

Minutes of a Regular Meeting of the
Academic Affairs/Student Affairs Committee of the
Ferris State University Board of Trustees
Friday, April 15, 2005
West Campus Community Center
Big Rapids, Michigan

1. Call to Order and Roll Call

A regular meeting of the Academic Affairs/Student Affairs Committee of the Ferris State University Board of Trustees was held on Friday, April 15, 2005 in rooms 201 V-W of the Timme Center for Student Services, Ferris State University campus, Big Rapids, Michigan. Chair James K. Haveman called the meeting to order at 1:32 p.m. In addition to Chair Haveman, the following individuals were present: Trustees and Academic Affairs/Student Affairs Committee members Olga G. Dazzo, George J. Menoutes, and Arthur L. Tebo; Trustees Gregory L. Patera and Ronald E. Snead; University President David L. Eisler; University Vice Presidents Scott P. Hill-Kennedy, Daniel L. Burcham, and Michael Harris; Vice Chancellor Oliver H. Evans; Board Counsel Fredric N. Goldberg; Recording Secretary to the Board Karen K. Paine; and members of the University community.

2. Hearing of the Public

No one responded to Chair Haveman's invitation to address the Committee.

3a.1. Reauthorization of Marshall Academy

Director of Charter Schools Jimmie Rodgers introduced Associate Director of Charter Schools Ron Rizzo, who provided an overview of the reauthorization process and of Marshall Academy. Discussion included establishment of quantifiable academic goals and enrollment issues. Chair Haveman requested that a letter be drafted from President Eisler expressing appreciation for Marshall Academy's superior academic performance.

It was then moved by Trustee Tebo, supported by Trustee Menoutes, and unanimously carried that the Committee endorse the administration's recommendation to reauthorize Marshall Academy for a 5-year term, commencing July 1, 2005, for full Board approval on May 6, 2005.

3a.2. Charter Schools Board Appointments and Reappointments

Oversight Coordinator for Charter Schools Esther Simpson reported that the recommendations presented to the Committee include some terms of less than 4 years in order to stagger the appointments and term expiration dates. Trustee Dazzo extended her

appreciation of the background information provided and the sound selection of candidates for the Board appointments.

It was then moved by Trustee Dazzo, supported by Trustee Menoutes, and unanimously carried that the Committee endorse the Administration's recommendation for the appointments and reappointments to the respective public charter school academies' Boards of Directors as listed above, for full Board approval on May 6, 2005.

3b. Honorary Doctorate Recipient, Kendall College of Art and Design

President and Vice Chancellor Evans provided a brief overview of the Honorary Doctorate candidate, Robert Fogarty, and his family.

It was then moved by Trustee Dazzo, supported by Trustee Tebo, and unanimously carried that the Committee endorse the Administration's recommendation for approval by the full Board on May 6, 2005, to confer upon Robert S. Fogarty the honorary degree of Doctor of Arts on Saturday, May 7, 2005.

3c. Closure of Environmental Health and Safety Programs

Vice President Harris provided an overview of the details leading up to this recommendation on program closures. Discussion included the process for the closing of programs, an update on the amount of students remaining in the programs, and student notification of the program closure and completion of their degrees.

It was then moved by Trustee Menoutes, supported by Trustee Tebo, and unanimously carried that the Committee endorse the Administration's recommendation to close the Environmental Health and Safety Technology and Environmental Health and Safety Management programs, as of the end of winter semester 2006, with immediate closing of admittance to the program, and the facilitation of timely program completion by currently enrolled students, all in accordance with applicable Board-approved policies and any pertinent provisions of the current collective bargaining agreement between the University and the Ferris Faculty Association, MEA/NEA, for full Board approval on May 6, 2005.

4a. Affirmative Action Annual Report

Director of Affirmative Action Louise Yowtz provided a brief introduction to the new Trustees, and introduced Yolanda Barnes, Legal Secretary in the office of Affirmative Action. Director Yowtz provided an overview of her Annual Affirmative Action Report. Discussion included areas of underutilization; the use of the year 2000 census data instead of 1990 census data; placement goals; use of mediation; and definition of job groups.

4b.1. Annual Report on Articulation Agreements

Vice President Harris provided an overview and definition of the Annual Report on Articulation Agreements. Chair Haveman requested information on the number of students that have matriculated to Ferris from these colleges. Discussion included international agreements, report interpretation, and the consultant's review of our international program (consultant's report due back to us within 30 days). Chair Haveman requested that Vice President Harris update the Board once the consultant's report is received and reviewed.

Trustee Dazzo noted that the discussion on articulation agreements had prompted her to believe that it might be appropriate for the Administration review and make a recommendation to the Committee concerning "dashboard reporting" of academic performance measures. Such a report could be periodically reviewed by the Academic Affairs/Student Affairs Committee as part of its responsibilities. President Eisler reported that he would provide a recommendation and proposed format for "dashboard reporting" at the August retreat.

4b.2. Annual Report on Approved Curriculum Proposals

Vice President Harris provided an overview of the Annual Report on Approved Curriculum Proposals. President Eisler reviewed the curriculum approval process. Dr. Adnan Dakkuri, President of the Academic Senate, reported that the process has been recently streamlined to allow for curriculum changes to be made as quickly as possible without jeopardizing the integrity or quality of the process or the programs involved.

4c. Charter Schools – Authorizer's Oversight Information System (AOIS)
Presentation

Director Rodgers provided an overview of the compliance process for Charter Schools. Oversight Coordinator Simpson provided a presentation on the AOIS system, including an online demonstration of the program.

Chair Haveman requested that the President draft a letter in response to Huron Academy's letter to the Board regarding the excellent service provided by our Charter Schools office.

Trustee Menoutes extended his appreciation of the detailed reporting provided by Vice President Duffett regarding the Forest Hills Trailer Park. Chair Haveman concurred that the reporting had been excellent, and asked that continuing updates of the same quality be provided as to subsequent contacts with remaining Park residents.

5. Hearing of the Public

No one responded to Chair Haveman's request to address the Committee.

6. Reconfirmation of Next Meeting Date

The next regular meeting of the Academic Affairs/Student Affairs Committee is scheduled for Wednesday, June 15, 2005 in Big Rapids.

7. Adjournment

At 2:39 p.m., the Committee adjourned.

Approved by

A handwritten signature in black ink, appearing to read "James K. Haveman". The signature is fluid and cursive, with the first name "James" written in a larger, more prominent script than the last name "Haveman".

James K. Haveman
Chair

Submitted by

Karen K. Paine
Recording Secretary to the
Board of Trustees