

## MHSLA CONFERENCE COMMITTEE MEETING

Lynn Sutton, Local Arrangments Chairman called the meeting to order at 1:30 p.m., September 10, 1986.

### I. Exhibits

There will be about 13 exhibitors at the conference.

### II. Entertainment

A cash bar and cheese plate will be offered on the Boat Cruise. (It was recommended that those going on the boat cruise wear a hooded sweatshirt and other warm clothing.)

### III. Registrations

There are 47 paid registrants; 76 total registrants.

### V. Education Program

The conference will have the following presentors :

Helen-Ann Brown: Online Service Update - NLM  
Tuesday, October 7th

Kate Butler: Keynote Address: It's a Jungle Out There  
Wednesday, October 8th 9:00

Kate Butler: Leading Others to Improved Performance: the Coach  
Wednesday October 8th 1:15 to 4:30 p.m.

Patricia A. Barr & Frances M. Seefeld: Selecting Audiovisual Software that works for You  
Wednesday October 8th 1:15 - 4:30 p.m.

Eric Anderson: Optical Disk  
Wednesday October 8th 1:15 to 4:30

Ann Pfaffenberger: Telefacsimile (talk only; no demonstration of equipment)  
Wednesday October 8th 1:15 to 4:30

Katherine Ackerman: Fee Based Information Service  
Thursday October 9th 8:30 to noon

Doris Blauet" DOCLINE: AN Instructional Session (bring DOCLINE packets)  
Wednesday October 8th 8:30 to noon

Tom Van Dam: R:Base-Automating the Library Using a Relational Data Base  
Thursday October 9th 8:30 to noon

Janet M. Everitt: Reference Interview  
Thursday October 9th 8:30 to noon

June Cronenberger : Basic Library Skills  
Thursday October 9th 2:15 to 4:00

Marg Kars: Marketing Paper  
Thursday October 9th 2:15 to 4:00 p.m.

Bart Bryant: Marketing Papers- A Marketing Orientation  
Thursday October 9th 2:15-4:00

Valerie L. Reid: Marketing Paper - Enduser Program  
Thursday October 9th 2:15-4:00 p.m.

Stephanie John: Market Paper - Designing a Library Guide  
Thursday, October 9th 2:15 to 4:00

Mollie Lynch: Fidonet: Hospital Perspectives  
Thursday, October 9th 2:15 to 4:00

Jo Ann Ploeger: Stress reduction: Techniques at Your Desk  
Thursday , October 9th 2:15 to 4:00

Kate Butler: Wrap it Up with KATE!  
Thursday October, 9th 4:00 to 4:45

Herbert S. White, Dean: Management Communications/MLA CE  
Friday October 10th, 9:00 to 5:00

Carol Gilbert: Training the Trainer: Teaching Medline/MLA CE  
Friday October 10th, 9:00 to 5:00

The number of registrants for some of the workshops which are beginning to increase are:

DOCLINE : 19 registrants  
Leading Others to Improved Performance: 16 registrants  
Optical Disk: 14 registrants  
Stress reduction : 14 registrants  
Selecting Audiovisual Software : 13 registrants  
Management Communications/MLA CE : 15 registrants  
Training the Trainer MLA/CE : 8 registrants

Lynn Sutton said the Conference Committee is designing a procedure manual for future conference planners . It will be ready about November 15th, but not in time for the Joint Executive Board meeting November 5th.  
They have also designed a master event control sheet that other conference planners can use for scheduling speakers, program titles, equipment needed, and travel arrangements and fee arrangements.

Respectfully Submitted,

  
Beth Heinlen, M-MHSL Representative