



EXECUTIVE BOARD MEETING

April 9, 1984

Affiliated Groups

- Flint Area Health Sciences Library Network
- Metropolitan Detroit Medical Library Group
- Mid-Michigan Health Sciences Libraries
- Northern Michigan Health Sciences Libraries Group
- South Central Michigan Health Sciences Libraries Association
- Thumb Area Medical Information Consortium
- Upper Peninsula Health Science Libraries Consortium
- Valley Regional Health Science Librarians
- Western Michigan Health Sciences Libraries Association

PRESENT:

- Kay Kelly, President
- Leslie Behm, President-Elect
- Mary Hanson, Treasurer
- Lea Ann McGaugh, Secretary
- Doris Blauet, Flint Area Health Sciences Library Network
- Hildegard M. Joseph, Metropolitan Detroit Medical Library Group
- Diàne Hawkins, Mid-Michigan Health Sciences Libraries
- Norma Powers, Northern Michigan Health Sciences Libraries Group
- Alice B. Ketchum, Thumb Area Medical Information Consortium
- Mildred E. Kingsbury, Upper Peninsula Health Science Libraries Consortium
- Pat Wolfgram, Valley Regional Health Science Librarians
- Helen Howley, Archivist
- Jackie Raphelson, State Council Representative
- Rose Mary Russo, Flint Area Health Sciences Library Network

The meeting was called to order at 10:00 a.m. by Kay Kelly.

I. Minutes, Executive Board Meeting 2/6/84

Kay Kelly asked for any additions or corrections to the minutes. None were suggested. L. McGaugh moved that the minutes be accepted. The motion was seconded and approved.

II. Treasurer's Report

Mary Hanson reported that there were 113 paid members. She had delayed sending out the second notices because those memberships which had been sent through a hospital's purchasing department were still being received.

H. Joseph asked if people who paid at the 1983 conference were paying for this year's membership. No firm answer was given, but the fiscal year for the organization runs from October 1 through September 30.

Kay Kelly suggested sending a list of those people receiving second notices to the area group representatives, so they could remind their group members to pay.

Jackie Raphelson asked what happened to the group directory which was to have been published last year. It was not completed. After discussion, Mary Hanson made the MOTION that Rose Mary Russo, with the aid of Mary Hanson and Lea Ann McGaugh, be responsible for the production of a directory by the October Educational Conference. It was seconded and unanimously approved. The directory should include the MHSLSA Bylaws and some maps.

Executive Board Meeting - 2
April 9, 1984

H. Joseph moved that the Treasurer's report be accepted. It was seconded and approved. A copy is attached.

III. State Council Representative, Report - J. Raphelson

Jackie reviewed her report for the Board and answered questions. A copy of the report is attached.

IV. Bylaws revision - H. Joseph

L. McGaugh asked clarification of Article IV, Section 1, D8b3. Hildegard siad this was designed to give the Council some input into selection of its chair. Other chairs of standing committees are appointed by the president of MHS LA.

A question was raised about Article IV, Section 1, C3b3. Michigan State University is designated in Article IV, Section 1, C3a4, as the Academic health science library representative. Article IV, section 1, C3b3 allows another academic library to petition the Council for representation.

Kay Kelly commented that the State Council might serve a useful function even if the NLM Regions cease to exist. She wondered if the suggested Bylaws could be easily adapted to define a state council which was not part of the NLM regional network. H. Joseph responded that the charge to the committee would have to be significantly reworked, but other aspects of the committee structure would need minimal reworking.

H. Joseph made the MOTION that the MHS LA Board recommend to the general membership the adoption of the suggested bylaws for the establishment of a state council. It was seconded and approved unanimously.

The secretary was directed to instruct Barbara Kormelink to forward the suggested bylaws to GMRMLN for their approval. A copy of the suggested bylaws is attached.

L. McGaugh passed out the current bylaws as amended at the October 1983 business meeting.

V. Committee Appointments - K. Kelly

Kay announced that committee appointments had been completed and that letters had been sent to all members confirming their appointment.

K. Kelly will chair the Long Range Planning Committee. She plans to survey the membership via the next newsletter. The survey will be used in long-range planning.

The completed list of committee appointments is attached.

Executive Board Meeting - 3
April 9, 1984

VI. Conference Committee, Report - L. Behm

Leslie reported some problems with program planning for the conference. The Committee had planned to have the Medline update on Friday afternoon. However, the National Library of Medicine reports that their training for the update will not be completed in time for the conference. Something else will have to be found for that time slot.

Also, the Medical Library Association has changed the way they charge for their CE courses. There is now a flat fee of \$1500.00 per course. That means we would have to have twenty people at \$75.00 each to break even for a course. We need to consider how much MHSLA can afford to underwrite CE courses.

Robert Walton on microcomputers and Penny Griffith on time management were suggested as possible alternatives to the second CE course. It is important to our members to have some CE course opportunities. The Conference Committee will continue to work on this problem.

