

**Ferris State University
Academic Senate Meeting
Tuesday, February 3, 10:00 a.m.
President's Room, Rankin Center**

I. **Call to Order: President Papo** called the meeting to order at 10:03 a.m.

II. **Attendance**

Senators Present: Abbasabadi, Aiken, Bandstra, Berghoef, Carter, Conati, Cron, Dakkuri, Dickinson, Drake, Ferdowski, Griffin, Hanna, Hettiarachchy, Jewett, Johnson, Jones, Konrad, Liszewski, Loesch, Lovsted, Martin, Nagel, Nelson, Papo, Parks, Parry, Sanderson, Schmidt, Thapa, Tymes, Watson, Wilson.

Senators Absent: Jakubowski, Stein (excused), Stern, Vermeer (excused).

Guests: Interim VP Tom Oldfield, Asst. VP for Academic Affairs Laurie Chesley, President David Eisler, Interim Dean Chuck Matrosic, Heather Kchold, Dean David Nicol, Dean Jacqueline Hooper, Dean Roberta Teahan, Becky Kowalkoski, Susan Starkey, Shelly Armstrong, Jim Woolen, Don Flickinger

III. **Approval of January 13, 2004 Minutes** – Motion to approve as amended by **Senator Conati**, with support from **Senator Nelson**. Motion carried.

IV. **Open Forum**

Senator Aiken expressed a concern about funding for International conference travel to present papers. He asked the Senate to investigate other possibility of funding for travel for faculty members. Dr. Aiken stated that a part of the promotion requirement for his college is the presentation of scholarly writings at conferences and he feels that if this is a requirement for promotion the university should assist in the funding for this sort of travel.

Senator Parry invited Senator to attend a lecture on health care trends at the College of Allied Health on Thursday, Feb. 5 at 11:00 a.m.

Senator Hanna offered congratulations to the Colleges of Pharmacy and Arts and Sciences for the increase in their Senate representation.

President Papo placed an additional item on the agenda; "E" under new business will discuss the possibility of forming a committee to review faculty advising.

V. **Committee Reports**

Senator Drake, University Curriculum Committee Chair, submitted a written report (Attachment A) of the activities of the University Curriculum Committee. He gave a brief overview of items presented to the committee since the last Senate meeting.

Senator Dakkuri, Senate Vice President, reported that Student Government has filled all of the student positions available on Senate Committees and that the students are participating. Only three faculty positions remain available. An updated Senate committee roster will be distributed very soon.

Heather Kchold, Student Government representative, thanked Senators for the inclusion of students on Senate Committees. Student Government has forwarded to the Student Fees Committee a recommendation for a refundable \$7 fee for the Katke Golf Course. Seven Ferris students will be going to Texas for the Student Government Conference at Texas A & M. Student Government elections will be held the first week of March. Student Government will be hosting a "Women in Leadership" Conference at the end of March. More details will be forthcoming.

Senator Dickinson, Senate Elections Committee Chair, advised the Senators that Senate Elections will be held on March 24 and 25, 2004. Nominations must be received in the Senate Office by February 26, 2004. Electronic balloting will be done in the Colleges of Pharmacy and Allied Health. Please return nomination forms to the Academic Senate Office at CSS 208A.

VI. New Business

- A. Residency Policy for College of Business – Senator Ferdowski, with support from Senator Tymes, moved to approve** the residency policy for the College of Business. Following a brief discussion, motion carried. It was clarified that this policy applies to the College of Business.
- B. Bachelor of Science CIS – Major Redirection - Senator Drake, with support from Senator Aiken, moved to approve** the redirection of the CIS BS degree. Jim Woolen, Department Head, CIS, was present to respond to questions. Following brief discussion, motion carried.
- C. APRC Ad Hoc Review Committee – Senator Dakkuri, with support from Senator Loesch, moved to** in order to attain a broader input from faculty in the ad hoc committee formed at the last meeting for the purpose of studying the academic program review process at Ferris, the Executive Committee of the Academic Senate appoint three additional faculty members to the ad hoc committee. Motion carried.
- D. Student Academic Advising – Senator Nagel, with support from Senator Aiken, moved to request** the Academic Senate form a committee to analyze and make recommendations on Academic Advising at Ferris State University. This committee will include a broad base of faculty, staff, and students with members being appointed by the Senate Executive Committee.

Senator Loesch, with support from Senator Dakkuri, moved that the motion be referred to the Student Life Committee for investigation and recommendation, with a report due at the final Senate meeting of the Academic year, April 27, 2004. Motion carried.

- VII. Guest Speaker – Ms. Shelly Armstrong, Associate Vice President for University Advancement and Marketing** gave the Senators an excellent update on the University's recruitment activities. Associate VP Armstrong introduced Susan Starkey, Marketing Communications Manager, and thanked the Senate for allowing her time to speak. New tools are being used for recruitment. Electronic communication has exploded; some print publications are still being produced. A web-card is being used (a mini cd) that gives interested parties a 5 minute introduction to Ferris using fast moving graphics. A student CD has replaced the printed college catalogue. There is a printed "Career Guide". Both the web-card and the CD will be updated for future use.

VIII. Announcements

President Eisler updated the Senators on the Vice President for Academic Affairs search. He is reviewing data and hopes to have a campus announcement with in the next week. Planning discussions begin today. Governor Granholm has announced that a \$15 fund for interest free loans for students who are majoring in engineering and technology field. The interest will be foregone if the student remains and works in Michigan. The tuition rebate plan is another option available; the University only has to agree not to raise tuition more than the cost of Detroit inflation (2.3% currently). By agreeing the University would receive a 3% base rebate of the cuts received this year. Those cuts totaled \$1.5 million and it would shield us from additional cuts next year. He feels that this is something the University should do and he is in consultation with the Board. The Senate Charter will be discussed at the February Board meeting.

Interim Vice President Oldfield asked Senators to contact Dr. John Thorpe if they are interested in participating in the Democracy for America project. The General Education Committees are formed: Substance Committee is chaired by Mike Cooper, Don Flickinger is chairing the committee that examines task force recommendations, and the last committee will be chaired by Terry Doyle. These committees have an April 2004 deadline.

President Papo reminded Senators to review Senate packet materials in advance of the meetings. Marshalls and Mace Bearers are needed for May Commencement. Please contact the Senate Office if you are interested in participating. Senate elections are March 24 and 25. At the final April meeting, election of officers for the Academic Senate will be held.

IX. Open Forum

Senator Dickinson announced that Heather Kchodi was awarded the Outstanding Student Award for the Honor's Program.

Senator Liszewski announced that there is a stack of _____ posters for faculty members.

X. Adjournment – President Papo adjourned the meeting at 11:55 a.m.

Respectfully Submitted,

Approved,

Robert Loesch, Secretary

William Papo, President,