

**Ferris State University
Academic Senate Regular Meeting
Tuesday, September 7, 2004
West Campus Community Center**

I. **Call to Order: President Dakkuri** called the meeting to order at 10:02 a.m.

II. **Attendance**

Officers Present: President Adnan Dakkuri, Vice-President Robert Loesch

Officers Absent: Secretary David Aiken

Senators Present : Abbasabadi, Bandstra, Berghoef, Carter, Cline, Conati, Cron, Dickinson, Drake, Griffin, Hanna, Heck, Hettiarachchy, Jewett, Johnson, Jones, Key, Lewis, Liszewski, Lovsted, Marine, Martin, McLean, Miller, Morton, Nagel, Papo, Parry, Potter, Schmidt, Tymes, Vermeer, Watson

Senators Absent:Green

Ex-Officio Members Present: University President David Eisler

Guests: Richard Cochran, Jacqueline Hooper, Matthew Klein, David Nicol, Tom Oldfield, Roberta Teahen

III. **Approval of Minutes** – The Senate failed to approve by unanimous consent. Moved by Senator Jewett, with second by Senator Vermeer to approve the minutes of the April 27, 2004 10:00 a.m. session minutes with the following correction: removal of the last paragraph under **Announcements**, beginning with “President Papo...”. Motion carried.

IV. **Open Forum**

Senator Parry reminded Senators of the Relay for Life.

V. **Officer Reports**

President Dakkuri:

Presented Past President William Papo with a certificate of appreciation from the Academic Senate for his contribution to the Senate during his two terms as president.

Senators were invited to comment on the meeting location.

Announced Senate Executive committee appointed Senator Russell Lewis from the College of Education and Human Services as Parliamentarian of the Academic Senate. He was presented with a copy of *Roberts Rules of Order Newly Revised, 10th Edition*.

Advised senators that communication would be increased via email and urged them to check their email regularly.

Announced that curriculum proposals will now be distributed with a contact person and a phone number so that questions can be answered prior to senate meetings.

Senator Hill from Arts and Sciences is on Fulbright and will be replaced by Lon Green, as specified in the Academic Senate Charter.

The Office of Academic Affairs has begun the application for membership in the Council of Graduate Schools.

At the December 3 Senate, 2004 meeting a motion stating that the Academic Policy and Standards Committee should render an opinion as to whether the Honors Program should be reviewed in the same manner as other programs are reviewed. On April 6, President Papo reported to the Senate that the committee had responded that they were in no position to render an opinion on the review. The committee will be asked to submit a report to the Academic Senate at its October 4, 2004 meeting.

A motion was made on February 3, 2004 to establish an ad hoc committee to study and make a recommendation to the Senate about academic advising. The motion was referred to the Student Activities Committee. Senate Vice President Loesch will consult with the SAC.

The Vice President for Academic Affairs is aware of the report of the Senate Task Force formed to examine General Education. Three committees have been formed. Vice President Harris will be addressing the Senate regarding General Education at a later date.

President Dakkuri asked for unanimous consent that the Senate Executive Committee be permitted to disregard, for this academic year, the following provisions from Senate procedures, p. 15, "...empty slots will be filled by the faculty from other colleges/units for a one year term only." No objections were raised.

President Dakkuri, referring to the Senate minutes of April 6, 2004, pointed out that one approval request for one policy letter had been withdrawn, request for approval of another was out of order and, hence, void, and approval of the third will be requested under the committee report of the Academic Policy and Standards Committee.

Vice President Loesch:

Committee assignments will be made as quickly as possible. Senators assigned to the Senate Seat on each committee will act as liaison to the Senate.

VI. Committee Reports

- A.** University Curriculum Committee – Committee Chair Drake provided Senators with a report of the actions of the Curriculum Committee (See Attachment A of these minutes) since April 2004 and commented briefly about each item.
- B.** Academic Policy & Standards Committee – Committee Chair Jablonski advised the Senate that eight policies have been reviewed and passed by the committee. Those policies will be forwarded to the Senate after September 14, 2004.