Doris Blauet made a MOTION that MHSLA sponsor a Medline update later in the year. It was seconded and approved.

It was suggested that MHSLA might do two updates in different sections of the state. It was also suggested that we might want to consider scheduling the annual meeting later in the year so that we could do the update in conjunction with the annual meeting. Next year's dates are already set.

The Education Committee will be responsible for investigating our sponsorship of the Medline update.

Leslie reported that she was having problems finding someone to be responsible for the exhibitors for the conference. That question will also be addressed by the Conference Committee.

VII. Conference Theme, 1985 - B. Swegles

B. Swegles was unable to attend. There was no report, but the Education Committee is scheduled to meet April 25. L. Behm asked if the Board needs to see the theme or if we can entrust the decision to the Education Committee. Because of the time restraints imposed by our co-sponsorship with MC/MLA in 1985, the theme needs to be established fairly quickly. A MOTION was made by L. McGaugh, seconded, and approved that the Education Committee be empowered to select a theme for the 1985 conference.

VIII. HIRA - D. Blauet

Doris approached M. Schleg of HIRA with the suggestion that HIRA might be incorporated into MHSLA through a structure similar to that used for the State Council. Marilyn's reaction was generally favorable, but she wants to defer consideration of the suggestion until after the completion of some reorganization being done by HIRA.

IX. MASH

MASH is no longer active per the report published in MHSLA's spring newsletter.

X. MICCLE

The MOTION was made by H. Joseph, seconded, and approved that the question of MICCLE be tabled until the results of their grant application to the Kellog Foundation has been made public.

XI. Nominating Committee, Report - M. Bolanos

There was no report from the Nominating Committee. K. Kelly announced that the deadlines pertinent to the Nominating Committee were:

June 13	Slate due from the Committee
July 13	Biographical material due from the candidates
Aug 3	Material to the secretary
Aug 27	Ballots should be in the mail
Sept 27	Ballots due back

XII. Union List of Serials Committee, Report - P. Wolfgram

Pat's report is attached. She indicated that the Committee felt a separate account was needed for sales of the health sciences union list when it becomes available. They feel we should accept only prepaid orders. The Treasurer, Mary Hanson, and past-Treasurer, Doris Blauet, felt that a separate account would unnecessarily complicate the process. They felt all monies should funnel through the one account.

There was some discussion about whether MHSLA had ever officially decided to handle the distribution of the state health science union list. The MOTION was made by Doris Blauet, seconded, and approved that MHSLA will be the distributing agent for the MHSLA health science union list.

Pat reported that the Midwest region was beginning to be input and that FAHSLN was beginning the process that would lead to inputting. The schedule currently calls for paper and fiche products to be available in July with all products available in October. Pat fears the July products will be incomplete because some hospital libraries will still need to be input.

Pat showed the Board a survey about the union list which went to ROC directors. Among the questions was one about the projected needs for special lists. Pat feared that the ROC directors might not be aware of the demand for such a list. Her committee plans to bring the demand for the list to the attention of the union list planners.

Executive Board Meeting - 5
April 9, 1984

XIII. Legislative Committee, Report

Judy Coppola sent her report which is attached. Lea Ann pointed out a request for letters to congressmen regarding the possible establishment of access charges for local/long distance services by AT&T.

XIV. Publications Committee, Report - M. Kingsbury

Mildred anticipates a mid-May edition of the newsletter. The theme is "new libraries" and she will be experimenting with some modest graphics. If it works out well she may submit it for consideration for an award.

XV. Other

M. Schleg presented two designs for a banner for MHS LA. The Board provided some suggestions, preferring the design without tassels. The MOTION was made by H. Joseph, seconded, and approved that M. Schleg be empowered to authorize the production of a banner.

Helen Howley, our archivist, requested copies of 1984 materials which she indicated she was missing.

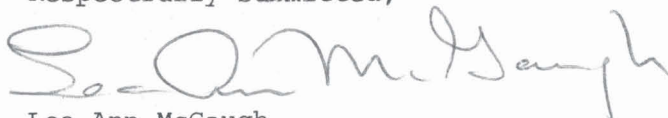
Helen had investigated the cost of display screens. She found them to be in the \$300.00 to \$400.00 range. The screens that she used at the 1983 conference were adequate and could be purchased for \$40.00. The MOTION was made by L. McGaugh, seconded, and approved that MHS LA buy the display panels used at the Traverse City Educational Conference for \$40.00.

Helen recommends that signs be no larger than 24" x 24" and that the MHS LA color scheme be used.

The next meeting will be set up in conjunction with the Conference Committee meeting.

D. Blauet made the MOTION that the meeting be adjourned at 12:20 p.m. It was seconded and approved.

Respectfully submitted,



Lea Ann McGaugh
Secretary