



1994

MHSLA
EXECUTIVE BOARD MEETING
JANUARY 13, 1993 ~~11-19-92~~
HARLEY HOTEL - LANSING, MI.

Affiliated Groups

- Eastern Regional Health Sciences Association
- Metropolitan Detroit Medical Library Group
- Mid-Michigan Health Sciences Libraries
- Northern Michigan Health Sciences Libraries Group
- Upper Peninsula Health Science Libraries Consortium
- Western Michigan Health Sciences Libraries Association

- | <u>P</u> | <u>A</u> | |
|----------|----------|--|
| X | | Judy Barnes, President |
| | X | Carole Gilbert, Immediate Past President & MDMLG |
| X | | Sandra Swanson, President Elect & Conference Planning Committee |
| X | | Mary Jo Wyels, Secretary |
| X | | Peggy Zorn, Treasurer |
| X | | Bill Nelton, Archivist |
| X | | Jane Claytor, Audit Committee & MMHSLA |
| X | X | Mary Hanson, Bylaws Committee |
| X | | Betty Marshall, Collection Development Committee & WMHSLA |
| X | X | Barbara Kormelink, Document Delivery COM, & Local Arrangements Committee |
| X | | Robin Alanen Mosher, Education Committee |
| X | | Janet Zimmerman, Membership Committee |
| X | | Ellen O'Donnell, Nominating Committee |
| X | | Mary Griswold, Publications Committee |
| X | | Leslie Behm, Research Committee |
| X | | Doris Blauet, ERHSLA |
| | X | Kay Kelly, NMHSLA |
| | X | Ken Nelson, UPHSLA |
| X | | Marge Kars, Ad Hoc Committee on Position of MHSLA in MLA |
| X | | Craig Mulder, Ad Hoc Committee on Technology for ILL and Document Delivery |
| X | | Ellen Marks, GMR Representative |
| X | | Lynn Sorenson Sutton, State Council Representative |
| | X | Glenda Evans, Ad Hoc Committee on Liability; MACHIS Rep. |

The Meeting was called to order by Judy Barnes at 10:10am.

PRESIDENT'S REMARKS:

There were no President's remarks.

SECRETARY'S REPORT:

The minutes of the Jan. 13 meeting were discussed and corrected. Mary Jo Wyels moved; Robin Mosher seconded; the minutes were accepted as corrected.

TREASURER'S REPORT:

The Treasurers report was presented and discussed. The miscellaneous expenses category included reimbursement paid to those who went to MLA at the request of MHSLA with regard to the research project. It was suggested that the conference financial report be made separately from the general financial report and only the totals be reported in the general financial report. Betty Marshall moved; Marge Kars seconded; the treasurers report was accepted as presented.

ARCHIVIST'S REPORT:

NO REPORT

AUDIT COMMITTEE:

NO REPORT

BYLAWS COMMITTEE:

The work being done by the Bylaws Committee will be finished by the next meeting.

COLLECTION DEVELOPMENT COMMITTEE:

NO REPORT

CONFERENCE PLANNING COMMITTEE:

A tentative schedule for the next conference was discussed and approved. The CE classes and board meeting will be wed. 9/28; thurs. 9/29 will have the keynote address, business meeting, poster session, library and educational videos, fun in Frankenmuth, the MACHIS Mtg. and the special event. Friday 9/30 will be workshops on basic and advanced technology, JCAHO, and alternate careers.

EDUCATION COMMITTEE:

Working on conference schedule and content.

DOCUMENT DELIVERY:

MISHULS has been mailed. There was discussion about dating each page of Mishuls. This is not practical but the cover sheet should be dated. A question was raised about the timing of updates. Updates must be submitted to OLCc by June 1st.

MEMBERSHIP:

The draft of the new membership application was presented. It was suggested that a place for email addresses be added to the form. Brochures about MHSLA and membership applications will be sent to the Library Schools.

NOMINATING:

Ellen O'Donnell requests suggestions for candidates from each area representative.

PUBLICATIONS COMMITTEE:

The newsletter is scheduled to be published in February.

News items should be sent by 1/31/94.

RESEARCH COMMITTEE:

A draft was presented of the survey the Research Committee is preparing. Judy Barnes will comment on the survey in the coming newsletter. Suggestions or corrections to the survey were requested.

The completed research project has been accepted by Academic Medicine to be published as a letter. There is still a question as to whether it can be printed in Health Management Review.

AD HOC COMMITTEE ON THE POSITION OF MHS LA IN MLA:
NO REPORT

AD HOC COMMITTEE ON TECHNOLOGY FOR ILL AND DOCUMENT DELIVERY:
NO REPORT

ERHSLA:

They are working on the conference. Their next meeting will include viewing the NLM update tape.

MDMLG:

Their next meeting will discuss the "information super highway".

MMHSLA:

They have started a journal club and will let us know how it goes.

NMHS LG:

No report.

UPHSLG:

No report.

WMHSLA:

The next meeting will include an NLM update. A C.E. class is planned for April on using PDQ. Flyers will be sent.

MACHIS:

NO REPORT

GMR:

Ellen Marks email address is as follows : E Marks @ cms.cc.Wayne.ED.

Ellen reported on the regular advisory meeting. Elaine Martin is the head. The format of the RAC mtg. has been changed to an education type meeting; 50% on Internet, 25% on constituency news. There was a discussion of what is needed by hospital libraries. Ellen asked for suggestions as to what we need from the region. They showed the tape "Why Grateful Med."

OLD BUSINESS:

A Chair has not been named for the Exhibit/Public Relations committee.

The material needed to update the policy and procedure manual has not been sent.

A meeting to accomplish networking to the North will be set up when the weather is warmer.

Lynn Sorenson Sutton as chairman of the ad hoc committee on long range planning will review the past minutes to assess our completion of thre existing long range plan.

NEW BUSINESS:

NONE

ANNOUNCEMENTS:

NONE

ACTION STATEMENTS:

(Action statements will be put on the agenda for the next meeting)

1. Get names of local groups to be used for labels correcting the membership binders.
2. Janet Zimmerman will get prices on labels.
3. Judy Barnes will draft charges for the Ad Hoc Committees.
4. Mary Jo Wyels will update the Secretary's duties.
5. Bill Nelton will find any ^{job descriptions} policies and procedures and forward them to Judy.

The next meeting will be March 24, 1994 at the Harley Hotel in Lansing.

Betty Marshall moved; Doris Blauet seconded;
The meeting was adjourned at 11:56pm.

Respectfully Submitted,



Mary Jo Wyels, Secretary