

**Ferris State University  
Academic Senate Meeting  
Tuesday, November 04, 2003, 10:00 a.m.  
President's Room, Rankin Center**

I. **Call to Order:** **President Papo** called the meeting to order at 10:00 a.m.

II. **Attendance**

**Senators Present:** Abbasabadi, Alspach, Bandstra, Berghoef, Carter, Conati, Dakkuri, Dickinson, Drake, Ferdowski, Griffin, Hanna, Hettiarachchy, Jakubowski, Jewett, Johnson, Jones, Liszewski, Loesch, Lovsted, Nagel, Nelson, Papo, Parks, Parry, Sanderson, Schmidt, Stern, Stein, Thapa, Tymes, Vermeer, Wilson

**Senators Absent:** Cron (excused), Konrad (excused), Watson

**Guests:** Interim VP for Academic Affairs Tom Oldfield, Asst. VP for Academic Affairs Laurie Chesley, Dean Richard Cochran, President David Eisler, Interim Dean Charles Matrosic, Dean William Potter, Leslie Harrison, Heather Kchodl, Don Flickinger, Roxanne Cullen, Maude Bigford, Nancy Hogan

III. **Approval of October 7, 2003 Minutes** – Motion to approve with an open forum comment from Dr. Dakkuri regarding the new hours of the Testing Office to be included. **Motion carried.**

IV. **Open Forum**

**Senator Parks** distributed new posters from the Health Promotion Committee (formerly the Senate Substance Abuse Committee). Please post them in your classroom or office.

**Senator Griffin** reminded Senators that **Professor Richard Shear** of the University of Florida Gainesville will be on campus Thursday, November 6 at 7 p.m. in Science 102. He is the leading expert on the outcome of the 2000 presidential election in Florida and is a leading resource person for all of the major television networks in the US and abroad.

**Senator Alspach** reminded Senators that the holidays are fast approaching and that international students will need housing during the holidays. If you are aware of an international student that is without housing, please let someone know so that arrangements can be made in advance. Interim Vice President Oldfield stated that Jana Hurley will conduct a survey of international students and non-traditional students to determine if to open a residence hall for the holiday break.

**Senator Jewett** noted that officially Thanksgiving break begins on Thursday. This creates a problem for students who have a late class on Wednesday, since the residence halls close at 7 p.m.

**Senator Hanna** thanked Interim Vice President Oldfield for the data on the staff reduction and President Eisler for his leadership on profanity at the hockey games. He suggested that the University consider reopening the faculty dining room in the Rankin Center.

V. **Committee Reports**

**Sen. Drake, University Curriculum Committee Chair**, submitted a written report (Attachment A) of the activities of the University Curriculum Committee and reviewed selected items from the report. He presented Senators with a recommendation on the policy for minors (Attachment B), which will be discussed at the December Academic Senate meeting.

**Sen. Dakkuri, Senate Vice President**, reported that only a few seats remain vacant on Senate committees. There are still 9 vacancies for Optometry faculty, 2 for Pharmacy faculty, and one from the Librarian/Counselor unit. To facilitate the participation of off-campus faculty, the feasibility of using

speakerphones for committee meetings is being considered. Reports from committees will become a regular part of the Senate mailing.

**Leslie Harrison, Student Government representative**, presented Senators with ASG Resolution #03-02-02 (Attachment C) that addresses the posting of faculty office hours on office doors and websites in all colleges.

**Senator Nagel, with support from Senator Stern**, moved to support FSU Student Government Resolution #03-02-02 asking faculty to post their office hours on the FSU web site under the various colleges' web pages. **Motion carried.**

#### VI. New Business

- A. **French Minor – New curriculum – Motion by Senator Drake, with support from Senator Griffin**, to approve the French Minor curriculum. Roxanne Cullen, Head of Languages and Literature answered questions. Following a brief discussion, President Papo called the question. **Motion carried.**
- B. **University Graduate and Professional Council – Motion by Senator Loesch, with support from Senator Schmidt** that the Academic Senate of Ferris State University support the recommendation of its University Graduate and Professional Council that the Senate request the Vice President of Academic Affairs to pursue the necessary procedures to ensure that Ferris State University becomes a member of The Council of Graduate Schools. **Motion carried.**

#### VII. Guest Speaker

Maude Bigford, Program Coordinator for the Honor Program at Ferris, reviewed information and answered questions about the Honors Program. See Attachment D. Following Ms. Bigford's presentation and a question and answer period, **Senator Schmidt, with support from Senator Johnson**, moved to forward the information packet and supporting materials presented be forwarded to the Academic Senate Policy and Standard Committee for review.

**Senator Dakkuri, with support from Senator Nagel**, moved to postpone this motion until the December Academic Senate meeting. **Motion carried.**

#### VIII. Announcements

**President Eisler** reported that he is meeting with faculty and encouraged Senators to meet with him when they can. He is holding open office hours in different locations across campus. Information about where and when is on the President's Web page.

**Interim Vice President Oldfield** reported that a candidate for the Director of Teaching, Learning and Faculty Development is visiting campus. He urged those attending open forums with the candidate to return their evaluation forms by Friday, November 7. He is working on his response to the General Education documents that were presented to him by the Academic Senate. It should arrive in the Senate Office very soon.

**President Papo** advised Senators that documents in the October Senate packet are responses to the parking question raised at the October Senate meeting. He reminded Senators of the evening Academic Program Review meeting on the November 25 at 7 p.m. in CSS 201 V & W. He introduced the new part-time faculty representatives. They are Gayle Martin and Bradley Marine from the College of Arts and Sciences.

#### IX. Open Forum

**Senator Parks** encouraged Senators to vote today.

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**Senator Drake** reported that Honors Program courses were sent to the University Curriculum Committee for review on April 1 and April 24. Both packets were returned to the Honors Program for changes and clarification. It is his feeling that going through the curriculum process should benefit the program. He thanked the Senate Health Promotion committee for the Bulldog posters.

X. **Adjournment** – President Papo adjourned the meeting at 11:50 a.m.

Respectfully Submitted,

Approved,

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Robert Loesch, Secretary

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William Papo, President,