

**Ferris State University
Academic Senate Meeting
Tuesday, February 2, 1999 - 10:00 a.m.
President's Room, Rankin Center**

I. **Call to Order: President Key** called the meeting to order at 10:05 a.m.

II. **Attendance**

Senators Present: Abbasabadi, Anderson, Bonning, Conati, Daugherty, Ferdowsi, Green, Haneline, Hanna, Hastings-Bishop, Heidemann, Jackson, Kane, Key, Konrad, Kowalkoski, Krumins, Lindsey, Lovsted, Merwin, Nagel, Nikkari, Nista, Papo, Pilgrim, Ryan, Rye, Shepler, Speirs, Squicciarini, Stephen, Stern, Thapa,

Senators Absent. Dakkuri (excused), Hartman, Huey, Winger (excused), Westhoven.

Guests. Barbara Chapman, John Valas, Tom Oldfield, Keith Kern.

III. **Approval of January 12, 1999 Minutes** – Minutes were approved as written.

IV. **Open Forum**

Senator Konrad expressed a concern brought to her by an Allied Health department member alleging that a class being taught under the auspices of an SLA in the schedule book was not an SLA class because all students were required to attend all of the extra sessions. She indicated that during the summer semester students would allegedly be required to attend class on Monday and Wednesday from 12:30 p.m. until 7:30 p.m. **Senator Nagel** expressed a concern that this alleged problem should be taken through the proper channels for resolution and was not a matter that should be considered by the senate at this time.

V. **Committee Reports**

Senate Governance Committee – Senator Heidemann – The University recently created the Office of International Affairs. The International Education Committee is working with Dr. Paul Landon and the Study Abroad Advisory Committee to come up with an acceptable committee structure. Suggestions are still in the draft stage and will be forwarded to the Senate when ready.

The University Curriculum Committee - Senator Lovsted – See Attachment A for a list of items the Committee is looking at. The Masters in Curriculum and Instruction and the revisions to Health Care Systems Administration, Medical Record Terminology and Medical Record Administration will be presented at the March Senate meeting.

VI. **Old Business - Resort Management Curriculum – Motion by Senator Stephan, with support from Senator Haneline**, to approve the Resort Management Program Curriculum. After discussion, motion passes with one nay and one abstention.

VII. **New Business**

Senate Elections – Senator Ferdowsi, Chair of the Elections Committee, reported that Election Officers have been selected by the Senate Executive Committee. Elections will be held on March 24 and 25, 1999.

Academic Senate Charter Revisions – Motion by Senator Nagel, with support from Senator Haneline, to bring to the floor the Senate Charter for first reading.

Senator Nagel offered the following corrections to the first draft:

*On page 5, Section 1, item A, insert "Michigan" before College of Optometry.
On page 5, Section 1, change item D. to item C.*

After a lengthy discussion and several advisory votes, the Senate offered the following suggestions to the Charter Revision Committee:

Revise Article III – Representation, Section I, Item A, delete “full-time” from first sentence.

Leave Article III - Representation, Section 3, Item A as is.

Revise Article V – Officers and Duties, Section 3, replace last word (tenure) with “term of office”.

Combine Professional Staff Unit with Librarians/Counselors Unit, due to small size of Professional Staff Unit and the reporting structure on campus.

VIII. Announcements

Vice President Chapman - Dr. Chapman advised the Senate of the dates and times of planning presentations. See Lotus Notes for times and dates. Other items of importance are:

- 15 of 19 sabbatical leaves were funded by Academic Affairs and will be presented for approval at the February 13 Board of Trustees meeting.
- The College of Technology Dean Search Committee has identified three candidates. All will be on campus for two-day interviews during this month.
- The University College Dean Search Committee will forward the names of three candidates for interview very soon.
- The Chancellor/Vice President Search Committee will meet on February 10 to compress the pool of candidates.
- The Assistant Vice President for Academic Affairs search is commencing, with Dr. Chapman meeting everyone whom submitted an application. There were eight internal candidates.
- A new catalogue will not be printed at this time. Old catalogues will be inserted with printed updates and the web will be updated. After the merger with Kendall is complete a year from now, a new two-year catalog will be printed.
- In response to a concern raised regarding grades being sent, two toll-free numbers will be published for students to call, with more information coming forward very soon.

President Key reminded Senators to attend the open forums for Dean of Technology candidates.

IX. Open Forum – Senator Ryan urged Senators to attend the meeting of the Academic Affairs Committee of the Board on February 13 in SCI 126. The Board of Trustees meeting will be held in the same room. He also reminded Senators that there are many loose ends with the Kendall merger that need to be worked out.

X. Adjournment - President Key adjourned the meeting at 11:49 a.m.

Respectfully Submitted,

John Kane, Secretary

Approved,

Greg Key, President