

**Ferris State University  
Academic Senate Regular Meeting  
November 13, 2007 – 6:00 p.m.  
West Campus Community Center**

**I. Call to Order: President Griffin** called the meeting to order at 6:02 p.m.

**II. Attendance**

*Officers Present:* President Richard Griffin, Vice-President Khagendra Thapa, Secretary Lucy Ngoh,

*Officers Absent:* Past President Adnan Dakkuri (excused)

*Senators Present:* Alspach, Berghoef, Carter, Cline, Cron, Danley, Ding, Goosen, Hanna, D., Hancock, Haneline, Hansen, Jewett, Jorsch, Klatt, Kouider, Liszewski, McMartin, Morcom, Nelson, Papo, Purvis, Sanderson, Sun, Weemaes

*Senators Absent:* Abbasabadi, Beistle, Drake (excused), Hanna, H. (excused), Kavanaugh, McLean, Nagel (excused), Potter (excused), Van de Mark, Watson

*Ex-Officio Members Present:* President David Eisler, Interim VPAA Tom Oldfield

*Ex-Officio Members Absent:* Joe Viviano, FSU Student Govt. President

*Guests:* Ellen Haneline, Michelle Johnston, David Nicol, Don Flickinger, William Potter, Roberta Teahen, Daniel Burcham, Ron Mehringer, Katherine Miller, Becky Kowalkoski, Roger Duagherty, Shelly Vande Panne, Grant Snider, Joan Totten, Michael Cairns, Frank Crowe, Reinhold Hill, Fran Rosen, James Bandstra, Liza Ing, Kemi Fadayomi

**III. Open Forum – No new items.**

**IV. New Business**

**Academic Program Review Recommendations**

**Dr. Griffin** opened the meeting and turned it over to **Dr. Haneline, Chair of the Academic Program Review Council.**

**Dr. Haneline** stated that there are fifteen (15) recommendations, including general recommendations.

Members of the council are: James Bandstra, Robert Carter, Roger Daugherty, Olukemi Fadayomi, Virginia Hines, Ronald Mehringer, Vordyn Nelson, Lucy Ngoh, Frances Rosen, and Randy Stein.

**Motion by Haneline, with support from Ngoh,** to accept the Business Core recommendation. Because the new Business Core has not been fully implemented, no assessment data is available on it. The Business Core has therefore been reassigned to the 2010-2011 year in the Program Review Cycle. A full report will be due 13 August 2010. Motion carried.

**Motion by Haneline, with support from Carter,** to accept the AAS in Diagnostic Medical Sonography recommendation. The program was reviewed during the 2006-2007 cycle and asked to submit a report due October 5, 2007, focusing on identifying and hiring a medical director and the achievement of accreditation. A director has been hired. A self-study was completed and accepted by reviewers in August 2007, with a site visit scheduled for February 2008. **Motion carried.**

**Motion by Haneline, with support from Hansen,** to accept the Economic Minor recommendation to discontinue the program. The Economics minor has existed since 1995. No students have ever enrolled in the minor, either in the College of Arts and Sciences where Economics was originally located, or in the College of Business, its current location. The minor's goals and objectives have never been revised since inception. The Economics faculty were invited to prepare a self-study but declined to do so. Motion carried.

**Motion by Haneline, with support from Nelson,** to accept the BS in Training in Business and Industry recommendation to Continue with Redirection. The program needs a curricular redirection, and the faculty and administration of the program will be asked to report as to their progress in carrying out this redirection.

A report is due on October 3, 2008 focusing on the following issues: *Does COEHS want to continue programming in this area?* A well-designed program in Training in Business and Industry would be a significant asset to the University. But the College of Education and Human Services needs to decide if it wants to devote instructional resources to programming in this area.

*Can the current program be redirected to a post-baccalaureate program?* If COEHS chooses to continue to offer programming in the area of training, it needs to explore the feasibility of redirecting the current baccalaureate 2+2 program to a post-baccalaureate certificate or Master's level program that would produce graduates for the market in corporate training. Motion carried.

**Motion by Haneline, with support from Ding**, to accept the **Spanish Minor** recommendation to continue with reporting. The program must submit a report by October 2, 2009, focusing on the following issues: the course and program outcomes for the Spanish minor, a program assessment plan for the Spanish minor. Analysis of the results of instituting the S-CAPE Spanish proficiency test for placement. Motion carried.