Vice President Loesch moved, to reconsider the following motion defeated at the April 6, 2004 Senate meeting:

Academic Affairs Policy Letters – Moved to adopt, with second from Senator Cron, the recommended revisions of three Academic Affairs Policy Letters: "Developmental Courses", FSU Seminar (FSUS100)", "Competency/Placement in Reading, English, and Mathematics". The maker of the motion has withdrawn the policy entitled "Competency/Placement in Reading, English, and Mathematics". Motion carried.

Vice President Loesch moved, with second from Senator Cron, to amend the previous motion to strike all language except, "The Senate adopts revisions to the Academic Policy Letter on "Developmental Courses". Motion carried.

- C.** Athletic Advisory Committee – Committee Chair Robert Krueger brought to the Senate a letter that will be sent to all FSU coaches. This project was undertaken by the committee during the 2003-04 academic year and will be finalized this year. The committee will be compiling resumes of FSU Coaches who wish to participate. The document of compiled resumes will then be forwarded to Department Chairs and Heads who may be in search of adjunct faculty. Following a lengthy discussion, Senator Schmidt, with second from Senator Jewett, moved to allow the Athletic Advisory Committee to continue the project by inserting a footnote or disclaimer stating that these persons are not necessarily endorsed by the Academic Senate. Question called and carried (vote not recorded) Main motion carried.

Unfinished Business

Nothing brought to the floor

VII. New Business

- A. Removal of Biology Teaching Minor for Elementary Education – Senator Johnson, with second from Senator Griffin moved to accept the curriculum revision. Motion to amend by Senator Parry with second from Senator Papo to combine A, B and C herein. The amendment carried. The main motion carried.
- B. Removal of General Science Teaching Minor for Secondary Education
- C. Removal of Social Studies Teaching Major and Minor for Secondary Education.

VIII. Guest Speakers

- A. Banner/Luminis Project – Suzette Compton, Banner Implementation Manager and Ronnie Higgs, Assistant VP and Dean of Enrollment Services - Ms. Compton demonstrated to Senators how to login and get familiar with “MyFSU”. Mr. Higgs responded to questions from Senators and provided written responses to questions raised at the Academic Senate Retreat. That document is Attachment B of these minutes.
- B. American Democracy Project – Dr. John Thorp, Social Sciences Department Head, presented Senators with materials relating to the American Democracy Project and campus involvement in the project. (Attachment C) An audit of campus civic engagement is being conducted.

IX. Announcements

- A. **President Eisler** – Summer enrollment increased 13.5%, the numbers are in for Fall, with no increase in enrollment. We are down a significant number of freshmen. The average mean ACT for entering freshmen is 20.83. The retention of last year’s students was 67%, a huge improvement over the last few years. State budget details have not yet been worked out.
- B. **Vice President Oldfield** – The senate documentation on General Education is being reviewed by Academic Affairs. Dr. Harris will make a determination on the matter by the end of the semester. Recommendations of the Graduate Education Task Force are being reviewed as well.
- C. **Senate President Dakkuri** – Dr. Harris will be joining us for future meetings. Please contact Dr. Dakkuri if you have negative feelings about meeting at the West Campus Community Center.

X. Open Forum

Senator Griffin expressed a concern about the Athletic Advisory Committee item discussed earlier in this meeting. Although we have qualified adjunct and temporary faculty, he feels the administration should look at changing some of those positions to full time positions.

Senator Schmidt, with second, from Senator Miller, moved to rescind his original motion of April 6, 2004, asking for a review of the Honors Program pending the report of the Academic Program Review council. Motion carried (vote note recorded).

Senator Jones advised Senators that the “Academic Advising Guide” is now on-line.

XI. Adjournment - 11:50 a.m.

Robert Loesch, Vice President

Adnan Dakkuri, President,