to organize a combined midwest/mid-continental meeting in St. Louis in 1991. Both groups are attempting to coordinate and reduce meetings. Carole suggested that MHSIA consider the St. Louis meeting in scheduling the 1991 Annual Conference.

Carole asked permission to extend a call for volunteers for MLA Hospital Library Section committees during the Business Meeting. Permission was granted.

The meeting adjourned at 9:57 p.m.

Respectfully submitted,



Sandra I. Martin,
Secretary