**Motion by Haneline, with support from Ding**, to accept the Integrative Studies recommendation to continue the program with reporting. The program must submit a report, due on October 2, 2009 that focuses on the development of a cadre of advisors, the development of a steering committee/program committee to advise the program coordinator, the development of a capstone experience for BIS seniors, the results of surveys of graduates, the development of program outcomes, and the institutionalization of a permanent program philosophy. Motion carried.

**Motion by Haneline, with support from Ngoh**, to accept the Communications Programs recommendation to continue with reporting. The program must submit a report, due on October 2, 2009 that focuses on the results of plans developed to improve advising, enrollment trends in the Communications programs, and the results of the programs' recruitment plan. Motion carried.

**Motion by Haneline, with support from Carter**, to accept the FSUS Program recommendation to continue and makes the following recommendations: To achieve the curricular goals of FSUS, Honors students with declared majors should be given the option of enrolling in the FSUS sections with other students in their majors. As an additional assessment measure of the effectiveness of FSUS, Ferris graduates should be surveyed regarding their perception of the program. FSUS should develop an internal and cross-campus advisory board for feedback on the curriculum and structure of the program. It might be worthwhile to include parent and student representation on this board as well. University College should consider submitting FSUS 100 to the University General Education Committee so the course could count as fulfilling a General Education requirement. Graduate and professional programs would benefit from working with FSUS to develop orientation sequences that would address issues such as retention and graduation. The instructional budget for FSUS should automatically increase as the cost of overload compensation increases. Motion carried by show of hands vote, 17 yeas, 8 nays.

**Motion by Haneline, with support from Nelson**, to accept the AAS in Industrial Chemical Technology recommendation to continue and offers the following suggestions for improvement for the program: To boost enrollment, the program should advertise itself as not only an occupational degree, but also as a degree through which a student can ladder into a four-year Chemistry program. Although the age and condition of instructional laboratory equipment is not currently a problem with the program, much of it is nearing the end of its useful life and should be replaced as needed. Motion carried.

**Motion by Haneline, with support from Carter**, to accept the AA in Liberal Arts recommendation to continue and offers the following suggestion: Currently the program's requirements and electives are entirely within the College of Arts and Sciences. The program should consider broadening electives to include non-CAS courses. Motion carried.

**Motion by Haneline, with support from Hanna**, to accept the BS in Criminal Justice/MS in Criminal Justice Administration recommendation to continue the programs with enhancement and makes the following suggestions: The programs should receive two additional regular faculty positions. As with current faculty, load for each should be a mixture of undergraduate and graduate courses.

The programs should receive an Associate Director position for off-campus programs, as well as the additional clerical resources needed to support the position. Motion carried.

**Motion by Haneline, with support from Thapa**, to accept the AAS in Legal Studies recommendation to continue the program with enhancement and makes the following suggestion: Currently program management and assessment duties are carried out by faculty without compensation. Regardless of the past willingness of the faculty to carry out these duties without compensation, the stability and health of the program mandate that the program coordinator be compensated. Motion carried.

**Motion by Haneline, with support from Thapa**, to accept the BS in Health Care Systems Administration recommendation to continue the program with enhancement and makes the following suggestions: The program should receive an additional regular faculty position. Coordinator release time for program management and assessment duties should increase as the program's size increases. Motion carried.

**Motion by Haneline, with support from Ngoh**, to accept the AAS in Restaurant and Food Industry Management, the BS in Hotel Management, and the BS in Resort Management recommendation to continue the program with enhancement and makes the following suggestions: The full-time two-year temporary faculty position should be converted into a tenure-track position; enrollment also justifies retaining the two-year temporary faculty position for adjunct faculty. The coordinator of the program should receive 100% time release for program and internship coordination. The program's facilities in West Commons need to be air conditioned. The program's kitchen needs complete modernization, especially given the centrality of culinary arts in the curricula. In lieu of a computer lab, the College of Business should acquire a 25-station Smart Cart for program faculty to use. Motion carried.

**Motion by Haneline, with support from Berghoef**, to accept the General Recommendations of the Academic Program Review Council. The general recommendations include: 1.) Establish a Graduate and Professional Programs Office, 2.) Develop an ongoing and comprehensive equipment replacement schedule, 3.) Replace adjunct faculty with permanent full time faculty, and 4.) Assure the regular collection of assessment and student data by compensating program coordinators. Motion carried.

**Senator Hanna** requested that for future reports, he would like more quantitative data to be included.

**Senator Papo** suggested that a different room be used next year, one without a time limitation.

**VI. Adjournment – Motion to adjourn at 7:58 p.m.**

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Lucy Ngoh, Secretary

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Richard Griffin, President