



Michigan Health Sciences Libraries Association

EXECUTIVE BOARD

APRIL 3, 1991

ST. LAWRENCE HOSPITAL, LANSING, MI

	P	A	
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	<u>X</u>		Norma Powers, NMHSLG Representative
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		<u>X</u>	Lynn Sutton, Ad-Hoc Committee on Long Range Planning Chair
	<u>X</u>		Nancy Winslow, Ad-Hoc Committee on Ethics Chair
			Incoming VRHSL Representative
		<u>X</u>	Barbara Kormelink, State Council President

PRESIDENTS REMARKS:

Marge Kars reported on the special task forces that she has appointed to carry out the directives of the Long Range Plan. She reported that Yvonne Mathis would be responsible for Research; Ria Lukes would investigate educational opportunities for members; Mary Hanson would work on developing a professional support system. and Doris Blauet would pursue sharing of resources. Marge said that her goal was to keep the Long Range Plan alive and put it to use. She stated that reports from these task forces would be expected later this year.

SECRETARY'S REPORT:

Judy Barnes made a motion that the minutes be accepted as corrected. Nancy Nicholson seconded the motion and the motion was carried.

TREASURER'S REPORT:

Yvonne Mathis reported that to date there were 70 institutional and 77 individual members.

ARCHIVES:

Bill Nelton reported that pursuant to a previous discussion by the board that concerned the growth of the MHSLA archives, he was to contact the Library of Michigan regarding storage. He reported that he has found room at his location so that this move will not be necessary. Bill also reported that the Archives are accessed regularly.

ETHICS:

Nancy Winslow reported that the Committee will meet the first week of May. She said the Committee will draft its goals and objectives and present them in June. She stated that they would be concerned with such elements as service, confidentiality, conflict of interest, etc.

CD-ROM:

Doris Blauet reported that she has heard nothing yet. She said that Senator Riegler's office called to ask if she had heard anything and promised to follow up on the grant.

COLLECTION DEVELOPMENT:

Leslie Behm reported that the goals and objectives have been written. She said that statistics on unique titles were being developed. She also stated that the Committee would be working on a handbook on collection development. Leslie reported that the next meeting would be in May or June.

RESEARCH:

Yvonne Mathis reported that the Committee had met and were working on goals and a databank of user surveys. She reported that there will be a "round table" at the conference on research. She asked that institutions interested in working on research contact the Committee.

AUDIT:

Brian Simmons was reportedly still in Saudi Arabia.

BYLAWS:

Mary Hanson reported that there had not been any meetings of the Committee as yet, but that no issues had been suggested for revision.

CONFERENCE PLANNING:

EDUCATION:

Nancy Nicholson submitted the Committee's recommendations for an

expense reimbursement policy.

Nancy made the motion that the honorarium be per session, not per person.

There was some discussion on how the ranges should be set.

Nancy revised the motion to read that the honorarium for conference speakers be per session, not per person and that a range be set based on amount of time per session; and that the policy be revised each year prior to contacting speakers. Leslie seconded the motion and the motion was carried.

Nancy suggested that the policy govern conference speakers only so as not to conflict with CE programs around the state.

Nancy submitted an estimate for speaker expenses and the calendar for the conference. She stated that when the advance brochure is mailed, recipients will be asked if they plan to attend the round tables and to complete a registration form for same. This will allow for some planning for the round table sessions.

Nancy reported that the banquet will be at 6:30pm not 7:00pm.

Nancy said that the Committee had accepted four contributed papers: Mollie Lynch will discuss budget review; Leslie Behm, quality filtering of journals; Marge Kars, joint ventures in strategic planning, and Stephanie John on her grant to teach Grateful Med.

Nancy moved that the contributed papers be accepted as recommended by the Education Committee. Doris Blauet seconded the motion and the motion was carried.

Nancy will give Judy Barnes a list of the speakers and their topics, and contributed papers for printing in the next issue of MHSLA News.

There was a discussion on how to fill slot for the second half of the afternoon after the MHA presentation on Thursday. Suggestions included ethics, GAC, networking, the Library of Michigan, collection development and U of M and MSU cooperation.

Leslie Behm agreed to organize a presentation or round table on collection development which will include the issues of agreements beyond the "core collection", the MHSLA Long Range Plan and "library of record". Doris Blauet, Mary Hanson and ~~Marge Kars~~ *MOLLY LYNCH* will also participate.

Nancy made the motion that the calendar be accepted.

DISCUSSION: There followed some discussion regarding the selection of the keynote speaker. Jane Claytor suggested that there was considerable rationale behind the opposition to the keynote speaker. She indicated that members of the MMHSL were concerned

that the current climate of mergers and politics among the Lansing Hospitals make it increasingly difficult to cope with such a situation. Judy Barnes, Jane Claytor and Norma Powers argued that no one in the organization has ever heard this speaker so there is no way to judge the person's skill as a speaker or relevance of the information.

Nancy Nicholson stated that the decision was made outside of the Education Committee and that the Committee's point of view was never considered.

Ria Lukes stated that the keynote speaker should be an upbeat speaker and that she feels that the speaker's topic, "what librarians can do to keep administrators aware of available library services" is a valid one.

Judy Barnes stated that the way in which the issue was handled was not consistent with normal planning policies and procedures.

Following the discussion, Doris Blauet seconded the motion to accept the calendar with the contributed papers. The motion was carried.

LOCAL ARRANGEMENTS:

Leslie Behm reported that the Banquet plans include a panel discussion which will include representatives from the College of Osteopathic Medicine and College of Human Medicine at MSU and from the U of M. The panel will discuss "the future of medical education."

After some discussion it was agreed that a letter will be mailed in July to Librarians with the preliminary flyer and two or three copies to be forwarded to CEO's, DME's, etc. The Librarians will be responsible for disseminating the information to their administrators.

Judy Barnes reported that the Local Arrangements Committee met earlier and discussed conference fees. She reported that the suggested fees are based on 60 persons attending.

Nancy Nicholson stated that these fees were competitive with MLA, SLA and past MHSLA conferences.

Ria Lukes moved that the two-day conference fee would be \$115.00 for members, \$135.00 for non-members; one day \$65.00 for members, \$85.00 for non-members; CE - \$125.00 for members, \$150.00 for non-members. Norma Powers seconded the motion and the motion was carried.

SPECIAL EVENT:

Ria Lukes reported that the "special event" would be a piano player named Mr. B. and a singer. An informal buffet will be available as well. Those invited to the conference will be asked to pre-register for the event so that planning can take care of the

organizing the buffet.

DOCUMENT DELIVERY:

Doris Blauet stated that the paper copy of the OCLC and tape have been ordered. She said that production costs were half of that of last year. This should raise a profit of \$2300.00.

Doris Blauet reported that the Chairs of the Technology, Publications and Document Delivery Committees met and discussed the production of a joint directory of MHSLA members, MISHULS libraries and MHSLA technology. A binder will contain records of members, their interlibrary loan statistics, and list of their technology. The outside leaves of the binders have pockets into which will be slipped card stock. Printed on the card stock will be OCLC code, phone and fax numbers for one side and personal names, phone and fax numbers for the other side.

It was agreed that a separate membership list will go to all personal members.

Doris reported that the Sub-committee on Long Range Planning for Resource Sharing formed by members of the Document Delivery, Collection Development and met following the Document Delivery Committee meeting. She said that they had developed the charges of the Committee.

PUBLICATIONS:

Judy Barnes reported that the January Newsletter had gone out and that the next one was due out in April. She said she had received copies of the membership applications and was inputting changes to the database.

TECHNOLOGY:

Mollie Lynch was not present to report.

LOCAL AREA REPRESENTATIVES:

FAHSLN - no report.

MDMLG - no report

MMHSL - Jane Claytor reported that the group would be holding a workshop to discuss GAC and the OCLC interlibrary loan sub-system at their next meeting.

NMHSLG - no report.

TAMIC - no report.

VRHSL - no report.

WMHSLA - WMHSLA will present a workshop on April 23 on marketing libraries.

OLD BUSINESS:

NEW BUSINESS:

GMRMLN representative Freida Weiss will speak at Ingham Medical Center on May 16, from 2:00pm to 4:00pm. Members interested in attending should contact Dave Keddle.

Nancy Nicholson reported that the Education Committee is planning a CE for support staff. The Committee plans a survey of past attendees and MHSLA members.

Nancy presented the committee's time frame for coordinating committee activities and offered guidelines.

The Committee suggested that it present all options at the first meeting in the fall (November); that no invitations be extended to the speakers until after the winter meeting so that unsuitable topics can be eliminated. Costs should be ready by the April meeting.

Leslie Behm suggested that the Conference Planning Committee include all Area Representatives, the Chair of the Conference Planning Committee and Education Committee Chair. She stated that this would provide a larger pool for ideas and the Committee could have a better sense of what the Board would accept.

Leslie moved that the Board look at revising the Conference Planning Committee to include the Local Area Representatives. Ria Lukes seconded the motion and the motion was carried.

Norma Powers suggested that it was time to re-do the survey of the membership. Yvonne Mathis said that she would talk with Dina Nameth regarding doing another survey and report back to the Board.

Stephanie John reported that MC/MLA will hold their conferences in Akron in 1991, in St. Louis in 1992 and would like Michigan to host in 1993. Stephanie agreed to contact past hosts and inquire about their experience.

Bonnie Swegles asked what was the cut off date for the second notice to Docline participants. There was a discussion regarding the unpaid institutional dues for some members participating in Docline. Doris Blauet moved and Jane Claytor seconded a motion to have the Treasurer follow-up with a second notice to those participants in Docline who have not paid their institutional dues; delinquent institutions are to respond by mid-May or their codes will be de-activated. The motion was carried. Yvonne agreed to call those members as well.

Doris Blauet suggested that MHSLA consider a Membership Committee. Marge suggested that this might fall under the "provision of a professional support system" under the Long Range Plan. The sub-committee chaired by Mary Hanson will evaluate the situation and make recommendations.

Respectfully submitted,



Judith A. Barnes,
Secretary